



Vail School District
 Vail, Arizona
 Site Council
 Vail Academy and High School



AGENDA
 Regular Meeting
 Monday, October 17, 2011
 In Room 215 at 4:30 PM

Regular Meeting

1. Call to Order

- A. Pledge of Allegiance
- B. Approval of Minutes
- C. Reports
 - * Member Reports
 - * Administrative Reports

D. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the council as a result of public comment will be limited to the Chairperson directing members to study the matter or rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes. (Acknowledgement of Public Requests to Speak) The Council desires viewpoints of Parents/Staff/Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

E. Recognitions

Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

2. Consent Agenda

All items listed below are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

Field trip Requests

3. Old Business

- A. Enrollment Summary
- B. Graduation Materials
- C. Graduation Materials

INFORM
 STUDY
 ACTION

4. New Business

- A. Senior Portrait Photographer
- B. Senior Portrait Photographer
- C. 2012-2013 Enrollment

STUDY
 ACTION
 STUDY

4. Adjournment

ACTION



Vail School District
Vail, Arizona
Site Council
Vail Academy and High School



ANNOTATED AGENDA
Monday, October 17, 2011
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Regular Meeting

1. Call to Order

- A. Pledge of Allegiance**
- B. Approval of Minutes**
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 - *Member Reports**
 - *Administrative Report**
- D. Call to the Public**
- E. Recognitions**

2. Consent Agenda

ACTION

3. Old Business

A. Enrollment Summary

INFORM

Background:

Mr. Barger will present the council with enrollment summary.

Recommendation:

None at this time, this is an informational item only.

B. Graduation Materials

STUDY

Background:

Mr. Barger will have business's present to the council their products regarding materials for senior class (rings, cap and gown, announcements, etc.)

Recommendation:

None at this time, this is a study item only.

C. Graduation Materials

ACTION

Background:

Mr. Barger will recommend the Site Council approve an "official" senior class company.

Recommendation:

That the VAHS Site Council approve the company selection as presented.

4. New Business

A. Senior Portrait Photographer

STUDY

Background:

Mr. Barger will have business's present to the council their products regarding senior photos.

Recommendation:

None at this time, this is a study item only.

B. Senior Portrait Photographer

ACTION

Background:

Mr. Barger will recommend the Site Council approve an "official" senior portrait photographer.

Recommendation:

That the VAHS Site Council approve the company selection as presented.

C. 2012-2013 Enrollment

STUDY

Background:

Mr. Barger will lead the council in a discussion regarding the 2012-2013 enrollment.

Recommendation:

None at this time, this is a study item only.

5. Adjournment

Minutes

Regular Meeting
Monday, September 12, 2011

I. Call to Order

Mrs. Gundry called the meeting to order at 4:34 pm

A. Pledge of Allegiance

Pledge was led by Mrs. Gundry

B. Members Present

Mrs. Gundry
Mr. Frausel
Mrs. Smith
Mrs. Whitlow
Ms. Creasy
Mrs. Justen
Mrs. Gately
Ms Witzen

C. Approval of Minutes

Motion was made by Mrs. Smith second by Mrs. Justen all were in favor. Minutes were approved

D. Reports

Member Reports
No member reports

Administrative Reports

Mr. Barger shared with the council this will be a very busy week. Testing for the elementary, Book-fair, Picture day Friday and parent teacher conference for the elementary all week. Thursday will be ½ day this is the day the high school and middle school teachers will have parent conference. Parent just drop in to see the teacher's from 1:00 pm to 7:00 pm. Pictures will be taken in the MPR and the class picture this year will be a little different. The class picture this year will be a snap shot of each student and not try to get all 25 kids on stage.

E. Call to the Public

F. Recognitions

Mr. Barger recognized Kellee Witzen as the student representative for the Site Council. Mr. Barger spoke at the award ceremony about being a representative and Ms Witzen followed through with it as instructed to do. We are pleased to have Ms Witzen as a member of the Site Council. Mr. Don Adams and Mrs. Kathryn Gerber for receiving grant in the amount of 5,000.00 for Science and Engineering. Mr. Adams for receiving a grant for Science in the amount of 7,000.00 and Mr. Arlo Ogden our government teacher. Mr. Ogden is a retired service man and works as our government teacher 2 periods a day and also works at the Saguaro National Park as a ranger. National Geographic will be hosting a BioBlitz October 21 and 22, 2011. Mr. Ogden will be a part of this and will have 1st through 8th grade going an Mr. Adams has his science class attending. We were able to get 3 buses and a mini bus for the student's to participate. Mr. Barger would like to see parents get involved as well.

