



AGENDA
Regular Meeting
Wednesday, November 21, 2007
In the Vail High School Conference Room

Regular Meeting

- 1. **Call to Order**
 - A. Pledge of Allegiance
 - B. Approval of Minutes
 - C. Reports
 - * Member Reports
 - * Administrative Reports

D. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the council as a result of public comment will be limited to the Chairperson directing members to study the matter or rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes. (Acknowledgement of Public Requests to Speak) The Council desires viewpoints of Parents/Staff/Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

E. Recognitions

Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

2. **Consent Agenda**

ACTION

None at this time.

3. **Old Business**

- A. Enrollment Summary
- B. Relocation of VHS
- C. VDLP Update

INFORM
INFORM
INFORM

4. **New Business**

- A. Graduation
- B. Vail Cares Update
- C. Stipends

INFORM
INFORM
ACTION

5. **Adjournment**

ACTION

*STUDY item FOR
Parents given
clear expectation
of student expectations
11 by time on PS its too late.*



MINUTES
Regular Meeting
Thursday, October 18, 2007
In the Vail High School Conference Room

Regular Meeting

1. Call to Order

Mr. Sorensen called the meeting to order at 4:35pm. Members present: Mr. Sorensen, Mr. Hilliker, Mrs. Sheehy, Mr. Aurand, Mrs. Petersen. Mr. Barger (Admin). Members absent: Mr. Letcher, Mrs. Reyes.

A. Pledge of Allegiance

Pledge was lead by Mr. Sorensen

B. Approval of Minutes

Mrs. Sheehy motioned to accept minutes, seconded by Mr. Hilliker. All approved. Mrs. Petersen noted to add members present and absent.

C. Reports

*** Member Reports**

No member reports

*** Administrative Reports**

Mr. Barger shared with the council recent articles on VHS in local papers. The Volleyball team was featured in The Vail Sun and several students were featured in the "Pop Quiz" section of the Arizona Daily Star. Mr. Barger informed the council of the recent 6th graders from OVMS that visited. They were here to check out our technology programs we have for special education. This gave our special ed students the opportunity to be the "teachers". It was good experience for them and they were all beaming. We also had two holocaust survivors on campus early in the week. They spoke to the juniors and seniors and will be back next month to talk with the sophomores. Mr. Barger let the council know that Mr. Jensen took the new computers over to CHS to image them. Because they are macs they have to be imaged on a mac server. They should be done by the end of next week. Mr. Barger informed the council on the awards assembly for VHS that was held at Desert Sky Middle School. This assembly recognized honor roll, perfect attendance, citizenship and also gave the teachers the opportunity to recognize students in their class. Mr. Barger would like to hold the assembly quarterly or on a semester basis.

D. Call to the Public

There were no reports.

E. Recognitions

Mr. Sorensen recognized Mrs. Sheehy for the outstanding way she ran his son's IEP meeting. They have been doing this since he was 3 and this was the first time his son was involved. Mr. Barger recognized and officially welcomed Karl Aurand – the student rep on the council. He also recognized Mr. Adams on the nice job he did on the NHS induction ceremony, Mr. Frausel for arranging the guest speakers that spoke on the holocaust, Mrs. Rempfer and her Business Management class for putting together the slide show for the awards assembly. Mrs. Sheehy also recognized Mrs. Rempfer and her class for helping prepare for the OVMS visitors by printing name tags.

