

Vail School District
 Vail, Arizona
 Site Council
 Vail Academy and High School



AGENDA
 Regular Meeting
 Monday, May 9, 2011
 In Room 215 at 4:30 PM

Regular Meeting

1. **Call to Order**
 A. Pledge of Allegiance
 B. Approval of Minutes
 C. Reports
 * Member Reports
 * Administrative Reports

D. Call to the Public
 Consideration and discussion of comments and concerns from the public. Those wishing to address the council as a result of public comment will be limited to the Chairperson directing members to study the matter or rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes. (Acknowledgement of Public Requests to Speak) The Council desires viewpoints of Parents/Staff/Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

E. Recognitions
 Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

2. **Consent Agenda**
 All items listed below are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.
 Field trip Requests

3. **Old Business**
- | | |
|---------------------------------|--------|
| A. Enrollment Summary | INFORM |
| B. Enrollment Numbers 2011-2012 | INFORM |

4. **New Business**
- | | |
|-----------------|--------|
| A. School Fees | STUDY |
| B. School Fees | ACTION |
| C. VAHS Charter | STUDY |
| D. EEPs | STUDY |
| E. EEPs | ACTION |

Handwritten notes:
 4:35
 WS, NS, ES, PS, AS
 JTB
 SW
 Add 2 columns
 Mar 2 5:13
 SW, NS, AS Union
 5:43



Vail School District
Vail, Arizona
Site Council
Vail High School



ANNOTATED AGENDA
Monday, May 9, 2011
In Room 215 at 4:30 PM

Regular Meeting

1. **Call to Order**
 - A. **Pledge of Allegiance**
 - B. **Approval of Minutes**
 - C. **Reports**
 - ***Member Reports**
 - ***Administrative Report**
 - D. **Call to the Public**
 - E. **Recognitions**

2. **Consent Agenda** **ACTION**

3. **Old Business**
 - A. **Enrollment Summary** **INFORM**

Background:
Mr. Barger will present the council with enrollment summary.

Recommendation:
None at this time, this is an informational item only.

 - B. **Enrollment 2011-2012** **INFORM**

Background:
Mr. Barger will update the council on the numbers for enrollment for the 2011-2012 school year.

Recommendation:
None at this time, this is an informational item only.

4. **New Business**
 - A. **School Fee's** **STUDY**

Background:
Mr. Barger will discuss budgetary issues for the district and school. The council will study which items to charge fees and what the appropriate amount should be.

Recommendation:
None at this time, this is a study item.

B. School Fees

ACTION

Background:

Mr. Barger will present the council with a fee structure for non-required items.

Recommendation:

That the VAHS Site Council approve fees for parking, supplements, PE uniforms, and other miscellaneous items as presented.

C. VAHS Charter

STUDY

Background:

Mr. Barger will present the Site Council with a copy of the VAHS Charter for discussion regarding necessary updates.

Recommendation:

None at this time, this is a study item.

D. EEPs

STUDY

Background:

Mr. Barger will present an outline of proposed Educational Enrichment Plans. He will discuss the history, philosophy and funding of EEPs and present plans for 2011-2012.

Recommendation:

None at this time, this is a study item.

E. EEPs

ACTION

Background:

Mr. Barger will present the council his recommendation on the 2011-2012 EEPs.

Recommendation:

The VAHS Site Council approve the following EEPs be approved for submittal to the VSD selection committee.

5. Adjournment

MINUTES

Regular Meeting
Monday, April 11, 2011

1. Call to Order

Mrs. Gundrey called the meeting to order at 4:34 pm.

A. Pledge of Allegiance

Pledge was led by Mrs. Gundrey

B. Members Present

Mrs. Smith
Mrs. Meyers
Mrs. Whitlow
Mr. Frausel
Mr. Vallone
Mrs. Gundrey
Mr. Hill

C. Approval of Minutes

Mr. Frausel motioned to approve minutes as read. Mrs. Whitlow seconds the motion. Minutes were approved.

