



Vail School District  
 Vail, Arizona  
 Site Council  
 Vail High School



**AGENDA**  
 Regular Meeting  
 Friday, August 25, 2006 at 3:00  
 In the Vail High School Computer Lab

*Add District points*  
*- Add Full Time SRS*

**Regular Meeting**

1. **Call to Order**

- A. Pledge of Allegiance
- B. Approval of Minutes
- C. Reports
  - \* Member Reports
  - \* Administrative Report

*- VAIL CARES GRANT*  
*- VDCP UPDATE*  
*- NAME THE BOXER*

D. **Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the Council as a result of public comment will be limited to the Chairperson directing members to study the matter of rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes.

(Acknowledgement of Public Requests to Speak.)

The Council desires viewpoints of Parents/Staff/Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the Council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

E. **Recognitions**

Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

*Mc Roberts*  
*Mr. Jensen*  
*Ms. Marklett*  
*- DPAT Team*  
*- Turquoise*  
*- STS*  
*Josh Belknap*  
*Wes Kirk*  
*Josh + Darrell Douglas*

**ACTION**

2. **Consent Agenda**

All items listed below are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

3. **Old Business**

- A. Enrollment Summary
- B. Staffing
- C. Visitors at lunch

INFORM  
 INFORM  
 STUDY

4. **New Business**

- A. PTSA
- B. School Goals
- C. EEP (Educational Enrichment Plan)
- D. Future Site Council Meeting Dates

STUDY  
 INFORM  
 ACTION  
 ACTION

5. **Adjournment**

**ACTION**



Vail School District  
Vail, Arizona  
Site Council  
Vail High School



**ANNOTATED AGENDA**  
Friday, August 25, 2006 at 3:00  
In the Vail High School Computer Lab

**Regular Meeting**

1. **Call to Order**

- A. **Pledge of Allegiance**
- B. **Approval of Minutes**
- C. **Reports**
  - \* **Member Reports**
  - \* **Administrative Report**
- D. **Call to the Public**
- E. **Recognitions**

2. **Consent Agenda**

**ACTION**

**Background:**

All items attached are consent matters and should be considered by one motion at this time. There will be no discussion of consent items. Any Site Council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

**Recommendation:** For council to approve the consent agenda as presented.

3. **Old Business**

A. **Enrollment Summary**

**INFORM**

**Background:**

Mr. Barger will present the council an update on student enrollment.

**Recommendation:**

None at this time: Information and discussion item.

B. **Staffing**

**INFORM**

**Background:**

Mr. Barger will update the council on any changes to the 06/07 staff list.

**Recommendation:**

None at this time: Information and discussion item.

3. Old Business, continued

D. Visitors at lunch

STUDY

**Background:**

A number of students have been 'visited' by non-students at lunch. Previous rules did not allow that. Administration is seeking council input on policy.

**Recommendation:**

None at this time: Study item.

*SLY sign in in office  
even parents  
SR > students surrender when visit  
Email - visitor request*

4. New Business

A. PTSA

STUDY

**Background:**

The PTSA has been low in membership for a number of years. A healthy parent organization benefits the school. The site council is asked to provide input to improve membership.

**Recommendation:**

None at this time: Study item

*NK on website  
Market for newsletters  
MTG at In-line's*

B. School Goals

INFORM

**Background:**

Each year the council is required to approve school goals which are tied to 301 money.

**Recommendation:**

None at this time: Information and discussion only

C. EEP (Educational Enrichment Plan)

ACTION

**Background:**

As a new teacher to the district, Ms. Bowman qualifies to submit an EEP plan. The plan is in the packet.

**Recommendation:**

The council approves the EEP Plan as presented.

D. Future Site Council Meeting Dates

ACTION

**Background:**

The council should meet regularly, at least once a month to discuss school issues. A regular schedule would be helpful for everyone to create their calendar.

**Recommendation:**

The council set dates for the 2006/2007 school year.

5. Adjournment

ACTION

**Vail High School Site Council Monthly Meeting Minutes**  
**for**  
**Wednesday, April 26, 2006**

**Board Members:**

*Present:* Principal John Strizich, Classified Staff Member Tricia Kaparoff, Teachers Terry Jensen and Amy Hawthorne, Parent Member/Chairman Keith Belhumeur, and Parent Member/Clerk Ann Burruel

*Absent:* Community/Business Leaders Bonnie Vining and Sherry Lain-Young and a Student Representative

**I. Opening of Meeting**

- A. **Call to Order:** Meeting was called to order at 3:46 pm
- B. **Pledge of Allegiance:** Lead by Keith Belhumeur
- C. **Approval of Minutes:** A motion to approve the minutes of the 2/15/06 site council meeting was made by Tricia and seconded by Amy, with unanimous approval.

