



AGENDA
Regular Meeting
Thursday, September 20, 2007
In the Vail High School Conference Room

Regular Meeting

1. **Call to Order**
 - A. **Pledge of Allegiance**
 - B. **Approval of Minutes**
 - C. **Reports**
 - * **Member Reports**
 - * **Administrative Reports**

D. Call to the Public
 Consideration and discussion of comments and concerns from the public. Those wishing to address the council as a result of public comment will be limited to the Chairperson directing members to study the matter or rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes. (Acknowledgement of Public Requests to Speak) The Council desires viewpoints of Parents/Staff/Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

E. Recognitions
 Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

2. **Consent Agenda**

ACTION

All items listed below are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

- Field trip Requests –
 - Mrs. Peters – NAU Trip
 - Mrs. Randall – Y.W.C.A. Field Trip
 - Staff – 4 students to Y.E.S.

3. **Old Business**

- | | |
|------------------------------------|--------|
| A. Enrollment Summary | INFORM |
| B. 301 Goals | INFORM |
| C. Transition Conference | INFORM |
| D. UA Science and Tech Park Update | INFORM |

4. **New Business**

- | | |
|---------------------------|--------|
| A. "NC" Appeals deadline | STUDY |
| B. Graduation | ACTION |
| C. Full Day Kindergarten | INFORM |
| D. Volunteer Expectations | STUDY |

Needs to be Revisited

5. **Adjournment**

ACTION



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- D. **Call to the Public**
- E. **Recognitions**

2. **Consent Agenda**

ACTION

Background:

All items attached are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

Recommendation:

For council to approve the consent agenda as presented.

3. **Old Business**

A. **Enrollment Summary**

INFORM

Background:

Mr. Barger will present the council an update on student enrollment

Recommendation:

None at this time: Information and discussion item.

B. **301 Goals**

INFORM

Background:

Mr. Barger will update the council on 301 goals.

Recommendation:

None at this time: Information and discussion item.

C. **Transition Conference**

INFORM

Background:

Mr. Barger and Mrs. Sheehy will update the council on the Transition Conference

Recommendation:

None at this time: Information and discussion item

D. UA Science and Technology Park Update

INFORM

Background:

Mr. Barger will present the council with updated information on the relocation of Vail High School.

Recommendation:

None at this time: Information and discussion item

4. **New Business**

A. "NC" Appeals deadline

STUDY

Background:

Mr. Barger will provide the council with current guidelines for the non-credit appeals process and deadline

Recommendation:

None at this time: For council study

B. Graduation

ACTION

Background:

Mr. Barger will present background information on graduation.

Recommendation:

For council to approve starting graduation ceremonies at 6:30pm on Tuesday, May 20, 2008

C. Full Day Kindergarten

INFORM

Background:

Mr. Barger will update the council on full day kindergarten.

Recommendation:

None at this time: Information and discussion item

D. Volunteer Expectations

STUDY

Background:

Mr. Barger will present information to the council on volunteer expectations

Recommendation:

None at this time: For council study

5. Adjournment

ACTION

*Adv Base
Credit if
complete honors
+ presentations
1
Collect Resumes
Preparation on Sr Exit Project
Extra Credit*

*Tie it to social
Studies
7 reports/presentations
↳ Reflection/Share*

*groups
organized
by staff*

Competition?

MINUTES



ANNOTATED AGENDA
Wednesday, August 15, 2007
In the Vail High School Conference Room

Regular Meeting

1. Call to Order

Mr. Letcher called meeting to order at 4:45 pm.

A. Pledge of Allegiance

Pledge was lead by Mrs. Reyes.

B. Approval of Minutes

C. Reports

*** Member Reports**

*** Administrative Report**

Mr. Barger reported smooth start to the school year. We are just under 150 students. Mr. Barger met with Mr. Filippelli the CFO in the business office to review the budget for the 2007-2008 school year. We are right about where we should be. Cash balance from VDLP is right about 25,000.00. Previous year we were in the red doing good now we are in the black. Mr. Letcher asked our target number of students. Mr. Barger informed the council that it was voted from the council to not have more than 46 students per grade level. Mr. Barger informed the council the UofA has offered a use of a room upstairs for our Spanish class. Mr. Barger reported that Mrs. Rempfer is being paid 1/5 of her salary by JTED. Mrs. Randall our school counselor is back to working 3/5 and we have two new staff members. Mrs. Nancy Silva teaches English and Mr. Ed Kestler teaches Science. Mrs. Sheehy asked about how the formula for VDLP works. Mr. Barger explained to the council that VHS is paid on the number of students enrolled for the first 100 days. VDLP is paid from Mesa School District. Mesa collects the money and sends a percentage to VHS. This money has nothing to do with our M&O.

