

Vail School District  
Vail, Arizona  
Site Council  
Vail Academy and High School



**AGENDA**  
Regular Meeting  
Monday, May 14, 2012  
In Room 215 at 4:30 PM

**Regular Meeting**

**1. Call to Order**

- A. Pledge of Allegiance**
- B. Approval of Minutes**
- C. Reports**
  - \* **Member Reports**
  - \* **Administrative Reports**

**D. Call to the Public**

Consideration and discussion of comments and concerns from the public. Those wishing to address the council as a result of public comment will be limited to the Chairperson directing members to study the matter or rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes. (Acknowledgement of Public Requests to Speak) The Council desires viewpoints of Parents/Staff Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

**E. Recognitions**

Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

**2. Consent Agenda**

All items listed below are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.  
Field trip Requests

**3. Old Business**

- A. Enrollment Summary INFORM
- B. 2012 - 2013 Enrollment and Staff Update INFORM
- C. Student Handbook ACTION
- D. Nutritional Guide Lines ACTION

**3. New Business**

- A. EFP Approval ACTION
- B. Staff Stipends ACTION

**4. Adjournment**

**ACTION**



Vail School District  
Vail, Arizona  
Site Council  
Vail Academy and High School



**ANNOTATED AGENDA**  
Monday, May 14, 2012  
In Room 214 at 4:30 PM

**Regular Meeting**

**1. Call to Order**

- A. Pledge of Allegiance
- B. Approval of Minutes
- C. Reports
  - \*Member Reports
  - \*Administrative Report
- D. Call to the Public
- E. Recognitions

**2. Consent Agenda**

**ACTON**

**3. Old Business**

**A. Enrollment Summary**

**INFORM**

**Background:**

**Mr. Barger will present the council with enrollment summary.**

**Recommendation:**

**None at this time, this is an informational item only.**

**B. 2012-2013 Enrollment and Staffing Update**

**INFORM**

**Background:**

**Mr. Barger will present to the council enrollment and staffing update for the 2012-2013 school year.**

**Recommendation:**

**None at this time, this is a inform item only.**

**C. Student Handbook**

**ACTION**

**Background:**

**Mr. Barger will present to the council a copy of the student handbook for review.**

**Recommendation:**

**That the Vail Academy and High School Site Council approve the handbook as presented.**

**D. Nutritional Guide Lines**

**ACTION**

**Background:**

**Mr. Barger will present to the council information on the Nutritional Guide Lines.**

**Recommendation:**

**That the Vail Academy and High School Site Council approve the Nutritional Guide Lines as presented.**

**4. New Business**

**A. EEP Approval**

**ACTION**

**Background:**

**Mr. Barger will present to the council information on the EEPs for teachers.**

**Recommendation:**

**That the Vail Academy and High School Site Council approve the EEPs as present.**

**B. Staff Stipends**

**ACTION**

**Background:**

**Mr. Barger will present to the council information on staff stipends.**

**Recommendation:**

**That the Vail Academy and High School Site Council approve the staff stipends as presented.**

**5. Adjournment**

# Minutes

Regular Site Council Meeting  
Monday, March 5, 2012

**I. Call to Order**

Mrs. Gundrey called the meeting to order at 4:37 pm.

**A. Pledge of Allegiance**

Pledge was led by Mrs. Gundrey.

**B. Members Present**

Mrs. Gundrey  
Ms. Creasy  
Mrs. Smith  
Mrs. Gately  
Mr. Frausel  
Ms. Witzens

**C. Approval of Minutes**

Motion was made by Ms. Creasy, was seconded by Mrs. Gately, with the revision on the graduation requirements reflecting next year's 6<sup>th</sup> grade class. All were in favor. Minutes were approved.

**D. Reports**

Member Reports: None

**Administrative Reports**

Mr. Barger shared with the council that AIMS testing took place last week. The next round of AIMS will take place in April. 2<sup>nd</sup> and 9<sup>th</sup> grade will be taking a new Stanford 10 test. The lottery will be taking place at 6:00 pm tonight for the 2012-2013 SY. Mr. Barger also shared upcoming events. Mr. Barger and Mrs. Kaparoff will be leaving Sunday, March 11<sup>th</sup> to take the seniors to California for their senior trip. FBLA went to Regionals and came home with 14 medals and will now be going to State in April. The Robotics Club will be going to Phoenix over the spring break and then in April will be traveling to Las Vegas. Caterpillar is a big sponsor of the Robotics Club and will be sending students to St. Louis for a competition.

**E. Call to the Public**

None

**F. Recognitions**

Mr. Frausel recognized Ms. Witzens for participating in the first Science Bowl. Mrs. Gundry recognized Mrs. Wendy Smith for receiving Teacher of the Year for VAHS. Mrs. Smith recognized seventh grader Amanda Kohlmeyer, for making it to the State National Geographic Bee. Mr. Barger recognized Mrs. Yvett Rojo for arranging coverage for the book fair during Vail Pride Day. They brought in over \$3,000.00 which gives VAHS \$1,500.00 in book credit. He also recognized Mrs. Tricia Kaparoff and the seniors for running the hamburger and hot dog stand (bringing in over \$2,100.00); Mrs. Donna Misciagna for the Math Bowl; and the teachers (Mr. Barger, Mr. Jeffery, Mr. Scott, and Mr. Baringer), who won the 3 on 3 basketball tournament held during lunch. Mr. Barger also let the council know that Mr. Scott, one of our student teachers, was hired at Andrada.

## **2. Consent Agenda**

Motioned by Ms. Creasy, was seconded by Mrs. Smith, all field trips were approved.

## **3. Old Business**

### **A. Enrollment Summary**

In the site council packet is an enrollment summary as of today's date. Mr. Barger shared with the council the summary and the breakdown of students per grade, the number the council voted on last year, where we are today, and the number with siblings.

### **B. 2012-2013 Enrollment Update**

All members received a copy of the enrollment update list for the new school year, updated as of March 1<sup>st</sup>. We have a large number on the waiting list for kindergarten. The list also showed how many are from out of district. Families will be notified the week of March 12<sup>th</sup>.

### **C. Student Handbook**

All council members were given a copy of the student handbook with corrections made. Mrs. Kaiser walked everyone through the changes. Mr. Barger asked that the council read through the packet and if there were any questions please write them down and bring them to the next meeting.

### **D. Science Fair**

Mr. Barger shared with the council that some staff members have proposed doing away with the Science Fair. Others feel that maybe it should be a requirement at certain grade levels. There was talk about having the students go through the process but not complete a science board.