2. Consent Agenda

Nothing on the consent agenda

ACTION

3. **Old Business**

- A. Enrollment Summary INFORM
Most recent enrollment is 144. We “lost” some students since last month – 2 to charter schools, 1 to VDLP, 2 to other schools and 1 to get his GED and join the coast guard. Mr. Sorensen asked if this effected the funding. Mr. Barger explained the funding is based on the average daily enrollment for the first 100 days, so there is some impact.
- B. Relocation of VHS INFORM
Mr. Barger shared with the council a map with the proposed location for VHS. The site must contain a high school and preschool (for site employees, but run by the district). Mr. Barger reviewed the details that he discussed at last month’s meeting.
- C. NC Appeals Deadline ACTION
Mr. Barger shared the updated “APPEALING A GRADE OF NO CREDIT” steps. #5 was adjusted by adding “If a request is made during the summer, the school may need to contact teachers who have left for the summer. Once the contact is made the teachers will be expected to respond within three business days.” An additional step was added explaining the 30 day requirement. Mrs. Petersen moved to accept the new appeals process. Mrs. Sheehy seconded. All approved.
- D. Student Volunteer Expectation STUDY
Mr. Barger handed out the council’s suggestions on “student volunteer expectations” from last month’s meeting. Discussion was held on the choices with the “attaching the hours to exit project” being the most favorable suggestion. Mr. Barger will take this back to the staff.

4. **New Business**

- A. Stipends for staff ACTION
Mr. Barger explained that stipends are staff incentives for staff members that have clubs etc that are outside their contracted duties. Mr. Barger asked the council if they wanted to have an input on the amount of the stipend or if we were comfortable with him making the decision. The council decided that Mr. Barger would make the decision and inform the council and they would approve. Mr. Barger informed the council of two stipends that he wrote. One was for Mrs. Peters and the other for Mr. Roberts. Mrs. Sheehy moved to accept the stipends, Mr. Hilliker seconded. All approved.
- B. “Top Dog” INFORM
Mr. Barger presented the council with a sample of the new “scratcher tickets” that have been ordered in conjunction with PBS. Staff will receive the tickets to hand out to students when they catch them “doing something right”. Students will scratch the ticket to win a prize. There will be 4 categories ranging from a drawing for a large prize to prizes or discounts at local businesses. The money came from the Vail Cares Grant.

5. **Adjournment** ACTION

Mrs. Sheehy motioned to adjourn the meeting, Mr. Hilliker second. Meeting was adjourned at 5:41pm.



ANNOTATED AGENDA
Regular Meeting
Wednesday, November 21, 2007
In the Vail High School Conference Room

Regular Meeting

1. Call to Order

- A. Pledge of Allegiance
- B. Approval of Minutes
- C. Reports
 - * Member Reports
 - * Administrative Reports
- D. Call to the Public
- E. Recognitions

2. Consent Agenda

ACTION

Background:

All items attached are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

Recommendation:

For council to approve the consent agenda as presented.

3. Old Business

A. Enrollment Summary

INFORM

Background:

Mr. Barger will present the council an update on student enrollment.

Recommendation:

None at this time: Information and discussion item.

B. Relocation of VHS

INFORM

Background:

Mr. Barger will update the council on relocation plans for VIIS.

Recommendation:

None at this time: Information and discussion item.

C. VDLP Update

INFORM

Background:

Mr. Barger will inform the council on updates.

Recommendation:

None at this time: Information and discussion item

4. **New Business**

- A. Graduation Policy Update INFORM
Background:
Mr. Barger will provide the council with an update on graduation policy.
- Recommendation:
None at this time: Information and discussion item
- B. Vail Cares Update INFORM
Background:
Mr. Barger will update the council on Vail Cares.
- Recommendation:
None at this time: Information and discussion item
- C. Stipends ACTION
Background:
Mr. Barger will seek approval from the council on stipends.
- Recommendation:
Approve stipends as presented.

5. **Adjournment** ACTION

**OLD
BUSINESS**



School: Vail High School

Term: 07-08 Semester 1

[Logout](#) ?