**II. Reports**

**A. Administration:**

- 1. **FBLA:** John stated that Vail High School's (VHS) Future Business Leaders of America (FBLA) club members did a fantastic job at the recent FBLA State Conference. Four of the school's FBLA members are being sent to the upcoming National FBLA Conference in Tennessee.
- 2. **Sports:** The VHS Basketball team took fourth place at this year's State Conference.
- 3. **Robotics:** The VHS Robotics team's robot performed successfully at the recent state competition. The duration of the competition for their robot was only about 45 minutes. John said the team did exactly what he had envisioned for the Robotics Club, in that the team was involved in a hands-on activity, which involved "thinking outside-the-box". All the team members were Freshmen, except for one Sophomore. They were all involved in the engineering and designing of the robot, from the ground, up. Terry said that an IBM representative is expected to start a programming class which should meet once a week.
- 4. **Student Shadow Day:** There were not as many students (approximately 25) that attended as was hoped for, but it went well.
- 5. **Online Distance Learning Program:** The program is up and running, with about 7-8 students presently enrolled. The program is a source for additional funding for VHS. The students are doing well thus far. Keith inquired whether computers were provided for the students enrolled in the program.

John said they weren't, but that a disk with basic software (i.e. Real Player, Adobe) was provided for the students. They are also able to participate in school clubs, field days, and sports, as well other school-sponsored activities. In their Senior year, they must take at least one elective and complete and pass their Senior Project to graduate with a VHS diploma, as long as they have met all of the requirements. Keith asked whether or not the students were required to take assessment tests. John said that they were required to take midterms and finals, which VHS simply provides a proctor for, as the exams are taken online and the grading is done by the Mesa Distance Learning Program. This program has full North Central Accreditation (NCA). The Average Daily Membership (ADM) funds (approximately \$4500/student) are split 50/50 with VHS. All the required textbooks were purchased inexpensively; some are the same texts VHS is already using. A book deposit is required of the students, which is refunded upon return of the book(s).

6. **New School Construction Project:** The recent trip to Phoenix by Vail School District representatives to present their proposal to the Military Affairs Commission was successful. The Commission unanimously voted to recommend that Vail High School receive \$535,000 to perform the necessary land surveys, design the facility and grade the land. Vail School District Superintendent Calvin Baker has proposed that the District donate \$1000 per rooftop of each "KB Home" residence built in the subdivision, which should amount to approximately \$600,000 of additional funding.
7. **Senior Projects:** The Senior Projects have gone very well this year. All of the 2006 graduates have passed their Senior Projects. However, the Vail School District has lost some students because of the Senior Project requirement. Cienega has lost approximately 30 students to Canyon Rose; VHS has lost about 5.

#### **B. Member Reports:**

1. Tricia distributed flyers explaining the upcoming VHS Golf Tournament. She said they need golfers and that the money is used to help kids get to state competitions and to obtain school supplies.

**III. Call to Public:** No Public was in attendance.

**IV. Old Business:** Already covered in Administration Reports

#### **V. New Business:**

- A. **Field Trips (Action Item):** Field trip to Frank Lloyd Wright-designed Taliesin West in Scottsdale, AZ for Mr. Schippers' AP English class, set for 5/09/06, was approved by Amy and seconded by Terry, with unanimous approval.
- B. **Field Day (Inform Item):** VHS' next Field Day is scheduled to be held on Friday, April 28<sup>th</sup> from 9:00 am-2:00 pm.

**C. Senior Trip (Inform Item):** The Senior Trip is scheduled for 5/10-14/06. Mr. Strizich, Ms. Kaparoff and two parents are chaperoning the trip. There are 20 students expected to attend. Keith inquired whether any of the students needed financial assistance in order to be able to attend. Tricia responded that each was required to pay either \$250 or participate in fundraisers to offset or eliminate their fees. They are also required to have passing grades in all of their classes, in order to attend. Trisha outlined the trip as follows:

Wednesday, 5/10: Travel to California; Attend Downtown Disney in the evening.