## **2. New Business**

### **A. Foreign Exchange Plans**

Mr. Barger shared with the council his concerns of having exchange students attend the school. We do not receive funding for these students and proposed charging a fee/tuition for them. There are some ways to get around the lack of funding. One method is if the hosting parent has power of attorney as opposed to guardianship. Mr. Frausel shared his concern of having too many here this year, and that maybe we cut back to only having 2 or 3. Mr. Frausel shared that he felt it was good to have them here because of the culture that they can share with our students. A few questions to consider:

- A. Should we take them?
- B. If so, how many?
- C. How do we want to fund them?

### **B. Nutritional Guidelines**

All members were given a copy of the current nutritional guidelines from Desert Willow and Rincon Vista. After reviewing them both, the council agreed that Desert Willow's was easier to read and felt that we should have something similar to this. The council suggested that Mr. Barger follow their example.

**Adjournment:** Ms. Creasy motioned to adjourn the meeting, and was seconded by Mrs. Gately. Meeting was adjourned at 5:48 pm.

# Consent Agenda

## FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.  
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school Ball Academy High School Date ~~3/10/12~~ 3/10/12  
 Teacher/Sponsor Joy Carruth Grade 4<sup>th</sup> # of Passengers 40  
 Telephone # 817-1954 Number of Wheelchair Restraints if Needed 0  
 Destination Arizona Sonoran Desert Museum

Address 2621 N. Binney Road  
 Purpose of Trip Ecology/Exploring Adaptations Program

Lunch on site

Date of Trip April 5<sup>th</sup>, 2012  
 Departure Time 8:30 AM  
 Arrival Time 1:30  
 Return to Bus Time ~~12:30~~ 12:30  
 Return to School Time 1:30

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

### Trip Approval Receipt

<u>Teacher / Sponsor</u>	
<u>Complete this section for prompt reply</u>	
School	<u>VAHS</u>
Teacher	<u>Joy Carruth</u>
Date of Trip	<u>April 5, 2012</u>
Destination	<u>Desert Museum</u>
Departure/Return Time	<u>8:30 - 1:30</u>

<u>School Administrator complete this Section</u>	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____



FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.  
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school V A H S Date 5/03  
Teacher/Sponsor D. Adams Grade HS # of Passengers 14  
Telephone # 879-1913 Number of Wheelchair Restraints if Needed \_\_\_\_\_  
Destination Caterpillar Proving Grounds  
Address Green Valley, AZ  
Purpose of Trip Tour of Caterpillar Proving grounds

Lunch                       
Date of Trip 4/5/16/12  
Departure Time ~~3:00~~ 3:45  
Arrival Time 4:15  
Return to Bus Time \_\_\_\_\_  
Return to School Time 6:00

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date <u>5/1/12</u>
Signature	_____
Site Council Approval	Date _____

Transportation Approval \_\_\_\_\_ Date \_\_\_\_\_  
Signature: \_\_\_\_\_

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited. Trip sponsor is responsible for student behavior.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location school Vail Academy and High School Date 3/3/12  
Teacher Sponsor Bryce Baringer Grade HS # of Passengers 6  
Telephone #: 785-764-1899 Number of Wheelchair Restraints if Needed 0  
Destination Glendale Community College

Address 1500 North Verdugo Rd.  
Purpose of Trip Compete in Arizona Regional Science Bowl

Lunch

Date of Trip 3/3/12  
Departure Time 5:30 am  
Arrival Time 7:30 am

Return to Bus Time 5:00 pm *could be earlier or how well we do.*  
Return to School Time 7:00 pm

<u>Driver Use Only</u>	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

<u>Teacher / Sponsor</u>
<u>Complete this section for prompt reply</u>
School <u>VAHS</u>
Teacher <u>Baringer</u>
Date of Trip <u>3/3/12</u>
Destination <u>Glendale Comm-College</u>
Departure Return Time <u>5:30 am / 7:00 pm</u>

<u>School Administrator complete this Section</u>	
Administrator Approval	Date
Signature	
Site Council Approval	Date

Transportation Approval \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_

# Old Business

# PowerSchool

## Enrollment Summary as of 05/14/2012 (A) Vail Academy & High School

Grade Level	TOTAL IN GRADE	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
22	0	22	0	3	0	19	0
	11/11	0/0	0/0	2/1	0/0	9/10	0/0
21	1	25	0	4	0	19	0
	16/19	1/1	0/0	3/1	0/0	12/17	0/0
20	2	24	0	6	0	18	0
	14/10	0/0	0/0	4/2	0/0	10/8	0/0
19	3	27	3	6	0	17	0
	11/16	2/1	0/1	2/4	0/0	7/10	0/0
18	4	27	2	3	0	21	0
	13/14	0/1	1/0	2/1	0/0	10/11	0/0
17	5	25	2	4	1	18	0
	17/18	1/1	0/0	2/2	1/0	13/15	0/0
16	6	29	1	3	0	24	0
	12/11	0/1	0/1	1/2	0/0	11/13	0/0
15	7	53	0	4	15	34	0
	30/23	0/0	0/4	10/5	0/1	20/14	0/0
14	8	29	3	4	0	22	0
	15/14	0/3	0/0	1/3	0/0	14/8	0/0
13	9	61	1	3	8	49	0
	30/31	1/0	1/2	3/5	0/0	25/24	0/0
12	10	51	1	1	8	40	0
	29/22	0/1	0/1	5/3	1/0	23/17	0/0
11	11	44	0	3	6	35	0
	19/25	0/0	1/2	3/3	0/0	15/20	0/0
10	12	38	2	2	5	29	0
	21/11	1/1	1/1	1/4	0/0	18/11	0/0
<b>TOTAL</b>	<b>455</b>	<b>17</b>	<b>16</b>	<b>75</b>	<b>2</b>	<b>345</b>	<b>0</b>
	238/117	6/11	4/12	39/36	2/0	187/158	0/0

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# Vail Academy and High School



## High School 2012-2013 Student Handbook

# Vail Academy and High School

(Physical Address)  
7762 E. Science Park Drive  
Tucson, Arizona 85747

(Mailing Address)  
P.O. Box 800  
Vail, Arizona 85641

(520) 879-1900  
Fax: (520) 879-1901  
**Attendance Line: (520) 879-1903**

<http://vahslearns.vail.k12.az.us>

Daily Hours of Operation 7:15 am – 3:45 pm

**Dennis Barger, Principal**  
**Julia Kaiser, Assistant Principal**

## VAIL SCHOOL DISTRICT

13801 E. Benson Hwy, Suite B  
P.O. Box 800  
Vail, Arizona 85641  
(520) 879-2000

**Calvin Baker, Superintendent**  
**John Carruth, Assistant Superintendent**  
**Debbie Hedgepeth, Assistant Superintendent**

