



AGENDA
Regular Meeting
Monday, October 26, 2009
In the Vail High School Conference Room

Regular Meeting

- 1. **Call to Order**
 - A. **Pledge of Allegiance**
 - B. **Approval of Minutes**
 - C. **Reports**
 - * **Member Reports**
 - * **Administrative Reports**

D. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the council as a result of public comment will be limited to the Chairperson directing members to study the matter or rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes. (Acknowledgement of Public Requests to Speak) The Council desires viewpoints of Parents/Staff/Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

E. Recognitions

Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

2. **Consent Agenda**

ACTION

All items listed below are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

Field trip Requests –

3. **Old Business**

- A. Enrollment Summary
- B. VHS Relocation Update
- C. AUP/Electronic Policy
- D. K-8 Name
- E. K-8 / 9-12 Enrollment Process
- F. Site Council Configuration

INFORM
INFORM
STUDY
ACTION
ACTION
ACTION

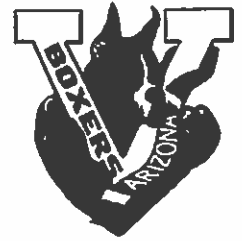
4. **New Business**

- A. Grade Level Enrollment K-12
- B. Requirements for Seniors, # classes

STUDY
STUDY

5. **Adjournment**

ACTION



ANNOTATED AGENDA
Monday, October 26, 2009
In the Vail High School Conference Room

Regular Meeting

1. Call to Order

- A. Pledge of Allegiance**
- B. Approval of Minutes**
- C. Reports**
 - *Member Reports**
 - *Administrative Report**
- D. Call to the Public**
- E. Recognitions**

2. Consent Agenda

ACTION

Background:

All items attached are consent matters and should be considered by one motion at this time. There will be no discussion of consent items. Any Site council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

Recommendation: For council to approve the consent agenda as presented.

3. Old Business

A. Enrollment Summary

INFORM

Background:

Mr. Barger will present the council an update on student enrollment.

Recommendation:

None at this time: Information item.

B. VHS Relocation Update

INFORM

Background:

Mr. Barger will present the council an update on the relocation of Vail High School.

Recommendation:

None at this time: Information item.

C. AUP/Electronic Policy

STUDY

Background:

Mr. Barger will present to the council information on the AUP/Electronic Policy.

Recommendation:

None at this time. Study item.

D. K-8 Name

ACTION

Background:

Mr. Barger will present the council names for the K-8 side of the new school.

Recommendation:

Council to approve the name for the K-8 school.

E. K-8 / 9-12 Enrollment Process

ACTION

Background:

Mr. Barger will present to the council information on the enrollment process extending from grades 9-12 to K-12.

Recommendation:

Council to approve the process as presented.

F. Site Council Configuration

ACTION

Background:

Mr. Barger will present to the council information on site council for the new school

Recommendation:

Council to approve recommendation as presented.

4. New Business

A. Grade Level Enrollment K-12

STUDY

Background:

Mr. Barger will present the council information on numbers for the K-12 school.

Recommendation:

None at this time. Study item.

B. Requirements for seniors, # of Classes

STUDY

Background:

Mr. Barger will share with the council information on # classes for seniors.

Recommendation:

None at this time. Study item.

4. Adjournment

ACTION

MINUTES

Regular Meeting 9-21-09

1. Call to Order

Mrs. Karakla called the meeting to order at 4:32 pm

A. Pledge of Allegiance

Pledge was lead by Mr. Barger

B. Members Present

Mr. Burns
Mrs. Karakla
Mrs. Misciagna
Mrs. Paral
Mr. Peine
Mrs. Silva

Members Absent

Mr. Letcher

C. Approval of Minutes

Mr. Burns commented that the elections were not documented in the last Special Meeting.

D. Reports

Member Reports
No member reports

Administrative Reports

Mr. Barger reported it was the final week of the First Quarter. He also reported that 44% of the parents attended the Parent/Teacher Conference on September 18, 2009. The Vail volleyball team began the season, and the fundraiser at Baskin Robbins will be held on September 21st, 2009.

E. Call to the Public

There was no public

F. Recognitions

Mr. Barger recognized Mr. Larry Rice, the Engineering teacher, for bringing in a series of grants to Vail High School. He also was 1 of 2 recipients in Arizona to receive a grant for 33,000.00 from A.D.E. Mr. Ed Kestler for being the head coach of the Chess Team. The team played at Nogales and 3 students won all 3 matches. They will be headed to the White Mountains this weekend, and the Vail Chess Team will be hosting a tournament at Dessert Sky Middle School which could qualify them to go to state.

