



Vail School District
 Vail, Arizona
 Site Council
 Vail Academy and High School



AGENDA
 Regular Meeting
 Monday, February 11, 2013
 In Room 215 at 4:45 PM

Regular Meeting

1. Call to Order

- A. Pledge of Allegiance 4:46
- B. Approval of Minutes CC, JC
- C. Reports
 - * Member Reports
 - * Administrative Reports

D. Call to the Public

Consideration and discussion of comments and concerns from the public. Those wishing to address the council as a result of public comment will be limited to the Chairperson directing members to study the matter or rescheduling the matter for future consideration or decision at a later date. Public comments are limited to 3 minutes. (Acknowledgement of Public Requests to Speak) The Council desires viewpoints of Parents/Staff/Students and considers the responsible presentation of the viewpoints to be viable to the efficient operation of the school. Any individual desiring to address the council shall inform the Council at this time. Comments and questions may deal only with topics on the agenda of the meeting.

E. Recognitions

Staff, Students, and/or members of the community may be recognized at this time. Special announcements may be presented at this time.

2. Consent Agenda AW, JC

All items listed below are consent matters and will be considered by one motion at this time. There will be no discussion of consent items. Any council member may remove an item from the consent agenda by request. All items not accepted and approved, as part of the consent agenda will be considered individually.

Field trip Requests

3. Old Business

- A. Enrollment Summary INFORM
- B. Staffing Update INFORM
- C. Joint Site Council Meeting STUDY
- D. 2013-2014 Enrollment Process Update INFORM

4. New Business

- A. Student Handbook STUDY
- B. CTE Options for 2013-2014 2nd option STUDY - see for schedule

A. Adjournment AW, CC, GCS

ACTION



Vail School District
Vail, Arizona
Site Council
Vail Academy and High School



ANNOTATED AGENDA
Monday, February 11, 2013
In Room 215 at 4:45 PM

Regular Meeting

I. Call to Order

- A. Pledge of Allegiance**
- B. Approval of Minutes**
- C. Reports**
 - *Member Reports
 - *Administrative Report
- D. Call to the Public**
- E. Recognitions**

Old Business

A. Enrollment Summary

INFORM

Background:

Mr. Barger will present to the council with an enrollment summary.

Recommendation:

None at this time, this is an informational item only.

B. Staffing Update

INFORM

Background:

Mr. Barger will share with the council the staffing update.

Recommendation:

None at this time, this is an informational item only.

C. Joint Site council Meeting

STUDY

Background:

Mr. Barger will seek feedback regarding the joint Site Council meeting.

Recommendation:

None at this time, this is a study item only.

2 Call to the Public
3

D. 2013-2014 Enrollment Process Update

INFORM

Background:

Mr. Barger will share with the council information on how the enrollment process is going.

Recommendation:

None at this time, this is an informational item only.

4/3.

New Business

A. Student Handbook

STUDY

Background:

Mr. Barger will share the student handbook. Discussion about changes for 2013-2014 will be shared.

Recommendation:

None at this time, this is a study item only.

B. CTE Options for 2013-2014

STUDY

Background:

Mr. Barger will present to the council information on CTE options for for the 2013-2014 school year.

Recommendation:

None at this time, this is a study item only.

4 A.

Adjournment

ACTION

MINUTES

Regular Meeting
Monday, December 17, 2012

1. Call to Order

Mr. John Roberts called the meeting to order at 4:49 pm

A. Pledge of Allegiance

Pledge was led by Mr. Roberts

B. Members Present

Mr. Roberts
Ms. Early
Mrs. Rojo
Mrs. Wilson
Mrs. Gately
Mr. Russo
Ms. Creasy

C. Approval of Minutes

Motion was made by Ms. Creasy, second by Mrs. Gately after correction, change live check list to on-line. Ms. Creasy motioned to approve minutes with correction, Mrs. Wilson seconded all were in favor. Minutes were approved

D. Reports

No member reports

Administrative Reports

Mr. Barger reported on the Field Day, Turkey Trot, Jingle Bingo, Winter Formal, Sock & Underwear Drive, Grace Home, Gingerbread Drive and the schedule for finals for 7th to 12th grade.