### GOVERNING BOARD

Randy Kinkade, President

Margaret Burkholder, Clerk

Debbie King

Claudia Anderson

Jim Coulter

### SITE COUNCIL

Parents: C. C. Creasy  
Kathy Gately  
TBD  
TBD

Teachers: TBD  
TBD  
TBD

Staff: TBD

Student: TBD

# Daily Bell Schedule

7:40-8:40	Period 1
8:44-9:49	Period 2 (announcements)
9:53-10:53	Period 3
10:57-11:57	Period 4
11:57-12:36	Lunch
12:36-1:36	Period 5
1:40-2:40	Period 6



Vail School District No. 20

Approved 12/6/11

## VAIL ACADEMY AND HIGH SCHOOL STUDENT 2012-2013 CALENDAR

**July**

S	M	T	W	T	F	S
	1	2	3	4	5	6
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**August**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**September**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**October**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**November**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**December**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**January**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**February**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**March**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**April**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**May**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**June**

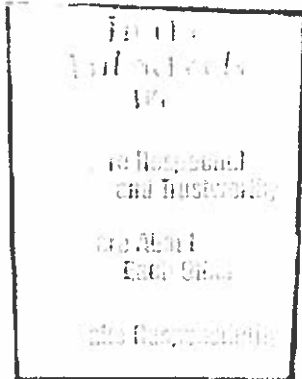
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- B/E School Holiday
- C Conference/Workshop/Field Trip
- Y Course Calendar Day
- G Graduation 6:30 p.m.
- F Finals Week
- VPI Vail Pride Day
- Day Vail School

# Vail Academy & High School Mission Statement

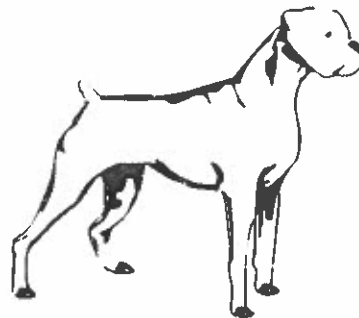
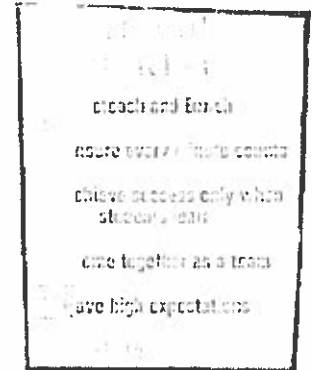
## “VAHS LEARNS”

Vail Academy and High School is a small Learning community that Encourages high academic and social Achievement. We foster Responsibility through Nurturing individual relationships for life long Success.



## VAIL ACADEMY AND HIGH SCHOOL BOXERS DO THEIR PART

**P**articipate  
**A**cept everyone  
**R**esponsible and  
**T**ake initiative



### Notice of Nondiscrimination

Vail Unified School District #20 does not discriminate on the basis of race, color, national origin, sex, age, religion, genetic information, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Title VII, Title IX, Section 504, and Americans With Disabilities Act may be referred to the Superintendent, Calvin Baker, Assistant Superintendent, John Carruth, 13801 E. Benson Hwy, Vail, AZ 85641, 520 879 2000

### Aviso de No Discrimination

El Distrito Escolar Unificado de Vail # 20 no discrimina a base de raza, color, origen de nacionalidad, sexo, edad, religion, información genética, o inhabilidad en admisión o acceso a, o tratamiento de personas o empleo en, sus programas educacionales o actividades. Si usted tiene preguntas o algun otra cuestión sobre Titulo VI, Titulo VII, Titulo IX, Sección 504 ud. puede digerirse con al Superintendente Sr. Calvin Baker, Superintendente Sr. John Carruth, 13801 E. Benson Hwy, Vail, AZ 85641 520 879 2000



## VAIL SCHOOL DISTRICT MISSION STATEMENT

It is the mission of the Vail School District to provide parents with safe and nurturing school communities, where their children can obtain a quality education.

### GUIDING PRINCIPALS

**OUR SCHOOLS ARE COMMUNITIES OF LEARNERS.** We define a community as a place where each individual is important and has something valuable to contribute to others in the community. We believe that learning is a lifelong activity. We are all learners. We expect parents, staff members and volunteers to model this belief for students.

**WE CARE ABOUT STUDENTS.** We believe that each student should be given the opportunity to be educated in a physically and emotionally safe, personalized, and caring environment.

**ONE OF OUR HIGHEST PRIORITIES IS KEEPING CLASS SIZES SMALL.** Working with students in smaller groups increases opportunities for learning, personal attention, a sense of belonging and the development of a supportive classroom community.

**WE ARE COMMITTED TO FISCAL RESPONSIBILITY.** We are entrusted with using public resources to provide a quality education for our students. We carefully develop priorities based on student needs, legal responsibilities and cost-effective methods.

**WE ARE RESPONSIBLE TO OUR LOCAL COMMUNITY.** Our schools are the centers of the community. We actively seek community involvement. And, we respond to community needs.

**WE RESPECT PARENTS AND THEIR VALUES.** We operate on the behalf of parents. It is our responsibility to assist parents in the education of their children. We value parental involvement, and make every reasonable effort to address and respond to parental concerns.

**SMALL SCHOOLS ARE THE BEST PLACES TO DEVELOP CARING COMMUNITIES OF LEARNERS.** We like the atmosphere of a small school that has been developed into a positive, healthy community. We prefer small schools. We seek to create that small school atmosphere in all of our schools, regardless of the size that growth and economics may force them to become.

**WE BELIEVE LEARNING EXTENDS WELL BEYOND THE CLASSROOM.** Our educational program is enriched and extended with opportunities such as: field trips, recreational activities, academic competitions, and club activities.

**WE UPHOLD TRADITIONAL VALUES SUCH AS RESPECT, PERSONAL AND SOCIAL RESPONSIBILITY, HONESTY, AND HARD WORK.** We model socially responsible behavior, expect it from each student and make it part of our curriculum. We believe these traditional values have served our society well in the past, are cherished by our community, and are important to our future.

**WE ARE CONTINUALLY IMPROVING.** We are never content with the status quo in our operations or in our curriculum methods. We recognize that we live in a changing world and we respond to those changes. And, we are constantly looking for better and more efficient ways to accomplish our mission.