2. Consent Agenda

Motion was made by Mrs. Gately and seconded by Mrs. Whitlow. Consent agenda was approved.

2. Old Business

A. Enrollment Summary

In the site council packet you will have an enrollment summary as of date. Mr. Barger shared with the council the summary and the breakdown of students per grade the number the council voted on last year, and where we are today and the number with siblings.

B. Computer Insurance Policy

Mr. Barger shared with the council the background for computer insurance. A \$50.00 deductible may be fair to repair damaged parts, but a \$50 policy may be excessive on a device that is valued at \$275. We are also in opposition that over four years a family may pay \$200 for a device that is worth \$165 after depreciation. How can we reward students and parents who take care of their devices? The new policy will be: Students, who have paid for the insurance policy for 2 consecutive years and have not made a claim on their policy, will not be charged to renew their policy in the 3rd year. If a claim is needed during the year, the deductible will be collected, but the fee for the policy will not be charged. If the student is here for a 4th year their premium charge will be waived only if no claim was filed during year 3. Motion was made by Ms Creasy to approve the new policy and seconded by Mrs. Gately.

C. Valedictorian / Salutatorian

Mr. Barger shared with the council the wordage from the handbook explaining the process for Valedictorian and Salutatorian. The issue is when a student transfers into the school or does part time on line the current policy is "Students must have completed at least 4 semesters (including the final two) of their high school credits from Vail Academy and High School to be considered." The new wordage will be "Beginning with the class of 2013, students are expected to have completed at least 4 semesters (including their final 2) of high school credits while enrolled at Vail Academy and High School as full-time.) Full-time means that students are taking a minimum of 4 classes at VAHS, not including on-line courses.

D. School Uniforms

Mr. Barger shared with the council, last year a parent brought forth the idea of school uniforms. The council discussed the issue last year and there are a few pros and cons. Mr. Barger presented the idea to the council for their input. Several concerns were brought up. Mr. Frausel talked about the school he worked at wearing uniforms and it did good. But it was an economics issue. If they have skirts will the girls roll them up. Mrs. Justen does not think the elementary side has an issue with dress code. Ms Witzel the student representative stated she does not think the high school kids would go for it. They like to express themselves on the way they dress. Ms. Creasy brought up that there is a way to personalize your uniform. The other issue is student's riding the bus with other school students. VAHS being the only ones in uniforms what will the other students say. Mr. Barger brought up the point about next year with Andrada opening and is this something we want to do now. With the new high school opening how many students will leave. If we were to go to uniforms we may get more kids leaving. We will know more towards the end of November where everyone stands financially. The over ride is in November. It was also mentioned to maybe do a parent and student survey to get an idea how many are for it or against it. But not on the moodle.

E 'NC' Appeals

Mr. Barger shared with the council background of the "NC" and appeal process. A parent may appeal loss of credit. If there are extenuating circumstances beyond the control of the student. An appeal committee composed of one administrator, one site council member and a teacher will hear the appeal. If the committee has verified that extenuating circumstances exist, the credit may be granted. Documents will be supplied to the administration which will contain an explanation of the circumstances. Students must begin the process by acquiring a "Support or Decline Credit" from the front office. The problem: Neither the principal nor the site council have the authority to overturn the teacher of record. State law grants the authority for grades, and therefore the awarding of credit, to the classroom teacher (or teacher of record).

2. New Business

A. Site Council 'Personal Information'

Mr. Barger shares with the council that some schools have on their web site a "Site Council" link. This is where you would find a little information on the school Site Council Committee. Mr. Barger asked the council what they thought about putting a little blurb about themselves on the web. Mr. Barger will get with each member and write a little something to put on the Moodle. No pictures will be used. Parents should be able to contact Site Council members and with this they will have the opportunity.