[Start Page](#) > [Reports](#) > [Run Reports](#) > [Enrollment Summary](#)

Petersen, Cindy

Functions

- Absentee Report
- Daily Bulletin
- Enrollment Summary
- Master Schedule
- PowerLunch
- Reports
- Special Functions
- Teacher Schedules

Setup

- Personalize
- School
- Staff
- System

Enrollment Summary

as of 11/21/2007 (A)
Vail High School

Grade Level	TOTAL IN GRADE	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
9	42 27 / 15	2 2 / 0	2 1 / 1	4 1 / 3	0 0 / 0	34 23 / 11	0 0 / 0
10	34 18 / 16	0 0 / 0	2 1 / 1	3 2 / 1	0 0 / 0	29 15 / 14	0 0 / 0
11	42 25 / 17	2 0 / 2	2 2 / 0	11 7 / 4	0 0 / 0	27 16 / 11	0 0 / 0
12	24 20 / 4	3 3 / 0	0 0 / 0	2 2 / 0	0 0 / 0	19 15 / 4	0 0 / 0
TOTAL	142 90 / 52	7 5 / 2	6 4 / 2	20 12 / 8	0 0 / 0	109 69 / 40	0 0 / 0

VDLP Summary 11/21/07

17 Full Time Students

7 Part Time Students

(Down a few Full Time students, up a few Part Time students since last update)

1. MARKETING PROGRAM

- a. Mrs. Petersen is working closely with Mrs. Rempfer's 3rd period Business class to design, create, and implement a new marketing program for the VDLP.
- b. Much of the new look of the program is driven off a great new logo kindly designed by Mrs. Kaparoff's son Kirk.
- c. Students have created a new website, brochures, fliers, business cards and other marketing materials to spread word of the VDLP educational opportunity.
- d. In the works: some short videos that will be hosted on the new website and the students are researching new avenues through which to advertise the program.
- e. Next Friday the 30th, the VDLP staff and a few students will be going over to Cienega High School to speak to the counseling staff there regarding the VDLP. They will be sharing information, answering questions, and providing the staff with some of the newly designed and created student work. Going along with the VDLP staff will be two students from the class. One student has participated in the program and the other student will be going along to observe the meeting and report back to the class.
- f. Along with this, Stephanie Schaeffer from the Vail School District will be coming to observe and talk to the class soon. She has always supported the efforts of the VDLP and her visit is very welcomed.
- g. This is a great experience for the students in a number of ways. Not only are they gaining valuable real-world experience through their work, but they are able to apply this to an actual situation they can relate to. Finally, it has been explained to the students that the more students enroll in the VDLP, the more revenue that can be generated (through their attendance) that can go directly to helping VHS students. The class is very excited.

2. NEW VDLP STAFF

- a. The VDLP is very happy to welcome aboard a new staff member.
- b. In October, Kathy Watkins was hired as a Part Time Clerk to the VDLP.
- c. Her role is invaluable in that she weekly monitors the progress of all of the students in the program and provides them valuable feedback. This is one of the most important elements of the VDLP.
- d. Kathy has also helped out in many other capacities around VHS including supervising dances, AIMS testing, and today's Field Day. She is also a parent of two students here at VHS.

**NEW
BUSINESS**



GRADUATION REQUIREMENTS

(Vail High School)

Graduation requirements for the Vail High School, a charter school, are:

English -----	4.0 units
Math -----	3.0 units
Science -----	3.0 units
Social Studies -----	3.0 units
School-to-Work -----	2.0 units
Fine Arts -----	1.0 unit
Electives -----	5.5 units
Senior Project -----	0.5 unit
Total -----	<u>22.0 units</u>



Safe Schools
Healthy Students

VAIL HIGH SCHOOL: Protective Schools Assessment Report

PSA #1 Date: 2/8/06
PSA #2 Date: 1/31/07

Protective Schools areas:

Protective School Area	PSA # 1					PSA #2					
	Strong	Fair	Weak	Score	Possible	Strong	Fair	Weak	Score	Possible	
Leadership			▼	4	18	▼			15	18	
Culture		/		6	16	▼			12	16	
Professional Development			▼	4	14	▼			10	14	
Academic Program		/		4	11		/		7	11	
Funding and Resources			▼	2	10		/		5	10	
Vision		/		5	9		/		5	9	
Data-Driven Decision Making			▼	1	8		/		3	8	
Family-School-Community Relations			▼	2	6			▼	2	6	
Continuum of Services			▼	1	5		/		3	5	
Prevention Curriculum			▼	0	3			▼	1	3	
Protective Score: 29%				29	100	Protective Score: 63%				63	100