**WE VALUE OUR EMPLOYEES.** We specifically and carefully select our staff on the basis of their ability to carry out the mission and guiding principles described above. We hire the best people suited for the task. We respect their expertise and depend on them to work with parents to make our vision for a community of learners a reality.

VAIL SCHOOL DISTRICT NO. 20  
"Where Education is a Community Effort"

## RAISING EXPECTATIONS

The following policies were enacted to focus attention on the value of academic achievement and to increase accountability.

### HIGH SCHOOL

#### RECOGNITIONS

- Tenth Grade Students who, on their first attempt, exceed the standards on all three sections of the high school AIMS tests will receive a plaque from the Governing Board.
- High school seniors who receive 29 or higher on their ACT College Entrance Exam will receive a plaque from the Governing Board.

#### RECOMMENDED INTERVENTIONS

- A District assessment will be given to all students taking Algebra, Geometry, and 9<sup>th</sup> and 10<sup>th</sup> grade English prior to the end of each quarter. Any student who "Falls Far Below" the district assessment standard will be expected to complete remediation until proficient.

#### REQUIRED INTERVENTIONS

- Any student who falls far below the district assessment standard may be required to complete 12 hours of remediation for each deficient content area.
- Any assigned remediation hours will be completed prior to earning course credit.

Remediation may include one or more of the following:

- Tutoring
- Intersession courses
- Summer school
- Saturday school
- Private or Commercial Tutoring (with documentation)
- Re-teach

Note: Individual schools may choose to implement variations for required interventions. Please refer to your school handbook

#### CONSEQUENCES

In high school, students must pass a class in order to receive the credit necessary for graduation and must pass the reading, writing and math AIMS test. A student assigned remediation hours must complete those hours to receive course credit.

#### ATTENDANCE POLICY

Regular school attendance promotes learning and achievement. As defined in AZ Education Code 15-803, "Absences may be considered excessive when the number of absent days exceeds ten percent of the number of required attendance days."

Students who reach non-school related absences in any one semester may fail or lose graduation credit in that class.

- Cienega High School - 7 absences
- Vail High School - 9 absences
- Pantano High School - 9 absences
- Empire High School - 12 absences

#### NOTES

- Individual schools may choose to implement complementary positive and negative consequences for all testing programs
- Special Education students requiring interventions will be referred to the IEP team
- Students will be treated as individuals and principals will have the authority to make exceptions

# General Rules and Regulations

## Hazing

## JICFA

There shall be no hazing, solicitation to engage in hazing, or aiding and abetting another who is engaged in hazing of any person enrolled, accepted for or promoted to enrollment, or intending to enroll or be promoted to District schools within twelve (12) calendar months. For purposes of this policy, a person as specified above shall be considered a "student" until graduation, transfer, promotion, or withdrawal from the District school.

"Hazing" means any intentional, knowing, or reckless act committed by a student, whether individually or in concert with other persons, against another student, and in which both of the following apply:

- The act was committed in connection with an initiation into, an affiliation with, or the maintenance of membership in any organization that is affiliated with an educational institution.
- The act contributes to a substantial risk of potential physical injury, mental harm or degradation, or causes physical injury, mental harm, or personal degradation.

"Organization" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.

It is no defense to a violation of this policy if the victim consented or acquiesced to hazing.

In accord with statute, violations of this policy do not include either of the following:

- Customary athletic events, contests, or competitions that are sponsored by an educational institution.
- Any activity or conduct that furthers the goals of a legitimate educational curriculum, a legitimate extracurricular program, or a legitimate military training program.

All students, teachers, and staff shall take reasonable measures within the scope of their individual authority to prevent violations of this policy.

Students and others may report hazing to any professional staff member. Professional staff members must report the incident to the school administrator or next higher administrative supervisor, in writing, with such details as may have been provided. A failure by a staff member to inform the school in a timely matter an administrator or next higher administrative supervisor of a hazing allegation or their observation of an incident of hazing may subject the staff member to disciplinary action in accord with District policies. The staff member shall preserve the confidentiality of those involved, disclosing the incident only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law. Any instance of reported or observed hazing, which includes possible child abuse, or violations of statutes known to the staff member shall be treated in accord with statutory requirements and be reported to a law enforcement agency.

To assure that students and staff are aware of its content and intent, a notice of this policy and procedure shall be posted conspicuously in each school building and shall be made a part of the rights and responsibilities section of the student handbook. Forms for submitting complaints are to be available to students and staff in school offices.

Disposition of all reports/complaints shall be reported to the Superintendent. The Superintendent will determine if the policies of the District have been appropriately implemented and will make such reports and/or referrals to the Board as may be necessary.

All violations of this policy shall be treated in accord with the appropriate procedures and penalties provided for in District policies related to the conduct and discipline of students, staff, and others.

## **Student concerns, complaints, and grievances**

JII-EB

Students may present a complaint or grievance regarding one (1) or more of the following

- Violation of the student's constitutional rights,
- Denial of an equal opportunity to participate in any program or activity for which the student qualifies not related to the student's individual capabilities,
- Discriminatory treatment on the basis of race, color, religion, sex, age, national origin, or disability
- Harassment of the student by another person,
- Intimidation by another student
- Bullying by another student.
- Concern for the student's personal safety.

Provided that:

- The topic is not the subject of disciplinary or other proceedings under other policies and regulations of this District, and
- The procedure shall not apply to any matter for which the method of review is prescribed by law, or the Governing Board is without authority to act. The guidelines to be followed are
- The accusation must be made within thirty (30) calendar days of the time the student knew or should have known that there were grounds for the complaint/grievance.
- The complaint/grievance shall be made only to a school administrator or professional staff member
- The person receiving the complaint will gather information for the complaint form
- All allegations shall be reported on forms with the necessary particulars as determined by the Superintendent. Forms are available in the school office
- The person receiving the complaint shall preserve the confidentiality of the subject, disclosing it only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law

Any question concerning whether the complaint/grievance falls within this policy shall be determined by the Superintendent.

Complaints by middle or high school students may be made only by the students on their own behalf. A parent or guardian may initiate the complaint process on behalf of an elementary school student. A parent or guardian who wishes to complain should do so by completing the forms following Policy KE on Public Concerns and Complaints.

A complaint/grievance may be withdrawn at any time. Once withdrawn, the process cannot be reopened if the resubmission is longer than thirty (30) calendar days from the date of the occurrence of the alleged incident. False or unproven complaint documentation shall not be maintained.