B. District Survey

Mr. Barger shared with the council the results of the survey that went out last year. Everyone has a copy of the results in their packet. We are down 50% this year with 767 responses at all sites. Mr. Barger shared that he took what was not similar to other schools and showed where we were. Child's teacher Dist was 3.55 VAHS was 3.24. Vail Academy and High School had only 17 responded to the survey. The district wide categories average 3.25 VAHS was 2.82.

Adjournment: Ms. Creasy motioned to adjourn the meeting was seconded by Mrs. Justen meeting was adjourned 5:4pm.

Consent Agenda

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VATHS Date _____
Teacher/Sponsor Beth Leh Grade _____ # of Passengers 15
Telephone # _____ Number of Wheelchair Restraints if Needed _____
Destination _____

Address _____
Purpose of Trip National Geographic BioBlitz
Sierrita National Monument

Lunch _____

Date of Trip Oct 21 2011
Departure Time 8:45
Arrival Time _____
Return to Bus Time 12:30
Return to School Time _____

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval Date _____
Signature _____

FIELD TRIP TRANSPORTATION REQUEST

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Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VAMS Date _____
Teacher/Sponsor Don Jackson Grade _____ # of Passengers 14
Telephone # _____ Number of Wheelchair Restraints if Needed _____
Destination POB...

Address _____
Purpose of Trip National Geographic Bopline @
Augusta National Monument

Lunch _____
Date of Trip Oct 21, 2011
Departure Time 8:30
Arrival Time _____
Return to Bus Time 2:15
Return to School Time _____

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval Date _____
Signature _____

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school JAHHS Date 10/11/01
 Teacher/Sponsor S. J. [unclear] Grade 7-12 # of Passengers 10
 Telephone # 214 1221 Number of Wheelchair Restraints if Needed 1
 Destination 16th [unclear]
to [unclear] then to [unclear] & [unclear]
 Address _____
 Purpose of Trip FIELD LEADERSHIP CONFERENCE

Lunch 1st time [unclear] [unclear]
 Date of Trip 10/11/01
 Departure Time 8:30 AM
 Arrival Time _____

 Return to Bus Time _____
 Return to School Time 2:30 (11)

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

<u>Teacher / Sponsor</u>	
<u>Complete this section for prompt reply</u>	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

<u>School Administrator complete this Section</u>	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____

04537

Approved

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school PHS Date 3/12/11

Teacher/Sponsor Diane Misogino Grade HS # of Passengers 6

Telephone # 879 1930 Number of Wheelchair Restraints if Needed None

Destination Pine Community College Downtown Camp

Address 1255 N State Ave

Purpose of Trip PCC High School Medical Competition

Lunch None needed - Provided by PCC

Date of Trip 4/28/11

Departure Time 8:00

Arrival Time 8:30

Return to Bus Time 1:00

Return to School Time 1:30

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

04503

Teacher / Sponsor	
Complete this section for prompt reply	
School	<u>PHS</u>
Teacher	<u>Diane Misogino</u>
Date of Trip	<u>4/28/11</u>
Destination	<u>PCC</u>
Departure/Return Time	<u>8:00 / 1:30</u>

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval Date _____
Signature _____

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FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VAHS Date 8-25-11
 Teacher/Sponsor Linda Cravens Grade R # of Passengers 40
 Telephone # 877-4451 Number of Wheelchair Restraints if Needed 0
 Destination Reid Park Zoo
1100 S. Randolph Blvd
 Address Winston SA 28716
 Purpose of Trip see animal habitats

Lunch Student will bring their own sack lunch

Date of Trip 3-5-2012
 Departure Time 9:00 AM
 Arrival Time 9:30 AM
 Return to Bus Time 12:00 noon
 Return to School Time 12:30

Driver Use Only

Ending Mileage _____
 Beginning Mileage _____
 Total Miles _____
 Vehicle # _____
 # of Hours _____
 Driver Signature _____

Trip Approval Receipt

Teacher / Sponsor
 Complete this section for prompt reply

School _____
 Teacher _____
 Date of Trip _____
 Destination _____
 Departure/Return Time _____

02/4/20

School Administrator complete this Section

Administrator Approval Date _____
 Signature _____
 Site Council Approval Date _____