E. Call to the Public

F. Recognitions

Mr. Barger recognized Ms. Kelly Thompson for the musical held at The Vail Theater of the Arts, Ms. Julia Kaiser for putting together the bowling reward for the 6th, 7th and 8th graders and the Halfway there day for the 6th graders. Also, Mrs. Julie Ellis and Mr. Bryce Baringer for the sports banquet.

2. Consent Agenda:

Motion to accept the consent agenda was made by Mrs. Wilson, was seconded by Mrs. Gately.

3. Old Business

A. Enrollment Summary

Mr. Barger shared with the council the summary and the breakdown of students per grade, the gender and ethnicity.

B. Enrollment Packets

Mr. Barger shared with the council the new enrollment packet for the 2013-2014 school year. Mr. Barger pointed out a few changes that were made. Parents will need to attend a parent meeting before enrollment packets will be complete. Mrs. Wilson motioned to approve enrollment packet as presented, seconded by Ms. Creasy. All were in favor. Packet was approved.

C. Staffing Update

Mr. Barger shared with the council Mrs. Amy Wilson will not be leaving after all. However, Ms. Marlene Johnson our 2nd and 3rd grade Parapro has resigned. Ms. Glassburner will be leaving us due to Mrs. Lehr returning.

D. Valedictorian/Salutatorian Language

Mr. Barger shared with the council the wording for Valedictorian and Salutatorian. All members were given a copy of the language along with the proposed language change. Motion was made by Mrs. Gately to accept the new language, was seconded by Mrs. Rojo all were in favor.

2. New Business

A. 2013-2014 Calendars

Mr. Barger shared with the council the approved 2013-2014 school calendar. All members were given a copy. Mr. Barger shared that VAHS has their own calendar due to being a K-12 school and that we will follow the high school calendar with the exception of a few 1/2 days.

B. Joint Site Council Meeting

Mr. Barger shared with the council that the district has a joint Site Council meeting to be held Tuesday, January 15, 2013 at 6:00 pm. Members from each school Site Council will be attending this meeting. Mr. Barger will send out an email reminding everyone. The meeting will be held at Empire.

C. 2013-2014 Enrollment Process

Mr. Barger shared with the council the process of taking in enrollment packets for the 2013-2014 school year. The new packet will be available on line Saturday, January 5th. The front office will start taking enrollment packets Monday, January 7th at 8:00 am. The open enrollment window will be January 7th to March 1st. March 5, 2013 will be the lottery. Parents will be emailed by March 8th and will have until March 15th to make their decision. Mr. Barger also shared the evenings of the visit to the middle schools. Monday, January 14, 2013 will be Desert Sky Middle School at 6:30 pm. Wednesday, January 16th will be Old Vail Middle School at 6:30 pm. Thursday, January 17th will be Rincon Vista Middle School at 6:30 pm.

Adjournment: Mrs. Wilson motioned to adjourn the meeting was seconded by Ms. Creasy meeting was adjourned 5:46 pm.

CONSENT

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VHS Date 11/9/2013

Teacher/Sponsor Justin Ellis Grade 7th # of Passengers 45

Telephone # (521) 879-1977 Number of Wheelchair Restraints if Needed —

Destination EASTERN ARIZONA COLLEGE

Address 615 N. Station Ave. Phoenix, AZ 85002

Purpose of Trip TEA / LEADERS CONFERENCE

Lunch —

Date of Trip 12/6/2013

Departure Time 7:00 am

Arrival Time 3:00 pm

Return to Bus Time 5:00 pm

Return to School Time 7:30 am

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____

06/6/1

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M.
Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VAHS Date 11/3/01
 Teacher/Sponsor Tim Lewis Grade 8/12 # of Passengers 14
 Telephone # (520) 979-1927 Number of Wheelchair Restraints if Needed _____
 Destination Clemson University
 Address 4238 N. 27th Ave. Clemson, SC 29634
 Purpose of Trip 1924 Wilson School
1st/2nd/3rd
 Lunch _____
 Date of Trip 11/20/01
 Departure Time 8:30 AM
 Arrival Time 9:30 AM
 Return to Bus Time 1:30 PM
 Return to School Time 6:00 PM