Retaliatory or intimidating acts against any student who has made a complaint under this policy and its corresponding regulations, or against a student who has testified, assisted or participated in any manner in an investigation relating to a complaint or grievance are specifically prohibited and constitute grounds for a separate complaint.

Knowingly submitting a false report under this policy shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of this policy, relevant District policies shall be followed.

When district officials have a reasonable belief or an investigation reveals that a reported incident may constitute an unlawful act, law enforcement authorities will be informed.

## **Sexual Harassment**

Sexual harassment is unwanted, unwelcome behavior of a sexual nature. Sexual harassment is any act or comment (of a sexual nature) that makes another person feel uncomfortable. Schools are required by law to maintain an environment free from sexual harassment.

Sexual harassment takes many forms. Here are a few examples:

- Displaying gender-offensive items, photos, posters, etc.
- Inappropriate gestures, touching, or groping
- Sexual remarks, suggestions, or spreading rumors
- Pressure for unwanted activities or encounters
- Offensive jokes, language, teasing, whistles, or catcalls.

# STUDENT ATTENDANCE POLICY

**Student absences must be reported to the front office by a parent. The attendance number is 879-1903.**

**Philosophy** Students, parents, and educators recognize the importance of attendance and punctuality at school.

## **Policy**

**Arizona law** charges the **parent or guardian** with responsibility for the student's consistent school attendance. The Superintendent will enforce the laws regarding attendance with consideration for the variables that affect children and families. The superintendent will place emphasis on prevention and correction of the course of absenteeism.

## **Compulsory Attendance Ages**

It is unlawful for any child who is at least six but not yet sixteen years of age to fail to attend school during the hours that school is in session, unless such child is excused pursuant to:

- A.R.S. 15-802 verifiable records are kept for the reason for excuse from the duties prescribed.
- A.R.S. 15-901 for children with disabilities.
- The child being provided instruction at home.
- The child being accompanied by a parent or a person authorized by a parent.

## **Attendance Records**

Teachers will take attendance at the beginning of each class. The name of any absent student will be entered in PowerSchool.

## **Procedure**

1. Student shall be in physical attendance in the classroom in which they have been assigned. Students will be counted absent on a period-by-period basis whenever they are not physically in attendance.
2. Students will be considered absent from class if they are not in attendance within the first 10 minutes of a 60-minute class.
3. Students may not leave during the school day without first checking out through the attendance office. **Leaving campus without permission may result in a 3 day Out of School Suspension.** It is the responsibility of the parents/guardians to give permission by note or phone call, prior to a student leaving campus.
4. Parents/guardians need to contact the front office in the event the student is going to miss class. When a student returns to school after an absence, a note of explanation from the parent must be submitted or a phone call received within 2 days following any absence. A doctor's statement regarding student illness will be accepted in place of a parent/guardian note. If verification is not received within the 2-day period, the absence remains recorded as unexcused.
5. In order to return to school after a three-day absence, a doctor's note may be required stating that the child is well enough to return.

## **Absences**

Attendance is essential in order to earn credit in a class. **Students are responsible to see teachers for work missed during any absence.** Students may be in danger of losing credit if they do not make up missed work.

### Loss of Graduation Credit (This also applies to middle school students taking HS courses)

According to Board Policy and Raising Expectations, students who reach **9 non-school related absences** in any one class **may** fail or lose graduation credit in that class. Loss of credit or failure of a class is at the discretion of the teacher and administration.

Students who reach **13 non-school related absences** in any one class will lose graduation credit in that class automatically.

## TARDY POLICY

Students are expected to be in the classroom, ready to learn, when the bell rings to begin class at 7:40 am. and according to the bell schedule throughout the day. Students who arrive late to class during the day will receive a lunch detention. Students who arrive late to school (after 7:40 am) are subject to administrative consequences.

## SCHEDULE CHANGE POLICY

1. Student will see the counselor in order to initiate a schedule change. The counselor will review the student's request and design a course of action.
  - a) A request by a senior to have fewer than six classes will require a "Petition to Take Less Than Six Classes" form be completed first.
  - b) A request to change teachers (the same class but different teacher) will not be honored unless there has been communication between the parent and both teachers, such as a parent/student/teacher conference or a phone conversation. At the option of the parent, teacher, or student, they may request an administrator or counselor to be present for the conference.
  - c) A student may not initiate a schedule change that includes adding a course beyond the required cut-off dates. Semester classes may be added to a student's schedule after the first 15 days of that semester. Exceptions to these cut-off dates will be made for classroom changes.
2. The student will be responsible for contacting teachers and a parent for signatures on the schedule change form.
  - a) The schedule change form is given to all teachers for purposes of notification. All teachers must sign the form before it is returned to the counselor. A teacher may refuse to sign if he/she believes the student will cause the teacher to exceed the class/student load.
  - b) An administrator's signature is required whenever class size is over the cap, a teacher change is made without a conference, or a class is to be added after the 15 day rule.
3. The completed schedule form is returned by the student to the counselor.
4. The counselor will instruct the student to follow their new schedule the following school day.
5. The registrar will make the schedule change in the computer and put a copy of the official drop and add forms in the teachers' mailboxes within 48 hours.

# VAIL ACADEMY AND HIGH SCHOOL STUDENT CONDUCT AND DRESS CODE

Vail Academy & High School is located on the property of the University of Arizona Tech Park in a stand alone building. One goal of the school is to develop positive relationships with the business community in the park in order to provide unique opportunities for our students to interact with business professionals. To foster these relationships, it is important that students present an image that is appropriate to a business environment. This includes behavior, clothing, hairstyles, accessories, and an overall appearance that is acceptable to such an environment.

## **Student Conduct**

Student conduct will be within the guidelines of district policy and the Vail Academy and High School Code of Conduct. Any violation of these policies or the Code of Conduct will be submitted to the school administration for review and/or disciplinary action if necessary. Once again, the goal of the school is to foster responsibility through relationships with our local community. Student behavior, in and out of school, can dramatically affect the success of these relationships. Appropriate conduct also applies to student behavior within the school and classroom so that the educational experience is not disruptive but maximized.

## **Public Display of Affection**

Public displays of affection will be addressed by the administration.