Thursday, 5/11: Visit Disneyland, Disney's California Adventure Park, and Disney Graduation Night, which is open to high school seniors only; the doors close at 11:59pm and remain so until 6:00 am the following morning.

Friday, 5/12: Return to the hotel in the morning and sleep; later go to the beach, shop, and visit Pirates Adventure and Medieval Times.

Saturday, 5/13: Visit Knotts Berry Farm and go to dinner.

Sunday, May 14: Return to Tucson in the morning.

**D. Distinction Grades (Action Item):** There is a high mobility rate among students, who can attend the school(s) of their choice. There are different grading systems at each school. Cienega High School has implemented a distinction point system; Empire High School uses a weighted grades formula. Some students take easier classes and are able to maintain a 4.0 Grade Point Average (GPA), while others take more challenging classes and, in so doing, it may not be as easy for them to maintain this same GPA. There are inequities in the grading system. As far as the Special Education program, VHS is looking at other Districts and how they deal with the grading issues with regards to this program. A motion to vote on implementing a system for VHS was made by Amy and seconded by Trish. The Council proposed to implement a Distinction Point system for VHS as follows:

"Beginning June 1, 2006, distinction points will be awarded for certain classes in which students attain a grade of "C" or above. For Honors classes, a distinction point of .03 will be added to their GPA. For Advanced Placement (AP) and pre-approved accredited Pima Community College (PCC) Classes, a distinction point of .05 will be added to their GPA."

The system, as revised and written above, was approved by Amy and seconded by Ann, with unanimous approval. Keith suggested that a form be created and made available to students who wish to apply for approval of PCC courses.

**E. Vision Statement (Study and Recommendation Item):** A proposal for a VHS Vision Statement was drafted by the site council as follows:

"Creating a world-class high school, located within the University of Arizona Science and Technology Park, focused on business, science and technology. A progressive school which equips students with 21<sup>st</sup> century skills and promotes relationships between staff, students, parents and park professionals."

A motion was made by Terry and seconded by Amy to accept the proposed draft as written, and submit it to the faculty for approval.

**F. Site Council Meeting Date (Inform Item):** The next Site Council meeting is set for Wednesday, May 17, 2006 at 3:30 pm.

**VI. Adjournment:** Trish made a motion to adjourn at 5:40 pm; seconded by Amy, with unanimous approval.

# **CONSENT AGENDA**



FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.  
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VHS Date 8-23-06  
Teacher/Sponsor Campanile Grade 9-12 # of Passengers 17  
Telephone # 520-387-3207 Number of Wheelchair Restraints if Needed 0  
Destination Cot T Park & Rec Photo Lab  
Broadway / Alvernon  
Address \_\_\_\_\_  
Purpose of Trip Process photographs

Lunch \_\_\_\_\_

Date of Trip Oct 12, 2006  
Departure Time 8:45 am  
Arrival Time 9:15 am  
\_\_\_\_\_  
\_\_\_\_\_  
Return to Bus Time 1:30 pm  
Return to School Time 2:00 pm

<u>Driver Use Only</u>	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

<u>Teacher / Sponsor</u>	
<u>Complete this section for parent reply</u>	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

<u>School Administrator complete this Section</u>	
Administrator Approval	Date <u>8-23-06</u>
Signature <u>[Signature]</u>	_____
Site Council Approval	Date _____

Transportation Approval Date \_\_\_\_\_  
Signature \_\_\_\_\_

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.L.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.  
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VHS Date 8-23-06  
Teacher/Sponsor Campanile Grade 9-12 # of Passengers 17  
Telephone # 520-382-3207 Number of Wheelchair Restraints if Needed 0  
Destination C of T Park & Rec Photo Lab  
Broadway / Alvernon  
Address \_\_\_\_\_  
Purpose of Trip Process Photographs

Lunch \_\_\_\_\_  
Date of Trip Dec 7<sup>th</sup> 2006  
Departure Time 8:45 am  
Arrival Time 9:15 am  
Return to Bus Time 1:30 pm  
Return to School Time 2:00 pm

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date <u>8-23-06</u>
Signature	<u>[Signature]</u>
Site Council Approval	Date _____

Transportation Approval \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VHS Date 8-23-06