Academic Expectation Matrix

	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>
Homework (Latework)	up to 40% 60% of earned credit days 1-3 zero if not in by day 3	up to 33% 60% of earned credit days 1-3 zero if not in by day 3	up to 25% 60% of earned credit days 1-3 zero if not in by day 3	up to 20% 60% of earned credit days 1-3 zero if not in by day 3

Classwork	up to 35%	up to 30%	up to 25%	up to 20%
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Assessment	Up to 35% 75% of earned credit day 1 50% of earned credit day 2 zero if more than 2 days late	up to 45% 75% of earned credit day 1 50% of earned credit day 2 zero if more than 2 days late	up to 55% 75% of earned credit day 1 50% of earned credit day 2 zero if more than 2 days late	up to 67% 75% of earned credit day 1 50% of earned credit day 2 zero if more than 2 days late
-research -tests/quizzes -projects	Have 48 hours to schedule	Have 48 hours to schedule	Have 48 hours to schedule	Have 48 hours to schedule

Extra Credit	Sids Based/Replacement < 4x	Sids Based/Replacement < 4x	Sids Based/Replacement < 3x	Sids Based Replacement < 2x
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Behavior	Teacher Redirects as needed	Teacher Redirects once	Students Redirect Each Other	Redirection Done On Your Own
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Work turned in with a poor effort should be handed back with an "R" for re-do, and a timeline established!

For grade level specific courses, these categories are expected; however for multi-level courses teachers will hold the class to "higher" standard.

How do we teach kids who don't want to work, to work?

How can we use Advisor Base to help build this matrix?

How do we raise the caliber of work without just raising the amount of work required?

Let's solidify the scratcher ticket idea. 10,000 ticket minimum order for \$2,500. We solicit businesses, and can have upto 4 different cards.

Things to do	Develop Leadership	Develop Leadership	Develop Leadership	Develop Leadership	Develop Leadership
Teach the "We Missed You" Study Guide with Sample ?s	Teach the "We Missed You"	Teach the "We Missed You"	Reinforce "We Missed You"	Reinforce "We Missed You"	Expect students to use "WMY" Study Guide has a list of topics
What college are you going to?	College Exploration & Research	College Exploration & Research	College Planning & Application	College Planning & Application	Sr. Project
Provide Rubrics	Pima Assessment	Pima Assessment	ACT/SAT	ACT/SAT	
Show Model Products			Scholarships	Scholarships	More out of class work
Teacher guided			FAFSA	FAFSA	Provide Directions once
Verbal reminders of deadlines					Peer Edit
Break assignments into tasks					Multi-media presentations
Teacher edit					Emphasize higher level Bloom's
Poster board/ Power point					Expect Time Management
Ok to emphasize lower Bloom's					Develop Independence