## **Electronic Devices and Cell Phones**

Cell phones are to be turned off or placed on silent mode (NOT VIBRATE) while on campus. All other electronic devices such as iPods, cameras, games, etc. are not allowed to be used on campus during the school day. Individual teachers may enforce policies regarding electronics in their classrooms as they deem appropriate. If used inappropriately, devices may be secured by the school staff and held until the student retrieves the device after school from the school administration (disciplinary action may be taken). The second time a student has an electronic device confiscated a parent will need to pick it up from the school. If a student has a 3<sup>rd</sup> violation, the student will receive disciplinary consequences and the device may be held by the school until the end of the semester. *Students are not allowed to photograph or video record other students with personal devices or for personal use without administrative permission.*

Electronic device and cell phone usage is allowed before and after school. High school students **may** be allowed to use these devices at lunch as long as doing so is not disruptive to those around them. All use of electronic devices should be consistent with the district's ACT Statement.

**If a student need to call home, calls must be made from a school phone.**

## **Food and Drink**

Only bottled water will be allowed in classrooms. No other food or drink is permitted. No outside "fast food" can be dropped off for students. Parents are welcome to bring food and eat lunch with their child in the cafeteria. No cupcakes, cookies, cake, or other foods that do not comply with the AZ Wellness Policy guidelines are permitted for birthdays or other celebrations. You can, however, order such snacks through our cafeteria provider which will meet these guidelines.

### **Student Arrival & Departure Time**

No student may arrive on site before 7:15 am. Gates will not be opened until 7:15 and there will be no adult supervision. Any student who remains after school must be under the supervision of the school staff member sponsoring the activity or tutoring.

### **Parking Policy**

Students who drive to school must obtain a parking permit in the front office. They will be assigned a designated numbered parking spot. Visitors are welcomed to park in any spot marked "visitor" or not numbered.

### **Dress Code and Grooming**

Students are expected to dress appropriately while on campus and during all school-sponsored activities as they are a direct reflection of Vail Academy and High School. The parameters for appropriate dress and grooming are set forth below. Students who violate the dress code will be sent to the school administration to correct any deficiencies by calling a parent to bring appropriate attire and/or receiving an unexcused absence until the student complies with the dress code. **The school administration shall be the interpreters of proper attire.**

All clothing must be neat, clean, and in good repair. Clothing and accessories may not display language/logos of a sexual nature, depict graphic images of physical violence, or weapons. At no time can clothing display profanity, profane/obscene gestures, or promote alcohol, drugs, or tobacco. Gang-related clothing, accessories, or personalization are not permitted. **All clothing must conceal undergarments at all times including boxer shorts and bra straps.**

- Pants must be worn at the natural waist. No sagging. Shorts and skirts must reach mid-thigh or have a 4 inch inseam. Shorts and skirts worn over leggings or tights must still reach mid-thigh or have a 4 inch inseam.
- Cut-offs are not allowed. However, shorts/skirts purchases with a seam and a frayed edge are permitted. Ripped denim that allows skin to show is not allowed.
- Shirts may not expose the midriff or reveal any cleavage. Tank tops must be at least one inch wide over the shoulder. Halter tops and spaghetti straps are not permitted.
- Hats must be worn facing forward at all times. Hats and hoods are not permitted indoors.
- Footwear must be appropriate for a school environment. Slippers and flip flops are not allowed.
- All clothing must be appropriately sized. Students are not allowed to wear pajamas.
- Hair cannot be dyed unnatural colors such as blue, pink, green, purple, etc. It cannot be cut in an ornamental style so as to cause a distraction to the learning environment.
- Jewelry should be worn in moderation. Piercings may only be worn in the ears. Gauges (tunnels or spikes) may not be visible on campus.
- Tattoos must be covered.

**We understand that styles change. As they do, administration will have the final say on what is deemed appropriate for our school environment.**

Spirit days may allow for a different set of standards when approved by administration. Dress will be according to the themes dictated by the special days.



### Lost and Found

The front office maintains lost and found articles. ~~Students may inquire there for lost items.~~ Items found by students should be turned in to the front office. At the end of each quarter, items will be donated to charity.

### Saturday School

Vail Academy and High School reserves the right to implement Saturday School from 7:30 am to 11:30 am as a consequence for poor academic performance, violations of the code of conduct, or students with tardy and absence counts that exceed the acceptable limit.

### Summer School

Vail School District's Summer School Program supports the mission to develop all students' qualities necessary to fulfill their roles as life long learners in a democratic society. The Summer School Program supplements the regular school program classes for enrichment as well as remedial purposes. Summer School information is available in the Counseling Office. **It is difficult to acquire and refine necessary skills in such a short, condensed three-week per semester summer school session. Therefore, core area subjects such as English, Math, Social Studies, and Science may only be taken for remedial purposes. Students who take on-line courses outside of the Vail district may be required to take a VUSD exam to ensure the necessary content has been acquired.**

### PowerSchool® Grade and Attendance Management

With PowerSchool®, a student or parent can easily and quickly check on grades, missed assignments, attendance, and graduation progress any time from any Internet-connected computer. Parents and students keep closer tabs on progress using PowerSchool®, and communication with individual teachers via e-mail improves the home and school connection.

**High school students are not allowed on the playground equipment.**

## BASIC REQUIREMENT FOR GRADUATION AND ENTRANCE TO ARIZONA UNIVERSITIES

To be eligible for **unconditional** admission, Arizona residents must meet one of the following qualifications:

1. Top 25% class rank
2. 3.0 unweighted GPA in the required courses (on a 4.0 scale)
3. 1040 SAT score
4. 22 composite ACT score

(You must also complete the course-work requirements listed below).

You may be admitted **conditionally** if you have:

1. No more than one deficiency in any two subjects listed in course work and
2. Top 50% class rank or
3. 2.5 minimum unweighted GPA in the 16 required courses

Conditional students may be required to participate in an academic assistance program.

### VAHS GRADUATION REQUIREMENT

CLASS OF 2013	CLASS OF 2014	CLASS OF 2015	CLASS OF 2016 MUST PASS 2 HONORS OR AP CLASSES IN ANY CORE SUBJECTS.
English: 4 credits	English: 4 credits	English: 4 credits	English: 4 credits
Math: 4 credits	Math: 4 credits	Math: 4 credits	Math: 4 credits
Science: 3 credits	Science: 3 credits	Science: 3 credits	Science: 3 credits
Social Stud: 3.5 credits	Social Stud: 3.5 credits	Social Stud: 3.5 credits	Social Stud: 3.5 credits
CTE/Fine Arts: 1 credit	CTE/Fine Arts: 1 credit	CTE/Fine Arts: 1 credit	CTE/Fine Arts: 1 credit
Electives: 3.5 credits	Electives: 3.5 credits	Electives: 3.5 credits	Electives: 3.5 credits
CTE: 2	CTE: 2	CTE: 2	CTE: 2
Health: .5	Health: .5	Health: .5	Health: .5
SEP: .5	SEP: .5	SEP: .5	SFP: .5
<b>TOTAL: 22</b>	<b>TOTAL: 22</b>	<b>TOTAL: 22</b>	<b>TOTAL: 22</b>

## SENIOR PROJECT GRADUATION REQUIREMENT

The purpose of the Senior Project at Vail Academy & High School is to serve as a comprehensive, culminating project that helps seniors prepare for life after high school. Student presentations are made to members of the local business community and may serve as an opportunity for students to network and build useful presentations skills needed in today's marketplace. It is a graduation requirement for the Vail School District. Our standards are high: students must initiate an actual project (i.e., building or producing something) or serving in a leadership role in the community. Job shadowing and reporting on what someone else is doing is not considered a valid project. The entire project consists of three (3) main parts:

### **The Research Paper**

The research paper portion of the Senior Project is a seven to ten page paper with a variety of reference types including an interview with an expert in their field. The paper is graded by graduate students at the University of Arizona.