Teacher/Sponsor Campanile Grade 9-12 # of Passengers 17

Telephone # 520-387-3207 Number of Wheelchair Restraints if Needed 0

Destination C of T Park & Rec Photo Lab  
Broadway / Alvernon

Address \_\_\_\_\_

Purpose of Trip Process photographs

Lunch \_\_\_\_\_

Date of Trip Nov 9th, 2006

Departure Time 8:45 am

Arrival Time 9:15 am

Return to Bus Time 1:30 pm

Return to School Time 2:00 pm

<u>Driver Use Only</u>	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

<u>Teacher / Sponsor</u>	
<u>Complete this section for prompt reply</u>	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

<u>School Administrator complete this Section</u>	
Administrator Approval	Date <u>8-23-06</u>
Signature <u>[Signature]</u>	
Site Council Approval	Date _____

Transportation Approval \_\_\_\_\_ Date \_\_\_\_\_  
Signature: [Signature]

**OLD  
BUSINESS**



School: Vail High School

[Logout](#) ?

Term: 06-07 Semester 1

[Start Page](#) > [Reports](#) > [Run Reports](#) > Enrollment Summary

Barger, Dennis

**Functions**

- Absentee
- Daily Bulletin
- Enrollment Summary
- Master Schedule
- PowerLunch
- Reports
- Special Functions
- Teacher Schedules

**Enrollment Summary**

as of 8/24/06 (A)  
Vail High School

**Setup**

- Personalize
- School
- Staff
- System

Grade Level	TOTAL IN GRADE	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
9	43 29 / 14	0 0 / 0	4 2 / 2	5 4 / 1	0 0 / 0	34 23 / 11	0 0 / 0
10	51 26 / 25	2 0 / 2	3 2 / 1	11 6 / 5	0 0 / 0	35 18 / 17	0 0 / 0
11	31 24 / 7	4 4 / 0	0 0 / 0	4 4 / 0	0 0 / 0	23 16 / 7	0 0 / 0
12	21 7 / 14	0 0 / 0	2 1 / 1	3 1 / 2	0 0 / 0	16 5 / 11	0 0 / 0
<b>TOTAL</b>	146 86 / 60	6 4 / 2	9 5 / 4	23 15 / 8	0 0 / 0	108 62 / 46	0 0 / 0

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**NEW  
BUSINESS**

# Vail School District

## 2006/2007 District Goals

1. We consider state standards to be minimum standards; our goal is to move student achievement beyond the state standards. We seek to have all Vail schools functioning at a “highly performing” or “excelling” level.
  - The district level “exceeds” average score in math will increase from 28% to 33% for grades 7 and 8 and increase 18% to 23% for grade 10 as measured by the 2007 AIMS.
  - The district level “exceeds” average score in reading will increase from 20% to 25% for grades 3 - 5, 10% to 15% for grades 6 - 8, and 10% to 15% for grade 10.
2. All Vail schools will develop a plan in 2006-2007 to increase student achievement. Specifically, each school will:
  - Analyze AIMS student achievement data, and/or WestEd classroom observation feedback, and/or teacher surveys;
  - Develop results-driven targets using school improvement research;
  - Implement the staff development plan;
  - Evaluate the impact on student learning.

## Board Goals

1. Maintain a high level of Board visibility
  - a. Be politically active.
  - b. Participate in Reality Check Lunches.
  - c. Represent the Board at school and community events.
  - d. Sponsor an event with all school site councils to promote communications.
2. Work on leadership skills and team building
  - a. Attend conferences (with leadership team members when appropriate).
  - b. Participate in Board training.
  - c. Hold joint Board/Leadership sessions at least twice a year.
  - d. Have a Board retreat in Flagstaff after the ASBA Leadership Conference.

Vail School District #20  
**EDUCATION ENRICHMENT PLAN (EEP)**  
 Enrichment Plan - cover sheet

2006-2007

Name Stephanie Bowman

Date & time received in office Aug. 3 '06

Signature of Office Personnel \_\_\_\_\_

Code Number (assigned by evaluation committee) \_\_\_\_\_

Final Review of Principal Initial <u>DSB</u> Date <u>8-4-06</u>
--------------------------------------------------------------------------

By signing below, I am indicating:

1. Reasonable steps have been taken to insure that all of the resources and approvals necessary for completing the plan are available to me.
2. That I have a copy of the plan and completed cover sheet.