2. Consent Agenda

Mr. Toby Peine motioned to approve consent agenda, was seconded by Mrs. Denise Paral. Agenda was approved.

3. Old Business

A. Enrollment Summary

Vail High School's goal is above 160 and has met the goal since the beginning of the school year. There is still room in the freshmen class.

B. VHS Relocation Update

Mr. Barger sent out the Newsletter last Wednesday showing some numbers. We were under \$1 million and are requesting a basketball court and a soccer field for the new site. Student's parking lot was gravel and will be replaced with asphalt; however, the final details are still pending. Today or tomorrow the Governing Board will approve the lease with the UofA. In 6 weeks, the school district may have the funds.

Mrs. Karakla suggested a ground breaking ceremony. Mr. Barger also suggested brick engraving to raise money. Mr. Barger also mentioned that according to the architects the school may be L.E.E.D. certified Gold not Silver.

C. Full Day Kindergarten

It is recommended that the council approve a full day of Kindergarten. The goal is 25 students per grade level, build an extra classroom, and design is meant to be flexible. To receive funding, the children need to be in school full time plus they need to be 5 years of age by September 1st. Mr. Burns moved to approve full day Kindergarten, Mrs. Misciagna seconded. Motion passed.

D. AUP/Electronic Policy

Mr. Barger presented to the site council information regarding current policies within the district. Each school handles it a little differently, but at VHS kids are allowed to use their phones on campus before and after school as well as lunch time, but not during passing period. Some teachers at other sites are allowing kids to use cell phones to text answers, and Cienega is piloting 'digital' sections of select courses. In those courses students provide their own laptops and text books are not used. With technology there are always many issues to address from the haves to the have not's, and compatibility issues, filtering and security, staff preparedness, etc. We are going to need to think about how our technology use is part of our school identity.

Mr. Burns pointed out that at CHS students with their own computers were required to provide the school with their user name and password. This creates concerns for parents regarding the monitoring of what could be confidential issues.

4. New Business

A. School Pictures and Senior Pictures

Last year Vail High School used two companies and would like to use the same companies for 2009. CNN Studios and Inter-State Studios. Mrs. Paral moved to approve them, Mrs. Misciagna seconded. Motion passed unanimously.

B. K-8 Enrollment

Vail High School is receiving phone calls for enrollment and a process needs to be put in place. How should potential students sign up for the new school? Vail residents should have first priority, second Vail teacher boundry and finally everyone else.

A plan needs to be in place, and consider the sibling issue. In the Wilmot and Kolb area, they do not have bus transportation. Mr. Barger would like to address the issue (timeline) in a future meeting.

C. 2009-2010 301 Goals

This year's schools are only being asked to pass three goals not four. In the past we had written 4 goals, but since these goals are funded through sales tax, and the state has taken a 34% hit, we are reducing the number of goals so that each goal should be worth a similar amount per goal to last year. Staff has had several discussions about goals, and have voted to support these goals. If the site council approves them, then they will become official when the governing board approves them. Mrs. Misciagna moved to approve them, Mr. Burns seconded. Motion passed unanimously.

Adjournment: Mrs. Paral motioned to adjourn the meeting was seconded by Mr. Peine meeting was adjourned.

CONSENT AGENDA

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school _____ Date _____

Teacher/Sponsor _____ Grade _____ # of Passengers _____

Telephone # _____ Number of Wheelchair Restraints if Needed _____

Destination _____

Address _____

Purpose of Trip _____

Lunch _____

Date of Trip _____

Departure Time _____

Arrival Time _____

Return to Bus Time _____

Return to School Time _____

Driver Use Only

Ending Mileage _____

Beginning Mileage _____

Total Miles _____

Vehicle # _____

of Hours _____

Driver Signature _____

Trip Approval Receipt

Teacher / Sponsor
Complete this section for prompt reply

School _____

Teacher _____

Date of Trip _____

Destination _____

Departure/Return Time _____

School Administrator complete this Section

Administrator Approval _____ Date _____

Signature _____

Site Council Approval _____ Date _____

Transportation Approval _____ Date _____

Signature _____

**OLD
BUSINESS**

VAIL HIGH SCHOOL

School: Vail High School

Term: 09-10 Semester 1

Start Page > Reports > Run Reports > Enrollment Summary

(Last Login: 10/26/2009 at 11:41 AM) Kaparoff, Tricia

Functions

- Attendance
- Daily Bulletin
- Enrollment Summary
- Master Schedule
- PowerLunch
- Reports
- Special Functions
- Teacher Schedules

Setup

- Personalize
- PowerScheduler
- School
- Staff
- System
- Dashboard
- Administrator
- PT Administrator
- ReportWorks