### **The Portfolio**

The portfolio is a comprehensive documentation of the actual project completed by the student. It is graded by the faculty and staff of VAHS.

### **The Presentation**

Finally, students have the opportunity to explain to others what their project was and what they learned from doing it. It is graded by teachers, parents and community members.

## POST HIGH SCHOOL PLANNING

The Vail High School Education Advisor assists in providing up-to-date materials and information so that students are kept informed about dates, procedures, materials, and activities related to career and educational planning. References, resource materials, and other services are available in the VAHS counselor's office.

### **National Merit Scholarship**

The National Merit Scholarship program, a prestigious award, is based on scores achieved on two tests. The PSAT (Preliminary SAT) is used as a pre-qualifier: selection is then made based on SAT scores and a competitive application process. Sophomores are strongly encouraged to take the PSAT, offered in early fall, as a practice for the test in their junior year. Juniors are strongly encouraged to take the SAT.

### **College Readiness**

College-bound student will need to take either the ACT or the SAT. Students are advised to take these tests in the spring of their junior year and to meet with a counselor for a college-planning appointment. During the senior year, students should apply for admission to colleges, college scholarships, and/or financial assistance. Students interested in military academics and/or ROTC scholarships should begin applying during the second semester of their junior year. Student should see their counselor for specific information on testing dates, application forms, deadlines, and admission requirements.

## DISTINCTION POINTS

For the purpose of determining the grade point average of students attending VAHS, the following scale will be issued: A=4, B=3, C=2, D=1, and F=0.

Vail High School recognizes that some courses are designed to be more challenging; however, we will not have a traditional weighted grade formula. Through Honors, Advanced Placement, and Dual Enrollment, students can have accelerated opportunities with a chance to benefit their GPA. Students enrolled in accelerated courses will have their GPAs calculated as all students' grades are done. However, students who are enrolled in these courses will be given "Distinction Points" if they earned an A, B, or C in the class. The 'Distinction Points' are as follows:

Honors/Dual Enrollment	.03
Advanced Placement	.05

Below find two sample students enrolled in the same courses. Student #1 has weighted grades and student #2 has regular grades with distinction points.

Student # 1		Student # 2	
Math (H)	4.03	Math (H)	4.0 + .03
English (H)	4.03	English (H)	4.0 + .03
PE	4.00	PE	4.0
Art	4.00	Art	4.0
History (AP)	4.05	History (AP)	4.0 + .05
Biology (AP)	4.05	Biology (AP)	4.0 + .0
$24.16 / 6 = 4.026$		$24 / 6 + .16 = 4.16$	

Students who transfer from another school will have their GPA determined using VAHS guidelines. The sending school also must list on the transcript, in the course name, designations such as Advanced Placement or Honors to receive consideration for distinction points.

Distinction Points will be used to determine the Valedictorian and Salutatorian, as well as the determination of the Standard of Excellence, High Honors and Honors distinction. This will be determined at the end of the eighth semester. Students must have completed at least 4 semesters (including the final two) of their high school credits from Vail Academy & High School to be considered for Valedictorian and/or Salutatorian.

All requests for class rankings will be determined using distinction points unless a college specifically asks for an un-weighted ranking. Official transcripts will display both un-weighted and distinction GPAs and rankings.

## 18 YEAR OLD STATEMENT

The Vail School District's Mission Statement is to provide parents with safe and nurturing environments for their children. This does not end when a student reaches the age of 18. The school will continue to communicate with parents until such time as an adult student provides evidence that they are living independently on their own. At such time the school will notify parents of its intent to work solely with the student, if the student has made such a request in writing.

## ACADEMIC HONESTY

Academic dishonesty occurs when students obtain or assist others in obtaining credit for work that is not their own.

**Common examples of academic dishonesty include, but are not limited to, the following:**

- Using hidden notes, copying from another student, or helping another student during a test.
- Receiving or giving test questions or answers to a member of another class.
- Submitting another student's work\*\* as one's own.
- Copying or stealing another student's work and submitting it as one's own or permitting another student to copy one's work.
- Stealing or accepting stolen copies of tests or answers.
- Changing answers and seeking credit on a test after the test has been graded and returned.
- Changing the results on performance examinations, e.g. a physical fitness test.
- Falsifying information for applications, e.g. college, scholarships, National Honor Society, etc.
- Using computers, electronic devices and programmable calculators in violation of guidelines established by the teacher.
- Using help such as notes, books, experts or purchased services in violation of guidelines that are established by the teacher.
- Resubmitting the same or a similar research paper, project, essay or assignment in two or more different courses without the permission of the teacher.
- Soliciting answers.
- PLAGIARIZING:** Presenting material taken from another source without adequate documentation.
- Presenting another person's creative work or ideas as one's own in essays, poems, music, art, computer programs, or other projects.
- Failing to cite with quotation marks the written words or symbols of a source or author.
- Copying or paraphrasing words with ideas from any source, including literary criticism or study aids, without acknowledgment.
- Failing to cite the source of words, ideas, etc., which is quoted, paraphrased, or summarized in a student's oral or written work.

**The following acts are considered Academic Dishonesty:**

- CHEATING** – Cheating includes the actual giving or receiving of an unauthorized aid or assistance or the actual giving or receiving of unfair advantage on any form of academic work.
- PLAGIARISM** – Plagiarism includes the copying of the language, structure, idea and/or thought of another and representing it as one's own original work.
- FALSIFICATION** – Falsification includes the verbal or written statement of any untruth. (Violations in this category may result in additional disciplinary action beyond the steps outlined for honor code violations.)
- STEALING** – Stealing includes acquiring another's possessions without right or permission. (Violations in this category may result in additional disciplinary action beyond the steps outlined for honor code violations.)
- FORGERY** – Forgery includes the illegal copying of another's name or signature. (Violations in this category may result in additional disciplinary action beyond the steps outlined for honor code violations.)
- ATTEMPTS** – Attempts toward completion of any act described above would constitute a violation and may be punishable to the same extent as if the attempted act has been completed.