TEACHER'S SIGNATURE Stephanie Bowman

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To be signed off after May 10, 2006

PRINCIPAL'S SIGNATURE Dominic Berger

SCHOOL COUNCIL CHAIR'S SIGNATURE Bonnie J. Vinning

*(Principal's signature indicates his/her approval of the plan and assures the Evaluation Committee and Governing Board that the plan does not represent unnecessary duplication of effort.)*

**REPEAT PLANS: ATTACH A COPY OF ORIGINAL PLAN TO COVER SHEET FOR SUBMISSION**

If you are submitting a plan that has previously been approved for two years and is essentially the same, you may choose to be awarded points based on an average score of those two years.

CHOOSE ONE:

Have this plan scored by the evaluation committee.

Do not have this plan scored. I would like to take the average score.\*  
 Scores for prior years are:

_____ Year	_____ Score
_____ Year	_____ Score

\*Average scores may be used for two years only.



## Education Enrichment Plan Form

Plan code number \_\_\_\_\_

\*individual plan

GOALS:

1. to enhance students' academic learning (including scores on achievement tests) of the study of life and living systems, through real hands on experiences that benefit our community's local ecosystem
2. to develop a life-long appreciation for the living world as well as a desire to continue learning about the living world
3. to involve parents and other staff in student's school activities and personal interests
4. to care for and improve the community's natural environment

Activities	Timeline Begin	Timeline End	Est. Add'l Time
<ul style="list-style-type: none"> <li>• 4 separate visits to the AZ trail near Vail School Dist. and Colossal Cave in which students, parents and interested staff work as volunteers working to maintain the trail. This will involve some preliminary training for the teacher.</li> <li>• An exploration within Vail's local corridor, Cienega Wash, in which students will observe a desert wash and collect any found litter.</li> <li>• A hike within Vail's nearest mountain range, the Rincon mountains, in which students will observe a change in habitat as elevation increases.</li> <li>• An expedition of the unique Sky Island ecosystem of the Santa Catalinas.</li> <li>• A visit to the Sonoran Arthropod Studies Institute to gain an appreciation for and greater knowledge of local arthropods (insects and spiders).</li> <li>• A visit by Dr. Ed Mol of the Tucson Herpetological Society in which students will be able to handle live, local reptiles and amphibians as well as interact with a retired biological researcher.</li> </ul>	Nov. '06	April '06	16 hours (total)
	Aug. 27 '06	Aug. 27 '06	3 hours
	Oct. 29 '06	Oct. 29 '06	4 hours
	April 29 '07	April 29 '07	6 hours
	Jan. 21 '06	Jan. 21 '06	5 hours
	Sept. 17 '06	Sept. 17 '06	2 hours

<ul style="list-style-type: none"> <li>• Participation in one of our Saguaro National Park's Ranger-guided, night programs in which students will observe and learn about the nocturnal animals of the Sonoran Desert. Students will also be invited to become part of the Park's "Junior Naturalist" program.</li> </ul>	May 13 '07	May 13 '07	3 hours
<ul style="list-style-type: none"> <li>• A field trip to the Sonoran Desert Museum to explore all native flora and fauna in their natural habitats.</li> </ul>	Nov. 19 '06	Nov. 19 '06	6 hours

### Evaluation Plan A

A journal/ scrapbook will be kept by club leader, members and parents that records in writing and with photographs each of the clubs activities. This on-going visual aid will be available for other students to peruse at any time in the schools science room.

### Evaluation Plan B

Growth in membership of the outdoor club throughout the year will be an indicator of the club's success as will comments in the journal from students and parents.

### Relationship of plan to District Guiding Principles:

- This EEP was written to specifically address Vail's statement that: WE BELIEVE LEARNING EXTENDS BEYOND THE CLASSROOM. The VHS outdoor club of 06/07 is designed to enrich and extend learning out of school with recreational activities and trips to the field and desert.
- The EEP also indirectly addresses Vail's principle that OUR SCHOOLS ARE COMMUNITIES OF LEARNERS. Through this club, individuals are expected to contribute to the local community via volunteer activities that will help to preserve our local Sonoran ecosystem. The club also extends to parents and other staff to model for the students the value of being a life- long learner.

### Relationship of plan to student achievement:

With the recent advent of the natural sciences beginning to be part of the state's standardized testing, there is an enhanced need to ensure that students are given real, engaging, inspiring experiences. Science teachers will now feel a need to focus on and use the majority of class time for their student's comprehension of academic facts. However, such core knowledge will only be gained and retained if students are actively engaged in real-life hands-on activities within their natural world. An EEP such as the outdoor club at VHS helps ensure that its participants are getting the real experience they need to make their learning meaningful, lasting, and inspiring. Such enriched learning will help ensure that our students succeed on the standardized science tests and that they continue to be interested in the natural sciences throughout their lives.