Vail High School PBS Behavior/Rules MATRIX

School locations > or settings > <hr/> School-wide Expectations V V V	Classroom	Cafeteria	Hallway	Restroom	Site
<p style="text-align: center;"><u>P</u>articipate</p>	<ul style="list-style-type: none"> • Give your best effort everyday • Be in class ready to learn each day • Follow classroom rules and procedures • Complete all work 	<ul style="list-style-type: none"> • Sit in assigned area (the left side) • Act and speak in a manner that reflects your surroundings 	<ul style="list-style-type: none"> • Peaceful hands and feet • Move quietly and quickly to class 	<ul style="list-style-type: none"> • Use restrooms during passing period • Get in, get out 	<ul style="list-style-type: none"> • Park in designated areas • Use crosswalks • Wear badges while on site
<p style="text-align: center;"><u>A</u>ccept Everyone</p>	<ul style="list-style-type: none"> • Be considerate of others • Respect others' strengths and differences • Encourage others 	<ul style="list-style-type: none"> • Set a good example for others • Be courteous to others • Invite students to sit with you 	<ul style="list-style-type: none"> • Act appropriately • If you don't have anything nice to say, don't say anything at all 	<ul style="list-style-type: none"> • Use respectful language 	<ul style="list-style-type: none"> • Be courteous and talk politely with other people • Be aware of others
<p style="text-align: center;"><u>B</u>e <u>R</u>esponsible</p>	<ul style="list-style-type: none"> • Be on time and prepared • Learn from your mistakes • Leave the classroom better than you found it • Do your own work 	<ul style="list-style-type: none"> • Walk on the right side of the sidewalk and leave room for others • Return from lunch on time 	<ul style="list-style-type: none"> • Respect others' personal space • Walk on the right • Keep moving 	<ul style="list-style-type: none"> • Flush when you are done • Throw trash in trash cans • Wash hands 	<ul style="list-style-type: none"> • Pick up after yourself • Be a positive ambassador for our school
<p style="text-align: center;"><u>T</u>ake <u>I</u>nitiative</p>	<ul style="list-style-type: none"> • Try it on your own first • Ask for help when you need it • Make up what you miss right away 	<ul style="list-style-type: none"> • Throw trash away • Leave area better than you found it • Leave tables, etc. where they belong 	<ul style="list-style-type: none"> • Pay attention • Be on time • Use good manners – say "Excuse me" or "Pardon me" 	<ul style="list-style-type: none"> • Report messes, maintenance problems, and graffiti • Leave the restroom better than you found it 	<ul style="list-style-type: none"> • Report problems to adults • Remind peers to do their PART

Red Changes made in Oct 2007

TUESDAY NOV 19, 2007 Page 1 of 4

VAIL Draft Action Plan Table

School: Vail High School **Date:** October 29, 2007

Protective School Area A: CULTURE

GOAL	GOAL: Objectives	GOAL: Outcome Indicator	OBJECTIVE: Action Steps	Responsible Parties	Time Frame	Anticipated Resources Needed	Review STATUS (pending, ongoing, completed)
A-1) Expectations, rules, procedures, and consequences are clearly communicated and understood, as well as applied throughout our school	A-1a) Adopt and implement a school-wide system to develop, teach and consistently apply behavior expectations, rules, procedures and consequences A-1b) Educate all students, staff and families about the school-wide system A-1c) Involve staff from the after-school programs in the planning and implementation of the school-wide system, and support their use of it	PSA results will be examined at the end of each school-year to assess a change in Culture scores (overall score and in areas focusing on expectations) Each year ERAD Survey results will be reviewed and compared to other years Parents will be surveyed each year regarding knowledge of PART	1. Core Team will develop the PBS plan. 2. Core Team will train staff on the PBS plan, and with the staff develop a training for students 3. Train students and inform parents about the plan. 4. Clearly defined expectations will be posted throughout the school in the areas identified in the PBS plan.	Core Team Core Team All staff Core Team	Spring/Summer 2007 July 2007 July 2007 July 2007	Vail CARES funding to pay for posters, recognitions, etc.	Completed Completed Completed, Ongoing Completed

Next to Main Programs to



A-1d) Teachers and staff will consistently apply and enforce school-wide expectations	Informal discussions will be held with students in Advisor Base regarding doing their PART	Staff	July 2007	Completed
5. Staff will develop and establish rules regarding passes, electronic devices, etc.		Staff	Ongoing	Ongoing
6. Staff will review rules and expectations on a regular basis		Staff	Ongoing	Ongoing
7. Parents and students will be surveyed on-line (Survey Monkey) regarding their awareness about PART.		John Roberts	Fall 2007	Pending
8. Students will be recognized regularly for demonstrating defined expectations (Top Dog cards, awards assemblies, etc).		Staff	Fall 2007	Ongoing