D. Reports

Member Report

Administrative Reports

Mr. Barger reported the Boxer Expo was a big success for our first one. He received a lot of feedback most positive a few of what to do for next year. Bake sale went off well just that a sign or something should have been posted for peanut allergies. Silent auction went well with around \$1,300.00.

High School AIMS was finished. April 12th to the 14th 4-8 grade will be testing, 2nd grade will be testing Stan 10.

Awards ceremony for elementary handed out trophies and plaques, ribbons were handed out in class.

E. Call to the Public

Mrs. Nepsa presented to the council information on school uniforms. She brought in different uniforms to get ideas of what they could look like as far as clothes to back packs. Discussion was brought up about implementing uniforms in the future.

F. Recognitions

Mr. Frausel recognized Andrew Vallone for an outstanding job in face painting at the Boxer Expo. Did a great job at painting Spiderman on the faces of some of the younger students. This is what this school is about, respect. There was a long line.

Mr. Barger recognized Jennifer Holt for putting together the Boxer Expo. The number of groups that came out and set up here at the school. Mrs. Gately for helping in the silent auction and putting together all the baskets. Wendy Smith for an outstanding NJHS induction. And, Chelsea for organizing all the AIMS, Stan 10 testing.

2. Consent Agenda

All consent items were approved.

3. Old Business

A. Enrollment Summary

Mr. Barger shared with council enrollment numbers. All members of the council have a copy of the enrollment numbers.

B. Enrollment Numbers 2011-2012

Mr. Barger shared with the council numbers for next year and where we are as far as numbers. As of today we have a waiting list for all grades except 9th and 10th. Total for next year right now looks to be right around 480 students K-12. Question was asked about the lottery. Mr. Barger shared with the council that we had 55 enrollment packets for kindergarten and after taking staff with kinders and students already here with siblings we had 1 opening for kindergarten out of the 22. All went well with the lottery.

C. Promotion/Graduation

Mr. Barger shared with the council the norm for promotions and graduations for Kindergarten, 5th grade, 8th grade and 12th grade. We will be having a promotion for kindergarten during the day the last day of school. There will also be a promotion for 8th grade which the 7th grade class will plan something for them, and graduation for the seniors. The senior graduation will take place at The Vail Theater of the Arts, Tuesday, May 24th at 6:30 pm.

3. New Business

A. Site Council Procedures

Mr. Barger shared with the council "The Arizona Open Meeting Law". Everyone on the council was emailed a copy of the 67 page document. Mr. Hill brought it to Mr. Barger's attention there are some items in this document we need to be aware of. A few of the highlights were, the minutes need to be out to the council 3 days after the meeting. You can be liable for what is said in a meeting and fined up to \$500.00. Mr. Barger asked the council if they would be interested in training on Site Councils. The council was all in favor of getting some formal training. Mr. Barger will look into this and see if any other school site council would be interested as well.

B. School Uniform

Mr. Barger shared with the council the idea of school uniforms. This would not take place for a couple more years if it were voted on. Ms. Kaiser shared her concern of waiting till we had a waiting list and parents knew of the uniforms. Other concerns were, students riding the bus with kids from other schools, such as Empire and Cienega and

how they would react. Some of the pros of wearing a uniform is there are no worries about not having the same pants or dress that another student may have. Students could sleep longer in the morning because they all ready know what they are wearing. Seemed as the council was in favor of uniforms but still has a few concerns. Mr. Barger did share that if VAHS was to go to uniforms it would not be for another year or so. Need to get parent and student input. Mr. Hill said he has mixed fillings about the uniform and that the clothes do not have anything to do with the student's character. Mr. Hill would also like to see data on the pros and cons of uniforms. Does it really make that big of a difference? Another member of the council said "If it's not broke don't fix it" Mr. Barger did mention that change is hard and it would take time. This will be tabled for the fall.