Additionally, an engaging, exciting club such as this one will surely lead to more students becoming members, and thus, more VHS students benefiting from it.

Finally, with the encouraged involvement of parents and staff and students will be more likely to succeed in other areas of academic achievement as well.

In such expeditions, it is impossible to predict the myriad learning opportunities that will naturally present themselves. However, the following performance objectives will certainly be encountered:

- Strand 1: Inquiry Process

Concept 2, PO 5 – Record observations, notes, sketches, questions, and ideas using tools such as journals, charts, graphs, and computers

- Strand 3: Science in Personal and Social Perspectives

Concept 1, PO 1 – Evaluate how the processes of natural ecosystems affect, and/or human-caused hazards

PO 2 – Describe the environmental effects of natural and/or human-caused hazards

PO 3 – Assess how human activities (e.g., clear cutting, water management, tree thinning) can affect the potential for hazards.

PO 4 – Evaluate factors that affect the quality of the environment

PO 5 – Evaluate the effectiveness of conservation practices and preservation techniques on environmental quality and biodiversity

- Strand 4: Life Science

Concept 3, PO 1 – Identify the relationships among organisms within populations, communities, ecosystems, and biomes

PO 2 – Describe how organisms are influenced by a particular combination of biotic and abiotic factors in an environment

PO 3 – Assess how the size and the rate of growth of a population are determined by birth rate, death rate, immigration, emigration, and carrying capacity of the environment

**VAIL SCHOOL DISTRICT NO. 20**  
Advisory School Site Council

**BYLAWS**

Note: The Vail School District Governing Board has the legal authority to govern the operations of the schools in the District. It is the philosophy of the District that the District's schools belong to, and are the responsibility of, their respective communities. As such, the Governing Board has created school councils to provide parents and community members of each school site the opportunity to provide input into the decision-making process.

It is also the philosophy of the District that school employees are valued, informed participants in the operation of the District's schools. As such, they are given representation on each school council.

**ARTICLE I**  
Role of Council

The School Site Council serves in an advisory capacity to the principal at each school site. The principal will seek formal or informal advice from the Council on a variety of issues.

Formal action will require an official, recorded vote. Typically, each action or vote will be preceded by discussion and a formal recommendation from the principal. Issues requiring formal action of the Council are as follows:

- annual goals for the school
- student discipline rules and procedures
- dress code
- student and parent handbooks
- local education enrichment plans
- student field trips
- council meeting times and formats
- annual school budget
- selection of school photographer
- activity fees
- course offerings
- School related Booster Club activities

The principal may also seek informal, or formal, advice from the Council on other issues. These issues may include, but not be limited to, the following:

- selection and scheduling of school activities
- curriculum
- selection of employees
- recognition of students and employees
- communication with parents and the community
- school calendar
- master schedules

- local in-services for staff
- special programs and activities
- fundraising activities
- parent satisfaction survey

The principal is not bound by any action of the Council.

If an administrative vacancy occurs at the school, the superintendent will seek input from Council members on the filling of that vacancy.

Council members may be called upon to serve as members of district-level advisory committees.

## ARTICLE II Members

### Section 1 - Size and Composition

The School Site Council shall be composed of up to seven members consisting of two full-time teachers selected by teachers at the school, one classified school staff member selected by classified employees at the school, two (2) parents of students enrolled in the school and that are not employed by the district, one (1) community member who resides within the attendance boundaries of the school and that is not employed by the District and one (1) student attending the high school. The principal of the school shall serve as an ex-official member of the council.

Council members filling a parent or community member seat must be (a) reside in the attendance area of the school representing and (b) be at least 18 years of age. Parent and community members of the council must not be (a) an employee of the school district; (b) a member of the District's Governing Board; (c) an immediate family member of a Governing Board member or of an employee of the District and (d) no more than one member of an immediate family may serve on a site council within the District.

### Section 2 - Term of Office

All members of the council shall serve for two-year terms. However, in order to achieve staggered membership, one-half, or the nearest approximation thereof, of the members representing parents or community members and one-half, or the nearest approximation thereof, of the members representing teachers and other school personnel (except the principal) shall serve for a one-year term only during the first year of the council's existence. After the first year of the council's existence, all terms shall be two years in length, with the exception of the student representative, who will serve a one-year term. At the first regular meeting of the council, a chance method shall be used to determine which members shall serve one-year terms.