Protective School Area B: ACADEMIC PROGRAMS

GOAL	GOAL: Objectives	GOAL: Outcome Indicator	OBJECTIVE: Action Steps	Responsible Parties	Time Frame	Anticipated Resources Needed	Review STATUS (pending, ongoing, completed)
B-1) Consistent, high academic	B-1a) Establish school-wide policies for quality of work.	Review 9-12 Math	1. Develop a "We Missed You" form for students to complete for absent students schoolwide.	Core Team	July 2007		Ongoing

VISIT w/STAFF

Outcome Indicator

<p>expectations will be established</p>	<p>late-work, and absences</p> <p>B-1b) Establish policies by grade-level regarding classwork and homework; increasing the standard through the grades.</p>	<p>2. Develop "Model Products" guidelines for all subjects</p> <p>4. Schedule regular opportunities for teachers to share experiences using model products with other teachers.</p> <p>5. Create a 9-12 matrix and re-visit it regularly at meetings.</p> <p>6. Consistently implement policy for assigning points for late work.</p>	<p>Staff</p> <p>Staff</p> <p>Staff</p>	<p>July 2008</p> <p>July 2008</p> <p>July 2007</p> <p>July 2007</p>	<p>Pending</p> <p>Pending</p> <p>Ongoing</p> <p>Ongoing</p>
<p>B-2) Students will take more responsibility for their learning and demonstrate an increased buy-in to school</p>	<p>B-2a) Students set personal academic goals</p>	<p>1. Investigate existing curriculum which helps teach students how to set goals (i.e. YES goal-setting process). Investigate training BreakAway students to teach their peers during Advisor Base.</p> <p>2. Students will be taught how to set realistic goals during Advisor Base.</p> <p>3. Students will monitor the goals they have set</p> <p>4. Students will be recognized for reaching their goals.</p>	<p>Core Team, BreakAway students</p> <p>Advisor Base Teachers, students</p> <p>Students, Advisor Base Teachers</p> <p>Staff, students</p>	<p>January 2008</p> <p>January 2008</p> <p>January 2008</p>	<p>Pending</p> <p>Pending</p> <p>Pending</p>

5. Train Students + provide use in Jan

6. Tchs talk about it.



★ Lunchtime grade level mtgs.

B-3) Increase two-way communication with students and home						
B-3) Increase teacher collaboration	<p>Admin collaborative</p> <p>- Use staff at resources</p> <p>- Consensus bldg.</p>	<p>PART</p> <p>A-12 Matrix</p> <p>Duty roster</p>	<p>1. Regular meetings will be scheduled where teachers will share successful lessons, teaching practices, classroom management strategies, etc.</p>	Staff	July 07	Ongoing

Protective School Area C: **FAMILY-SCHOOL-COMMUNITY RELATIONS**

GOAL	GOAL: Objectives	GOAL: Outcome Indicator	OBJECTIVE: Action Steps	Responsible Parties	Time Frame	Anticipated Resources Needed	Review STATUS (pending, ongoing, completed)
C-1) Increase positive communication with students and families	C-1a) Update contact information for families	<p>Teachers should communicate with <u>3 or more</u> families each week.</p> <p>H- M- L-</p>	<ol style="list-style-type: none"> Send formative and benchmark notices with comments to families Add more information to website regarding assessments and other academic issues. Teachers will receive training on using mass e-mails with families Ask families to update information twice a year. 	Teachers	April 07		On going
				C. Petersen T. Jensen	July 07		On going
				Front office Teachers	Jan 08		On going
				Front office	PTC		On going

Robbie's email
teach C's email

front out on Jan 11-12
give AB 11-12

Proposed Stipends for 2007-2008.

		2006-2007	2007-2008
Don Adams	National Honor Society	\$800	\$850
Ed Kestler	Chess Club	N/A	\$500
Tricia Kaparoff	Senior Class Sponsor	\$800	\$850
Paul Dees	Guitar Club	N/A	\$400