D. Call to the Public

No public

Recognitions

Mr. Barger introduced the site council members. Mr. Mike Letcher parent representative and is serving his 2nd year, he was also nominated Chair. Mr. Jerry Sorensen parent representative and will serve 2 years, Mr. Sorensen was nominated clerk. Mr. Rob Hilliker teacher representative and will serve 2 years. Mrs. Lorrie Sheehy teacher representative and is serving her 2nd year of her 2 years. Ms. Mel Reyes parent representative and will serve 2 years. Mrs. Cindy Petersen classified representative and is serving her 2nd year of her 2 years. Mr. Barger explained to the council he is looking into a student representative. Mr. Barger recognized Mr. Adams and Mrs. Randall for all the work they did in getting schedules done. Mr. Adams does a great job creating a balance for each class.

2. **Consent Agenda**

ACTION

Background:

All items attached are consent matters and should be considered by one motion at this time. There will be no discussion of consent items. Any Site Council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

Recommendation: For council to approve the consent agenda as presented.

3. **Old Business**

4. **New Business**

A. **Site Council Responsibilities**

INFORM

Mr. Barger went over the council responsibilities and the consent agenda. Mr. Barger also asked the council to see if there are any questions or concerns from parents that may need to be visited by the council. Mr. Barger would like any feed back. Mr. Sorensen asked about the relocation of VHS. Mr. Barger explained that there was land that was donated and we are waiting for KB Homes to start building and than we can go forward with our plans. Mr. Barger explained to the council that we are in the paddle of DM and need to relocate.

Background:

Mr. Barger will present the council a packet for Site Council Responsibilities.

Recommendation:

None at this time: Information item.

B. **Older students in younger classes**

STUDY

Mr. Barger spoke to the about students that need to take classes that they failed and should they be allowed in younger students class. For example: a senior comes in and needs a freshman English class, should they be put in a freshman class, when it is available through summer school? What this does is takes space from the class that could be used for another freshman. Mr. Sorensen was concerned about the over crowding of a class due to this. When the class caps out at a certain number of students it requires a second section of the class. It was suggested that we tell the students they need to take the class they failed either in summer school, or VDLP. If a student is enrolled fulltime at VHS and needs to make a class up through VDLP it is \$200.00 per semester. So if a student fails their 9th grade English both semesters it will cost them \$400.00 unless they choice to make it up another way.

Background:

Mr. Barger will present the council with information on older students being in younger student classes.

Recommendation:

None at this time: Study item.

- C. 5 hour requirements for Sr. JTED students** **STUDY**
Mr. Barger shared with the council that the voters voted in November to approve requirements for JTED (Joint Technology Education District). With the JTED schools are funded a certain amount of money to help pay part of a teacher's salary. But the students must be enrolled in at least one business class. JTED is run by the county. The issue is, do we make a statement that of the 6 classes students take one must be a business class and do we start with 9th graders or start with 10th grade.

Background:

Mr. Barger will present the council with information on Sr. JTED students.

Recommendation:

None at this time: Study item.

- D. 301 Goals** **STUDY**
Mr. Barger presented to the council 301 goals for the teachers. He also explained what and how the goals worked. Teachers need to come up with 4 goals and if they accomplish the goals they are awarded a certain amount of money per goal at least one must be measurable. Last year the teacher made 3 of the 4 and they were paid for the 3 they accomplished. Mr. Barger asked the council if they would mind if after the staff looked at the goals if they would approve the goals via email.

Background:

Mr. Barger will present the council information regarding 301 Goals.

Recommendation:

None at this time: Information and discussion item.

- E. 301 Goals** **ACTION**
Mr. Sorensen motioned to approve 301 goals via email, seconded by Ms. Reyes. Motioned approved.

Background:

Mr. Barger will present to the council information on 301 Goals.

Recommendation:

That the Site Council approved 301 Goals as presented.

- F. Nutrition Guidelines** **INFORM**
Mr. Barger informed the council of the No Child Left Behind law and the effect of the nutritional guidelines schools are to follow. Question is do we want to limit items the students can bring to school. Do we want to let it go or let them sell at game night, sporting events. It was brought up that game night and sporting events are after school hours so there should not be a limit of items student council or other clubs can sell.

Background:

Mr. Barger will present to the council the Federal Nutrition Guidelines.

Recommendation:

None at this time: Information item.

CONSENT AGENDA

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school Vail High School Date 9/27/07
Teacher/Sponsor Mr Berger Grade 9-12 # of Passengers 7
Telephone # 520 879-1904 Number of Wheelchair Restraints if Needed —
Destination Catalina United Methodist Church

Address Sway + Country Club
Purpose of Trip Youth Empowerment for Success Training

Lunch _____

Date of Trip 9-27-07
Departure Time 7:15am
Arrival Time 8:00am
Return to Bus Time 3:00pm
Return to School Time 3:45pm

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____

FIELD TRIP TRANSPORTATION REQUEST

Program starts at 9 AM

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school Vail High School Date 9/20/07
Teacher/Sponsor Amanda Randall Grade — # of Passengers 10
Telephone # 879 1913 Number of Wheelchair Restraints if Needed —
Destination University of AZ - Student Union

Address 1303 E University Blvd
Purpose of Trip YWCA of Tucson - Its Time to Talk Forum on Race

Lunch _____

Date of Trip 10/29/07

Departure Time 8 AM

Arrival Time 8:30

Return to Bus Time 2 pm

Return to School Time 2:30 pm

Registration is at 8:30 AM.