Enrollment Summary

as of 10/26/2009 (A)
Vail High School

Grade Level	TOTAL IN GRADE	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
9	46 26 / 20	3 1 / 2	3 2 / 1	8 6 / 2	0 0 / 0	32 17 / 15	0 0 / 0
10	42 27 / 15	2 1 / 1	1 1 / 0	2 2 / 0	0 0 / 0	37 23 / 14	0 0 / 0
11	42 29 / 13	2 1 / 1	1 1 / 0	4 4 / 0	0 0 / 0	35 23 / 12	0 0 / 0
12	28 14 / 14	0 0 / 0	1 1 / 0	5 4 / 1	0 0 / 0	22 9 / 13	0 0 / 0
TOTAL	158 96 / 62	7 3 / 4	6 5 / 1	19 16 / 3	0 0 / 0	126 72 / 54	0 0 / 0

Vail High School Site Council (10-26-09)

Old Business Item D: K-8 Name

Background Vail High School has been planning to relocate from its current location in building 9040 S. Rita Rd. to a brand new building designed to meet its needs. The school will be located along I-10, closer to Kolb Rd. In an effort to finance the construction a decision was made to expand the grades of service from 9-12 to K-12. Expanding the school with nine new grades will allow the school to cover its financial obligations and keep the size from becoming too big to maintain the atmosphere of a small high school.

During the planning stages the new portion of the school, k-8, was given an identity. The school was referred to as the Vail Academy. During the ensuing months the name has appeared on numerous documents and has been used in conversation. Informal student surveys (of our existing high school students), parent contacts, and staff votes have supported this name.

RECOMMENDATION

That the Vail High School Site Council approve "Vail Academy" as the name of the k-8 portion of the Vail High School Campus.

Vail High School Site Council (10-26-09)

Old Business Item F: K-8 9-12 Enrollment Process

Background Vail High School's current charter reads:

Enrollment Standards. Students are considered for admission without regard for ethnicity, national origin, gender, disability or achievement level. Residents of the Vail School District have first priority, followed by students whose non-resident parents are employed within the District boundaries, and then any student who applies for admission. During a well-publicized enrollment period, students are considered on a first-come, first-served basis. Once capacity is reached, a waiting list is established. When vacancies are available, new students are enrolled for this list in the order of sign-up.

Equitable Selection. If capacity is insufficient to enroll all pupils who submit a timely application, the school shall select pupils through an equitable selection process, such as a lottery. All pupils from the same family will be considered as one application. In subsequent years, preference shall be given to sibling of pupils already attending the school.

PROPOSED CHANGES

Enrollment Process: Enrollment in the Vail High School and Academy will provide preferential treatment to students whose parents are employed at Vail High School and Academy. Vail residents will be given the next level of enrollment opportunity. If a grade level is not at capacity, openings will become available to students whose non-resident parents are employed within the boundaries of the Vail School District, and finally any remaining spots would be available to non resident students.

An enrollment window will be created for all applications to be accepted. Applications will be marked when they are received in the school's front office and placed in order of submission. Applications will be kept by category in the above paragraph.

- Vail residents will have until March 31 to submit their application for the next school year.
- Packets will be made available January 1 of each year for the next school year. For the 2010-2011 school year this process will open on November 1, 2009 to provide for the enrollment of nine new grades for the 2010-11 school year.
- All non-district students' packets will be handled on a first come first serve basis, and openings will be filled based on grade level openings after the March 31 resident deadline.

- If any grade level receives more enrollment packets than the site council has approved for the grade level (by Vail residents prior to March 31), a lottery will be held. Students who are siblings of students already enrolled in the school will automatically be accepted. The remaining students' names will be drawn with the first name being drawn to be the first name on the waiting list, the second name drawn the second name on the waiting list, etc. Non-resident students will be placed at the end of this list regardless of when they submitted their application.
- Once a family has a student enrolled in the school, any siblings applying for enrollment will move to number one on that grade's waiting list, if no opening exists.

a lotteries will be conducted, as necessary, beginning with 11/13 grade and working down toward Kindergarten

RECOMMENDATION

That the Vail High School Site Council approve the proposed revisions to the enrollment process of the Vail High School Charter (expanded to Vail High School and Academy) to send forward to the Vail School District Governing Board as presented.

Vail High School Site Council (10-26-09)

Old Business Item I: Site Council Configuration

Background Vail High School's current charter reads:

The Site Council operates in accordance with the Vail School District Governing Board policy and consist of four parent community members, two certified staff members, one classified staff member, and a student.

Please note the circled portion of the attached document which is an updated board policy.