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____

010160

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VANS Date 1/31/13
Teacher/Sponsor Wendy Smith Grade 4/5 # of Passengers 64
Telephone # 877-1958 Number of Wheelchair Restraints if Needed —
Destination Fiona Art + Space Museum, Littleton
Public Park (for lunch after 10-12 tour)
Address 15501 E. Valencia Park 6465 S Graymont Rd
Purpose of Trip tour museum + eat lunch at park

Lunch Day lunches
Date of Trip 3/8/13
Departure Time 9:30
Arrival Time 1:50M 10:00
Park 12:15
Return to Bus Time 1:15
Return to School Time 1:30

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval Date _____
Signature _____

Teacher to transport
4 students

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VAHS Date 1/16/13
 Teacher/Sponsor M. Sweeney Grade HS # of Passengers 4 students
 Telephone # 579 1935 Number of Wheelchair Restraints if Needed _____
 Destination Town Community Center
 Address 300 E. Pine Rd
 Purpose of Trip Math Counts Competition
 Lunch provided

Date of Trip 2/15/13
 Departure Time 8:00
 Arrival Time 9:30
 Return to Bus Time 2:00
 Return to School Time 2:30

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	<u>VAHS</u>
Teacher	<u>M. Sweeney</u>
Date of Trip	<u>2/15</u>
Destination	<u>Town Community Center</u>
Departure/Return Time	<u>8:00/2:30</u>

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval Date _____
 Signature _____

We will be using a district mini-bus for this Saturday trip.

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school VAHS Date 2/4/13
Teacher/Sponsor Mrs. Smith Grade 6th/7th # of Passengers 15
Telephone # (520) 879-1958 Number of Wheelchair Restraints if Needed —
Destination Canyon Del Oro H.S.

Address 25 W. Calle Concordia
Purpose of Trip Odyssey of the Mind regional competition
Lunch On our own

Date of Trip March 2, 2013
Departure Time 7:30 am
Arrival Time 8:15 am
Return to Bus Time 5:00 pm
Return to School Time 5:45 pm

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	_____
Teacher	_____
Date of Trip	_____
Destination	_____
Departure/Return Time	_____

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____
Transportation Approval	Date _____
Signature	_____

FIELD TRIP TRANSPORTATION REQUEST

Requests must be received in the Transportation Office at least 2 weeks prior to trip date. Non A.I.A. Field trips are only scheduled from 9:00 A.M. to 1:30 P.M. Eating/drinking on the bus is prohibited.

Teacher/ Sponsor Please Complete the Information Below

Pick-up location/school Vail Academy & High School Date 3-2-13
Teacher/Sponsor Bryce Baringer Grade HS # of Passengers 7 (8 w/Driver)
Telephone # (785) 764-1899 Number of Wheelchair Restraints if Needed 0
Destination Science Bowl Regionals at Glendale Community College

Address 6000 W Olive Ave Glendale, AZ 85302

Purpose of Trip To compete in the Arizona Regional Science Bowl against 31 other teams from around the state.

Lunch Provided at site.

Date of Trip 3-2-13

Departure Time 5:15 am

Arrival Time 7:15 am

Return to Bus Time ~ 2-3 pm (depends on placement)

Return to School Time ~ 4-5 pm

Driver Use Only	
Ending Mileage	_____
Beginning Mileage	_____
Total Miles	_____
Vehicle #	_____
# of Hours	_____
Driver Signature	_____

Trip Approval Receipt

Teacher / Sponsor	
Complete this section for prompt reply	
School	<u>Vail Academy & HS</u>
Teacher	<u>Bryce Baringer</u>
Date of Trip	<u>3-2-13</u>
Destination	<u>Glendale Community College</u>
Departure/Return Time	<u>4-5 pm</u>

School Administrator complete this Section	
Administrator Approval	Date _____
Signature	_____
Site Council Approval	Date _____

Transportation Approval _____ Date _____
Signature _____

OLD BUSINESS

PowerSchool

Enrollment Summary: Vail Academy & High School Scheduling/Reporting Ethnicity as of 02/11/2013 (A)

View: Scheduling/Reporting Ethnicity ; Students: * All Active Enrollments Current Selection Date: 02/11/2013 (MM/DD/YYYY)

Scheduling/Reporting Ethnicity as of 02/11/2013 (A)