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval Date _____
Signature _____

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school Vail High School Date 9/19/07
 Teacher/Sponsor Peter J Randall Grade 12 # of Passengers 16
 Telephone # 8791913 Number of Wheelchair Restraints if Needed 0
 Destination Flagstaff, AZ - tour of NAU

Address 2000 S. Milton Road (Central)
 Purpose of Trip To tour NAU on Monday Oct 15 -
campus tour
 Lunch yes

Date of Trip Oct 14 (Sun)
 Departure Time 9 AM
 Arrival Time 1 pm?
 Return to Bus Time 1 pm
 Return to School Time 5 pm?

Tour on Mon
830-1245

<u>Driver Use Only</u>	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

<u>Teacher / Sponsor</u> Complete this section for prompt reply	
School	<u>Vail High School</u>
Teacher	<u>Peter J Randall</u>
Date of Trip	<u>Oct 14, 2007</u>
Destination	<u>Flagstaff, AZ</u>
Departure/Return Time	<u>1-15/07</u>

<u>School Administrator complete this Section</u>	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____

**OLD
BUSINESS**



School: Vail High School

Term: 07-08 Semester 1

[Logout](#) [?](#)

[Start Page](#) > [Reports](#) > [Run Reports](#) > [Enrollment Summary](#)

Petersen, Cindy

Functions

- Absentee Report
- Daily Bulletin
- Enrollment Summary
- Master Schedule
- PowerLunch
- Reports
- Special Functions
- Teacher Schedules

Setup

- Personalize
- School
- Staff
- System

Enrollment Summary

as of 9/20/07 (A)
Vail High School

Grade Level	TOTAL IN GRADE	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
9	43 28 / 15	2 2 / 0	2 1 / 1	5 3 / 2	0 0 / 0	34 22 / 12	0 0 / 0
10	37 22 / 15	0 0 / 0	2 1 / 1	3 2 / 1	0 0 / 0	32 19 / 13	0 0 / 0
11	43 26 / 17	2 0 / 2	2 2 / 0	10 6 / 4	0 0 / 0	29 18 / 11	0 0 / 0
12	24 19 / 5	3 3 / 0	0 0 / 0	2 2 / 0	0 0 / 0	19 14 / 5	0 0 / 0
TOTAL	147 95 / 52	7 5 / 2	6 4 / 2	20 13 / 7	0 0 / 0	114 73 / 41	0 0 / 0

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Vail High School 301 goals 2007-2008

1. 100% of staff will visit 3 other teacher's classrooms per semester and conduct a minimum of 30 minute observations. One of these visits should be at a school other than VHS. Teachers will fill out an observation form and submit them to the principal.
2. Staff will attend a minimum of three extra curricular events per semester. Teachers will submit a log of attended events. At least one event must be non-athletic.
3. Eleventh grade students taking the ACT exam will increase from 7% in 2006/07 to 25% in 2007/08 as measured by ACT data returned to the school.
4. Each teacher will be paired with a minimum of two students per semester in the 2 minute for 10 day procedure. This procedure is designed to develop relationships between students and staff and focuses on students who need more attention.

**NEW
BUSINESS**

APPEALING A GRADE OF NO CREDIT (NC)

The following steps are necessary in the event a student received a no credit (NC) grade due to accruing more than 12 absences in any individual course during a semester.

1. The student writes a letter explaining why he/she missed the days that were marked as absent and details the reason for each.
2. The student's parent/guardian must sign the letter acknowledging that they agree with and support the student's appeal.
3. The student turns the letter into the Front Office.
4. The Front Office will copy the letter, and distribute it to each teacher who taught a class for which the student received an NC along with a "Support or Decline Credit" form.
5. Teachers will be given three business days to fill out the form and return it to the front office.
6. A committee of three people (an administrator, a parent member of the site council, and a teacher from a class that is not being appealed) will meet to discuss the appeal.
7. Students will be informed of the date and time of the meeting, and encouraged to attend and speak on their own behalf. If the student attends he/she must be accompanied by a parent/guardian so that the committee may ask questions of both.

When school is in session

8. →

10 days
1 summer
1 wk

SUPPORT OR DECLINE CREDIT

This form is to be filled out by teachers who taught a class in which a student received no credit due to the number of absences accrued.

Student Name _____

Course with NC _____

True percentage earned _____ Letter Grade _____

When student missed class, they asked for make-up work:
Diligently Usually Rarely Never

Student's behavior in class was:
Excellent Good Average Poor Difficult

Student usually turned in:
Their best quality work Average work A poor effort for them

Student's effort in class was:
Consistently strong Inconsistent Consistently weak

If I was the one who made the final decision regarding this student, I would:

Support him/her getting credit Deny the credit because of too many absences

Explanation: _____

Teacher signature _____

Date _____