Note: Studying with other students to prepare for class assignments or examinations is not academic dishonesty unless such actions are prohibited or limited by the teacher.

\* A test is any examination, ranging from a quiz to a final.

\*\* Work is defined as a homework assignment, paper, project, report, take-home test, or any other work that the teacher has intended the student to complete independently.

# Code of Conduct

(Rev. 5/11)

## **Level I: 1 point**

Dress code infractions  
Excessive tardiness  
Inappropriate behavior  
Using profane or vulgar language  
Misuse of cell phones or other electronic devices  
Excessive public display of affection  
Ditching – 1<sup>st</sup> offense  
Possession of matches/lighter  
Unauthorized fundraising  
Inappropriate grade level interaction

## **Minimum Consequences**

Administration negotiated consequence  
Teachers negotiate consequence with student or parent  
Detention  
1 day of suspension

## **Level II: 2 points**

Disrupting the educational environment/Disorderly Conduct  
Accessing inappropriate Internet sites/Violating Acceptable Use Policy  
Possessing obscene materials  
Gambling, Vandalism or Intimidation  
Offensive language with reference to race, religion or gender (1<sup>st</sup> offense)  
Bullying/Cyber bullying (1<sup>st</sup> offense)  
Sexual harassment (1<sup>st</sup> offense)  
Defiance/uncooperative behavior  
Ditching – (repeated)  
Cheating/plagiarism  
Leaving school without permission  
Attempting to instigate a fight  
Inappropriate grade level interaction (Documented/Repeated)

Administrator negotiated consequence  
3 days of Suspension

## **Level III: 3 points**

Inappropriate or vulgar language directed at a staff member  
Creating a physically hazardous condition  
Destruction of property  
Stealing  
Gang activity (Gang unit may be notified)  
Hazing/Initiation  
Bullying/Cyber Bullying (Documented/Repeated)  
Sexual harassment (Documented/Repeated)  
Offensive language with reference to race, religion or gender (Documented/Repeated)  
Fighting  
Selling, using, or possessing tobacco or nicotine products  
Attempt to commit a crime  
Threats/Intimidation toward staff members

5 days of Suspension  
Law Enforcement may be notified

## **Level IV: 5 points**

Creating a danger to the educational environment (ex. pulling a fire alarm)  
Selling, using, possessing, or distributing alcohol, drugs, or other controlled substances, paraphernalia, or other "mind altering" products  
Selling, using, or possessing weapons, simulated weapons, fireworks, or other dangerous instruments

10 day out-of-school suspension  
pending long-term hearing  
Law Enforcement will be notified

- \* Each infraction will result in a point value based upon the category. If a student accumulates **more than a total of 5 points** during any one school year the student may be suspended for 10 days pending a hearing. The administration may recommend a long term suspension.

I HAVE READ AND UNDERSTAND THE VAIL ACADEMY AND HIGH SCHOOL HANDBOOK.

Student Signature

Date

Parents Signature

Date

# Vail Academy and High School

is a small Learning community that Encourages Achievement,  
Responsibility and Nurtures relationships for Success!



## STUDENT HANDBOOK LANGUAGE

Our school plays a critical role in educating students on how to make healthy decisions. Some time-honored practices have changed and we would like to make you aware of them:

- Only food that meets the Arizona Nutritional Standards shall be served. This requirement applies to food and beverages offered or sold during regular school hours, including student incentives, rewards and classroom celebrations.
- Fundraisers may not focus on foods and beverages that do not meet the Arizona Nutritional Standards.
- Vending machines that are accessible to students may only serve food and beverages that meet the Arizona Nutritional Standards.

A sampling of what the Arizona Nutritional Standards require schools to make available to students include: food that has 35% or less of the total calories from fat and no more than 35% total sugar by weight. The standards also prohibit soda and caffeinated drinks from being served.

A complete copy of the Arizona Nutritional Standards can be found at the following web site <http://www.azdhs.gov/documents/prevention/physical-activity-and-nutrition/2012-09-20-az-nutritional-standards.pdf>.

The nutritional standards do not apply to lunches that students bring from home, but does apply to any food or drink item that is brought from home with the intention of sharing with other students. **This includes middle school and high school students sharing at lunchtime.**

In practice, this means that **items such as cupcakes can no longer be brought to school** for birthday parties or celebrations. Students or parents may still bring in healthy food such as fruit and vegetables or celebrate birthdays in ways that do not involve food. This policy only affects the regular school day.

*Completed*



New Business

## EDUCATIONAL ENRICHMENT PLANS (EEPS)

One of the goals of the VSD is to promote positive and meaningful relationships between teachers and students. Many of the activities for achieving this occur outside of the standard classroom. The EEP program has been developed to reward and encourage teachers to run programs that benefit our students.

Recommendation: That the Vail Academy and High School Site Council approve the following EEPs as presented:

<u>Staff Member</u>	<u>Plan name/activity</u>	<u>Impact</u>	<u>Status</u>
Don Adams	Robotics and engineering	8-12	Continued
Amanda Banks	STEM Night	K-8 +	New
Beth Campanile	Yearbook Club	9-12 +	New
Linda Creason	Kinder Family Fun Night	K	Continued
Bryan Frausel	Boxer Running Club	9-12	Continued
John Guerrero	Boxer Expo	K-12	New
Kelly Johnson	Intramural Club	4-8	Continued
Ed Kestler	Chess Club	9-12 +	Continued
Beth Lehr	Leadership Club	6-8	Continued
Donna Misciagna	Math Counts Club	6-12	New
Amanda Stevens	Science Olympiad	3-5	New
Amy Wilson	Close Up Club	9-12	New

### 2011 – 2012 Staff Stipends

That the VAHS Site Council approve the payment of the following stipends as presented:

Beth Campanile	Yearbook Editor	\$ 800
Linda Creason	Boxer Expo Coordinator	\$ 1000
Tricia Kaparoff	Senior Class Sponsor	\$ 800
Tricia Kaparoff	Cake Club Sponsor	\$ 400
Eva Peters	Senior Exit Project Coordinator	\$ 700
Chris Still	Senior Exit Project Coordinator	\$ 700