PROPOSED CHANGES

The Vail High School Site Council shall be composed of 9 members:

Three (3) parents of students enrolled in the school (one must represent a k-8 student and one must represent a 9-12 student) who reside in the attendance area of the school and are selected by parents served by the school;

Three (3) teachers (at least two must be full-time) who are employed at the school and are selected by teachers at the school (one must represent k-8 and one must represent 9-12);

One (1) classified staff member selected by classified employees at the school;

One (1) student selected by students in grades 9-12;

and One (1) community member who resides within the attendance boundaries of the school and is selected by community members served by the school.

RECOMMENDATION

That the Vail High School Site Council approve the proposed revisions to the Vail High School Charter, and Vail Governing Board Policy to be sent forward to the Vail School District Governing Board as presented.

VAIL SCHOOL DISTRICT NO. 20
Advisory School Site Council

BYLAWS

Note: The Vail School District Governing Board has the legal authority to govern the operations of the schools in the District. It is the philosophy of the District that the District's schools belong to, and are the responsibility of, their respective communities. As such, the Governing Board has created school councils to provide parents and community members of each school site the opportunity to provide input into the decision-making process.

It is also the philosophy of the District that school employees are valued, informed participants in the operation of the District's schools. As such, they are given representation on each school council.

ARTICLE I
Role of Council

The School Site Council serves in an advisory capacity to the principal at each school site. The principal will seek formal or informal advice from the Council on a variety of issues.

Formal action will require an official, recorded vote. Typically, each action or vote will be preceded by discussion and a formal recommendation from the principal. Issues requiring formal action of the Council are as follows:

- annual goals for the school
- student discipline rules and procedures
- student and parent handbooks
- local education enrichment plans
- student field trips
- council meeting times and formats
- annual school budget
- select school photographer

The principal may also seek informal, or formal, advice from the Council on other issues. These issues may include, but not be limited to, the following:

- selection and scheduling of school activities
- curriculum
- selection of employees
- recognition of students and employees
- communication with parents and the community
- school calendar
- master schedules
- local in-services for staff
- special programs and activities
- fundraising activities
- parent satisfaction survey

The principal is not bound by any action of the Council.

If an administrative vacancy occurs at the school, the superintendent will seek input from Council members on the filling of that vacancy.

Council members may be called upon to serve as members of district-level advisory committees.

ARTICLE II Members

Section 1 - Size and Composition

The School Site Council for elementary and middle schools shall be composed of seven members consisting of two (2) full-time teachers employed at the school and selected by teachers at the school, one (1) classified school staff member selected by classified employees at the school, two (2) parents of students enrolled in the school and two (2) community members who reside within the attendance boundaries of the school who are selected by parents and community members served by the school. The School Site Council for high schools shall be composed of seven members consisting of two (2) full-time teachers employed at the school and selected by teachers at the school, one (1) classified school staff member selected by classified employees at the school, two (2) parents of students enrolled in the school and one (1) community member who reside within the attendance boundaries of the school who are selected by parents and community members served by the school and one (1) student selected by students registered to attend the school. The principal of the school shall serve as an ex-official member of the council.

Council members filling a parent seat must have (a) a student in attendance at that school (b) be at least 18 years of age, and (c) not be employed by the District in the school of proposed membership. Community members of the council (a) must reside in the attendance area of the school representing and (b) must not be an employee of the school district. Council members filling a parent or community member seat must not be (a) a member of the District's governing board; (b) an immediate family member of a governing board member and (c) no more than one member of an immediate family may serve on a site council.

Section 2 - Term of Office

All members of the council shall serve for two-year terms. However, in order to achieve staggered membership, one-half, or the nearest approximation thereof, of the members representing parents or community members and one-half, or the nearest approximation thereof, of the members representing teachers and other school personnel (except the principal) shall serve for a one-year term only during the first year of the council's existence. After the first year of the council's existence, all terms shall be two years in length. At the first regular meeting of the council, a chance method shall be used to determine which members shall serve one-year terms.

Section 3 - Elections

Parents and community members will be elected on an annual basis at a public meeting. Notice of the meeting will be posted and provided to parents of all students served by the school. The meeting will be held in conjunction with a widely attended school event. Nominations will be accepted from the floor. The principal and one member of the council will count the ballots.

**NEW
BUSINESS**

Vail High School Site Council (10-26-09)

New Business Item A: Grade Level Enrollment K-12

Background Vail High School's current charter reads:

Number of Students to be Served. The school will serve up to a maximum of 300 students.

Grades to be served. The Vail High School serves grades nine through twelve.

to be considered:

25 k-8 grade levels
9-12 caps (currently 9 55, 10 42, 11 42, 12 42).

Recommendation: None at this time this is a study item.