Adjournment: Mr. Hill motioned to adjourn the meeting was seconded by Mrs. Meyer meeting was adjourned 5:52 p.m.

CONSENT AGENDA

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VAHS Date May 4, 2011
Teacher/Sponsor Kelly Thompson Grade 2-6 # of Passengers 160/170
Telephone # 520-840-0260 Number of Wheelchair Restraints if Needed 0
Destination Tucson Symphony Orchestra

Address _____

Purpose of Trip to listen to the orchestra.

Lunch sack lunches

Date of Trip May 4, 2011

Departure Time 8:40

Arrival Time 9:15

Return to Bus Time NOON

Return to School Time 12:30

<u>Driver Use Only</u>	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

<u>Teacher / Sponsor</u>
<u>Complete this section for prompt reply</u>
School _____
Teacher _____
Date of Trip _____
Destination _____
Departure/Return Time _____

<u>School Administrator complete this Section</u>	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval Date _____
Signature: _____

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school West Academy Date 2/11/11
 Teacher/Sponsor James H. Holt Grade 5 # of Passengers 28
 Telephone # _____ Number of Wheelchair Restraints if Needed 0
 Destination Franklin University

Address 1601 East University Boulevard
 Purpose of Trip Observation relative to a study
 Lunch from the campus

Date of Trip Week 79
 Departure Time 8:30
 Arrival Time 9:30
 Return to Bus Time 12:15
 Return to School Time 1:00 pm

<u>Driver Use Only</u>	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

<u>Teacher / Sponsor</u>	
<u>Complete this section for prompt reply</u>	
School	<u>West Academy</u>
Teacher	<u>James H. Holt</u>
Date of Trip	<u>2/11</u>
Destination	<u>Franklin University</u>
Departure/Return Time	<u>8:30 am - 1:00 pm</u>

<u>School Administrator complete this Section</u>	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____

OLD BUSINESS

Functions

- Attendance
- Daily Bulletin
- Enrollment Summary
- Master Schedule
- PowerLunch
- Reports
- Special Functions
- Teacher Schedules

Setup

- Personalize
- PowerScheduler
- School
- Staff
- System
- Dashboard
- Administrator
- PT Administrator
- ReportWorks

Enrollment Summary

as of 5/9/2011 (A)
Vail Academy & High School

Grade Level	TOTAL IN GRADE	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
0	23 14 / 9	2 1 / 1	0 0 / 0	6 4 / 2	0 0 / 0	15 9 / 6	0 0 / 0
1	21 16 / 5	1 1 / 0	0 0 / 0	4 3 / 1	0 0 / 0	16 12 / 4	0 0 / 0
2	25 9 / 16	2 1 / 1	2 1 / 1	3 0 / 3	0 0 / 0	18 7 / 11	0 0 / 0
3	23 10 / 13	4 1 / 3	1 1 / 0	5 2 / 3	0 0 / 0	13 6 / 7	0 0 / 0
4	20 14 / 6	1 1 / 0	1 1 / 0	3 1 / 2	1 1 / 0	14 10 / 4	0 0 / 0
5	24 10 / 14	0 0 / 0	1 0 / 1	5 2 / 3	0 0 / 0	18 8 / 10	0 0 / 0
6	47 30 / 17	0 0 / 0	5 2 / 3	11 7 / 4	0 0 / 0	31 21 / 10	0 0 / 0
7	26 12 / 14	2 0 / 2	0 0 / 0	5 1 / 4	0 0 / 0	19 11 / 8	0 0 / 0
8	23 13 / 10	1 1 / 0	2 1 / 1	4 2 / 2	0 0 / 0	16 9 / 7	0 0 / 0
9	57 34 / 23	1 0 / 1	4 2 / 2	14 8 / 6	1 1 / 0	37 23 / 14	0 0 / 0
10	50 24 / 26	1 0 / 1	5 2 / 3	7 3 / 4	0 0 / 0	37 19 / 18	0 0 / 0
11	55 30 / 25	3 1 / 2	3 2 / 1	5 2 / 3	1 0 / 1	43 25 / 18	0 0 / 0
12	39 27 / 12	2 1 / 1	3 2 / 1	6 5 / 1	0 0 / 0	28 19 / 9	0 0 / 0
TOTAL	433 243 / 190	20 8 / 12	27 14 / 13	78 40 / 38	3 2 / 1	305 179 / 126	0 0 / 0