Transportation Approval Date _____
 Signature _____

Old Business

PowerSchool

Enrollment Summary as of 10/17/2011 (A) Vail Academy & High School

Grade Level	TOTAL IN GRADE	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
15 ¹ 22 0 25	23	0	0	3	0	20	0
	11 / 12	0 / 0	0 / 0	2 / 1	0 / 0	9 / 11	0 / 0
25 ¹ 24 1 27	26	2	0	6	0	18	0
	17 / 9	1 / 1	0 / 0	4 / 2	0 / 0	12 / 6	0 / 0
24 2 27	24	0	0	6	0	18	0
	14 / 10	0 / 0	0 / 0	4 / 2	0 / 0	10 / 8	0 / 0
35 ¹ 24 3 27	27	3	2	6	0	16	0
	11 / 16	2 / 1	1 / 1	2 / 4	0 / 0	6 / 10	0 / 0
25 ¹ 26 4 29	28	3	2	4	0	19	0
	13 / 15	0 / 3	2 / 0	3 / 1	0 / 0	8 / 11	0 / 0
26 5 29	26	2	1	4	1	18	0
	17 / 9	1 / 1	1 / 0	2 / 2	1 / 0	12 / 6	0 / 0
25 26 6 29	28	1	1	3	0	23	0
	12 / 16	0 / 1	0 / 1	1 / 2	0 / 0	11 / 12	0 / 0
15 57 7 60	55	0	5	15	0	35	0
	32 / 23	0 / 0	1 / 4	10 / 5	0 / 0	21 / 14	0 / 0
35 27 8 30	30	3	0	4	0	23	0
	15 / 15	0 / 3	0 / 0	1 / 3	0 / 0	14 / 9	0 / 0
65 9 35	60	1	2	7	0	50	0
	33 / 27	1 / 0	0 / 2	3 / 4	0 / 0	29 / 21	0 / 0
60 10 5	55	1	4	10	1	39	0
	32 / 23	0 / 1	1 / 3	7 / 3	1 / 0	23 / 16	0 / 0
55 11 6	49	0	3	7	0	39	0
	21 / 28	0 / 0	1 / 2	4 / 3	0 / 0	16 / 23	0 / 0
50 12 9	41	2	2	5	0	32	0
	25 / 16	1 / 1	1 / 1	1 / 4	0 / 0	22 / 10	0 / 0
230 TOTAL	472	18	22	80	2	350	0
	253 / 219	6 / 12	8 / 14	44 / 36	2 / 0	193 / 157	0 / 0

New Business

Incentive Program Compensation worksheet

Teacher _____

Pmt. Date: December _____ End of Year
 Due Date: To Prin. Nov 11th
 To D.O. Nov. 18th

Program	Payment	Annual Cash Amount	Annual Voucher Amount	Account Coding (Business Office Only)
Home Visits*	7 Points			001.100.1039.611
EEP Plans*	\$110 per point			001.100.1039.611
Instructional Team Leader*	2 Points per teacher			001.100.1039.611
Cognitive Coach**	\$350 first 3 teachers		NA	001.101.2210.611
Curriculum ** Management Team	\$1,000 Stipend		NA	001.100.2210.611
District Formative** Assessment Team (DFAT)	\$1,000 Stipend		NA	001.100.2210.611
Teaching Technology Specialist (TAT)	\$1,000 Stipend		NA	001.100.2230.611
Math Coaches	\$275 Per teacher		NA	001.100.1039.611
Literacy Coach**	\$350 first 3 teachers		NA	001.101.2210.611
High School Site Assessment Coordinator	<500 \$300 >500 \$750 >1000 \$1,000		NA	001.100.1039.611
Other Inc. Comp.*** _____	Amounts Vary		NA	001.100.1039.611
TOTALS Business Office Pays 50% in Dec. Bal. May				

*Vail Vouchers can be awarded for Home Visits, EEP, and Instructional Team Leader. If Home Visits are all completed by November 10th, they can be paid in full in December with principal verification. Each point is worth \$110 in cash or \$165 in Vail Vouchers.

**Requires Curriculum office signature.

***Science Fair, PE, Math Counts, Music, Art, ELP, Student council, NJHS, A-Reader Coordinators etc

Upon certification from the principal that satisfactory progress is being made, a 50% payment will be provided to the teacher by December 31st and the remaining 50% at the end of the school year.

Teacher Signature _____

Principal Signature _____

Revised: October 2011

Curriculum Office** _____