### Section 3 - Elections

Parents and community members will be elected on an annual basis at a public meeting. Notice of the meeting will be posted and provided to parents of all students served by the school. The meeting will be held in conjunction with a widely attended school event. Nominations will be accepted from the floor. The principal and one member of the council will count the ballots.

Members representing teachers, classified staff and students will be elected on an annual basis. Nominations will be solicited from each group and paper ballots will be distributed to each respective group. The principal and one member of the council will count the ballots.

Selection will be based on the most votes gathered by qualified candidates. Run-offs or a second ballot will only be utilized in the case of a tie. The Vail Governing Board will serve as the final authority on any election disputes.

#### Section 4 - Voting Rights

Each member shall be entitled to cast a vote on each matter submitted to the council. Absentee ballots shall not be permitted. The principal shall not have voting rights.

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#### Section 5 - Termination of Membership

A member shall no longer hold membership should he or she cease to be a resident of the area or no longer meets the membership requirements under which he or she was selected; e.g., a parent becomes employed by the District. Membership shall automatically terminate for any member who has an unexcused absence for two consecutive meetings or four unexcused absences within a school year. The council, with an affirmative vote of two-thirds of all of the members, can suspend or expel a member. Notification of action of suspend or expel a member shall be submitted to the governing board.

#### Section 6 - Transfer of Membership

Membership in the School Site Council is not transferable or assignable.

#### Section 7 - Resignation

Any member may resign by filing a written notice with the local school district governing board.

#### Section 8 - Vacancy

Any vacancy on the council shall be filled for the remainder of the school year by appointment by the Governing Board. If the unexpired term is for another full year thereafter, the term for that year shall be filled by the regular selection process.

#### Section 9 - Responsibilities

Council members will abide by the "Advisory School Council Code of Ethics." Council members will attend annual training and participate in a Council self-evaluation process.

### ARTICLE III Officers

#### Section 1 - Officers

The officers of the School Site Council shall be a chairperson and a clerk.

Section 2 - Election and Term of Office

The School Site Council shall elect its officers on an annual basis. The chairperson shall be selected from the parent or community members of the council.

Section 3 - Removal From Office

Any officer may be removed by a two-thirds vote of all members sitting on the School Site Council whenever, in the judgment of the council, the best interests of the council would be served thereby.

Section 4 - Vacancy

A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, shall, by special election, be filled by the School Site Council for the unexpired portion of the term.

Section 5 - Chairperson

The chairperson shall preside at all meetings of the School Site Council and may sign all letters, reports, and other communications of the School Site Council. In addition, the chairperson shall perform all duties incident to the office of chairperson and such other duties as may be prescribed by the School Site Council from time to time. The chairperson shall with the principal develop the agenda for council meetings.

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Section 6 - Clerk

The duties of the clerk shall be to represent the chairperson in assigned duties and to substitute for the chairperson during his or her absence, and the clerk shall perform such other duties as from time to time may be assigned by the chairperson or by the School Site Council.

ARTICLE IV  
Meetings of the School Site Council

Section 1 - Regular Meetings

The School Site Council shall meet regularly every month during the school year.

Section 2 - Special Meetings

Special meetings may be called by the chairperson or the principal.

Section 3 - Place of Meetings

The School Site Council shall hold its regular monthly meetings and its special meetings in a facility readily accessible by all members of the public.

Section 4 - Notice of Meetings



Public notice shall be given of regular meetings at least 24 hours in advance of the meetings. Any change in the established date, time, or location must be given special notice. All special meetings shall be publicized. Any required notice shall be in writing; shall state the day, hour, and location of the meetings; and shall be delivered either personally or by mail to each member not less than twenty-four hours or more than two weeks prior to the date of such meetings.

#### Section 5 - Decisions of the School Site Council

All decisions of the School Site Council shall be made only after an affirmative vote of a majority of its members in attendance, provided a quorum is in attendance.

#### Section 6 - Quorum

The presence of 51 percent of the total membership shall be required in order to constitute a quorum necessary for the transaction of the business of the School Site Council.

#### Section 7 - Conduct of Meetings

All regular and special meetings of the School Site Council shall be conducted in accordance with Robert's Rules of Order or in accordance with an appropriate adaptation thereof.

#### Section 8 - Meetings Open to the Public

All regular and special meetings of the School Site Council shall be open at all times to the public.