NEW BUSINESS

**New Business item A
For Study**

**Proposed School Fees
VAHS 2011 -2012**

Spanish I & II Work Books Actual Cost \$19
Possible Student cost: \$19 \$20 \$25

Parking Lot Permits

2010-2011 First year price was \$10

Cienega charges \$ 25 Empire charges \$ 10

Possible 2011-2012 fees: \$10 \$15 \$20 \$25

20/10 based on 2010-2011

PE Uniforms

Navy Blue shorts and gray t-shirts.

Do we require it for MS and HS? If so, what's the cost?

Possible costs: Actual cost \$20 \$25 \$30

If we don't require it, we could print them and sell them as an option

→ hand made to support PE

All after school clubs have a mandatory \$5 participation fee, or pay a \$5 participation fee and you can join any club. Notes sub clubs may have set fees.

All Sports and Chess will have an AIA fee equal to the districts charges at CHS and EHS.

Other Fees?

*Approved by Board
On 4/1/97
Revised 5/6/97
Renewed 6/22/99
Revised 2/4/03
Revised 11/2009*

District Sponsored Charter School

(This document was submitted in accordance with Vail School District Governing Board Policy LBD regarding charter schools.)

INTRODUCTION

The Vail _____ is a school of choice. A fundamental precept of the School is that it should be a reflection of the parents, students, staff and community members who choose to participate in the school. This charter provides a solid foundation and framework upon which participants can build.

PURPOSE AND NEED

Purpose. The purpose of Vail _____ is to improve student achievement by providing an option for parents who would like to send their children to a smaller educational environment with a focus on Science and Technology.

Need. In a global, technology driven world, students need individual help in transitioning directly to the workplace or into higher education. Some students will only achieve their potential in a smaller, more personalized environment.

Support. Vail _____ was created and continues to operate under the Vail School District.

MISSION AND GOALS

Mission Statement. The mission of the Vail School District is to provide parents with safe and nurturing school communities where their children can obtain a quality education.

Goals of the School.

1. Create an environment where education is treated as a shared responsibility of the school, the parents, the community and the individual learner.

2. Promote partnerships that will increase parental involvement and participation in developing the social, emotional and academic growth of children.
3. Provide a learning environment that reflects a high standard for academic excellence, a strong belief in personal responsibility and a commitment to community service and business partnerships.
4. Place an emphasis on authentic activities that will result in the ability to perform in the world outside of school.
5. Take advantage of the increased opportunities to access information, instruction, and job opportunities made available through technology use and school location.

POPULATION SERVED

Student Population. The student population of the school consists of children residing in the Vail School District whose parents choose to send them to the school. When space is available, a second level of preference is given to students whose non-resident parents are employed within the District's boundaries. The school is then open to other students. ~~The number of non-residents students is not to exceed a ratio of one non-resident student to two resident students.~~

Number of Students to be Served. ~~The school will serve up to a maximum of 300 students~~

Grades to be served. The Vail High School serves grades ~~nine~~ through twelve.

STUDENT ACHIEVEMENT AND CURRICULUM

Program and Performance Standards. The Vail provides a program that is challenging and rewarding for students. Some features of the program include:

- A challenging academic curriculum as well as an honors program.
- All teachers will be state certified.
- Resource materials available through computer applications and the Internet.
- Real life experiences through business partnerships and community service.
- Instruction supplemented by community experts and business partners.

Effective Measures. The effectiveness of the Vail is measured through:

- Completion and distribution of the State-mandated school report card.
- Ongoing surveys of parents, students and staff.

- Ongoing evaluation of general student academic performance as well as AIMS, ACT, SAT and District Level Assessments.
- Student presentations of projects and products.
- Portfolios of student work.
- Active participation in the North Central Accreditation process.
- Completion of the Arizona Learns Achievement Profile

Curriculum Offering. Secondary Curriculum in alignment with the Arizona academic standards, will be offered in the areas of:

- Mathematics
- Language Arts
- Social Studies
- Science
- Foreign Language
- Fine Arts
- Business/Computer Technology
- Selected Elective Courses

Methodology - Teachers assist students in acquiring knowledge and developing important and appropriate skills. Learning and instruction is performance-based, with student products evaluated for mastery on a continuing basis through:

- Shared inquiry
- Cooperative learning.
- Authentic activities
- Teacher directed instruction
- Student-centered learning

Reporting Achievement Results Vail demonstrates academic accountability through:

demonstrates academic

- Completion and distribution of the State-mandated school report card
- Ongoing student evaluation
- Ongoing scheduled parent conferences
- Issuance of regular student report cards
- Regularly updated grades online
- Periodic presentation of student-generated achievement

CRITERIA FOR ENROLLMENT DECISIONS

Enrollment Standards. Students are considered for admission without regard for ethnicity, national origin, gender, disability or achievement level. Residents of the Vail School District have first priority, followed by students whose non-resident parents are employed within the District boundaries, and then any student who applies for admission. During a well-publicized

enrollment period, students are considered on a first-come, first-served basis. Once capacity is reached, a waiting list is established. When vacancies are available, new students are enrolled from this list in the order of sign-up.

Equitable Selection. If capacity is insufficient to enroll all pupils who submit a timely application, the school shall select pupils through an equitable selection process, such as a lottery. All pupils from the same family will be considered as one application. In subsequent years, preference shall be given to siblings of pupils already attending the school.

Equitable Selection. If capacity is insufficient to enroll all pupils who submit a timely application, the school shall select pupils through an equitable selection process, such as a

~~lottery. All pupils from the same family will be considered as one application. In subsequent years, preference shall be given to siblings of pupils already attending the school.~~

GOVERNANCE AND DECISION MAKING

Governing body and process. The Vail Governing Board sponsors Vail . The superintendent and the school staff are responsible for the organization, planning, and day-to-day operation. The Vail School District Governing Board is the governing body of the school and is responsible for the policy making and overall operation of the school.

Parent/Community Involvement. The Vail operates in an environment that provides parents the opportunity for participation and input in the decision-making and the learning process.

Site Council. – The Site Council operates in accordance with the Vail School District Governing Board policy, ~~and consists of four parent/community members, two certified staff members, one classified staff member, and a student.~~

Parent Roles and Responsibilities. Parents are required to sign an agreement outlining their commitment to specific roles they will play in the education of their children and the operation of the school.

Community Partnerships. Partnerships with the community-at large are aggressively pursued, ~~through School-to-Work programs and life experience opportunities.~~

School Accountability. Vail administration and staff, in coordination with the Site Council, are responsible for the development of an annual school improvement plan and regular reports to the Governing Board and school community, including the School Report Card.

District/School Relations. The District under the direction of the Governing Board, is chartering Vail . As such, it is subject to all requirements and conditions as any school in the District.

Expectations of Sponsoring District. Vail is subject to, and governed as provided in the policies of the Vail School District Governing Board.

Requested Rules Exceptions. Vail does not ask to be exempted from any current Vail School District Governing Board Policies.

EMPLOYMENT PLAN AND PRACTICES

Policies and Practices. Vail follows the Vail School District's hiring procedures and standards. The School District oversees salary and benefits structures to ensure compliance with the law. All individuals employed by Vail must possess the personal characteristics, expertise, and qualifications identified in the posted job description. The Vail department of the Vail School District accepts applications through the personnel

FINANCIAL DATA, FACILITIES AND TRANSPORTATION

Cost-benefit Analysis. Vail is sponsored, planned and monitored by the Vail School District and is in conformance with statutory requirements and is economically sound.

Budget, Audit and Cash Management. Vail's budget is formulated by District and site administration. The Governing Board in the same fashion handles financial approval and control as other Vail schools and general operations. Administration is responsible for following all legal requirements. The Budget outlines federal and state revenues and expenditures necessary to operate the school. The site council has input in aspects of the discretionary budget as outlined in District policy.

Vail is entitled to its full share of all county, state and federal funds, including allowance for attendance, special education services and other categorical program services to the extent which any student in the School is eligible to participate as determined by state and federal regulations and the Vail School District's allocation formulae. In addition, Vail is included in the Vail School District's consolidated application for categorical funding.

Financial Responsibility. Vail is included in the District's financial assistance calculations pursuant to state statutes.

Procedures for Accountability. Vail is subject to the same financial requirements as any school in the Vail School District, including the Uniform System of Financial Records, procurement rules and contractual issues.

Purchased Services or Property. Vail operates in accordance with Vail Governing Board policies in all procurement and contractual issues.

Insurance. Vail is included in the insurance policy of the Vail School District.

Facility Analysis. The Vail is located at the University of Arizona Science and Research Park, the former IBM facility on Rita Road.

Transportation arrangements. Students are transported in accordance with Vail School District Governing Board policy and procedures.

ASSURANCES

Statement of Assurances. The Vail School District Governing Board, as sponsor of the Vail , monitors the financial state and ensures that all state laws are followed. It is also responsible for administering the named services and supporting activities.

ADDITIONAL INFORMATION

Impact on Existing Vail District K-12 Non-Charter Operations. Vail is operated without impact on the regular K-12 Non Charter budget of the Vail School District.

New Business Item D
For Study

Proposed Educational Enrichment Plans for 2011-12

ED KESTLER, CHESS (Repeat)

The goal is to teach the game of chess to as many K-12 students who are interested. We expect 25 to 30 students to join chess next year. We want students to enjoy playing chess but we also want to teach those who are interested how to play chess at a competitive level. In order to get more students involved, this year we will have the members of the high school team teach a lesson plan to an elementary school class on learning logic by playing chess.

JOY CARRUTH, PEER MEDIATION (New)

Peer mediation is students resolving student conflict. The program consists of trained and supervised students working in pairs to help other students peacefully resolve conflicts at school.

LINDA CREASON, KINDERGARTEN FAMILY FUN NIGHTS (Repeat)

This is an opportunity for parents and student to work on phonemic awareness, reading, math and phonics skills in a relaxed, social and caring environment. Students will get to share this experience with their families and their classmates.

DON ADAMS, ROBOTICS AND ENGINEERING CLUB (Repeat)

The club is a district-wide club for high school students interested in robotics, electronics, programming, construction and other aspects of engineering. The goal is to design and build a robot for the FIRST Robotics competitions held in March. The team plans to partner with Caterpillar and Raytheon. New to the team next year is a plan to start a Lego League Robotics club for the elementary and middle school students.

BETH LEHR, 6TH-8TH GRADE LEADERSHIP CLUB (New)

A k-8 leadership group that will serve as a k-8 equivalent to student council. Students in grades 6-8 will plan school events, assist in greeting and showing around new students, and give leadership in other areas as needed. They will assist high school's student council as needed. I would like grades 3-5 to have a member attend possibly one meeting a month in order to represent their classroom's interests.

15 Tracy, Texas 1st Grade Potluck (New)
1 Boyer Food Reading Club (New)