Grade Level	Total in Grade	Asian or Pacific Islander	Black or African-American	Hispanic or Latino	American Indian	White (Not Hispanic)	Unclassified
0	22	0	0	3	0	19	0
1	27	2	0	4	0	21	0
2	27	1	0	3	0	23	0
3	27	1	1	10	0	15	0
4	28	3	1	5	0	19	0
5	28	2	1	3	0	22	0
6	48	4	3	9	0	32	0
7	54	1	2	6	0	45	0
8	52	1	4	13	0	34	0
9	44	3	0	7	1	33	0
10	38	1	1	7	0	29	0
11	31	2	1	6	0	22	0
12	33	0	2	6	0	25	0
Total	459	21	16	82	1	339	0

The Scheduling/Reporting Ethnicity view displays student ethnicity data that is used in scheduling and preconfigured reporting. See the help for more information

Legend

Page Icons: - Date Entry ↑

**Joint Site Council
Vail School District
January 15, 2013**

1) What are the “non-negotiables?” As Vail continues to grow and deal with changes brought about by new standards and accountability measures, what things absolutely must be protected?

2) Further, what are our wishes for the future? What things should be our priority as we move forward?

These related questions were posed to parent, community and staff leaders elected to serve on site councils in the Vail School District.

Participants first listed, discussed and and prioritized answers in small table groups. Priority responses from all of the small groups were then reviewed and prioritized by all of the entire 100+ leaders.

Two characteristics were clearly identified as the most important to protect:

- **Academics: high standards upheld by highly qualified staff.**
- **Vail’s Culture: strong community involvement and shared decision-making.**

Also receiving strong support:

- **“What’s best for kids” decision-making**

A strong, but lower level of support was expressed for:

- *Innovation and Risk-Taking. Never being satisfied with the status quo.*
- *Safe Schools.*
- *Leadership/Vision.*
- *Specials (art, music and physical education).*
- *High Level of Technology.*
- *Citizenship and Overall Wellness (beyond academics).*
- *Focus on the Individual Student (as opposed to just data).*
- *Special Education Inclusion Program.*

Items brought forward by at least one group, but receiving little larger group support:

- Highest Percentage of Dollars in the Classroom.
- Providing Real Choices/Alternatives.
- Relationships.

- Co and Extra-Curricular Activities.
- Love of Learning (passion for learning by students and teachers).
- Appeal. Making schools places students want to be.

In regards to the future, the clear priority:

- **More Funding**

keep steadily banging the drum.

There was also strong support expressed for:

- **Retain Vail's Culture (in spite of growth)**
- **Keep extra programs (specials and extra-curricular)**
- **Value Teachers (better compensation/incentives)**

A strong, but lower level of support was expressed for:

- *Insure Vail Students are Competitive at National Level*
- *Lower Test Stress for Students*
- *Retain Best Teachers*

Items brought forward by at least one group, but receiving little larger group support:

- Smaller Class Sizes
- Increase Parent Volunteers
- Offer Classes Taught by (non-certificated) Professionals from Community
- More Technology
- Lobby State to Base Labels on More than Test Scores
- No More K-5 Science Fairs
- Safe and Healthy Schools
- Strong School Labels
- Reasonable Legislature
- 100% Graduation Rate
- Vail as a National Model
- More Choices for Students (schools, AP classes, etc.)
- Facility Equity (between schools)
- More Community Services in Vail
- Vertical Integration of K-12 Curriculum

Lots of affirmation
 hard to split by
 titles/schools
 security was not
 focus - despite
 shouting

Note: The findings/results were not intended to be scientific or "final." Rather, the evening was designed as an opportunity for administrators and board members to listen carefully to the leaders serving on our site councils.

NEW BUSINESS

Vail Academy and High School



High School 2012-2013 Student Handbook

13-14

Vail Academy and High School

(Physical Address)
7762 E. Science Park Drive
Tucson, Arizona 85747

(Mailing Address)
P.O. Box 800
Vail, Arizona 85641

(520) 879-1900
Fax: (520) 879-1901
Attendance Line: (520) 879-1903

<http://vahslearns.vail.k12.az.us>

Daily Hours of Operation 7:15 am – 3:45 pm

Dennis Barger, Principal
Julia Kaiser, Assistant Principal

VAIL SCHOOL DISTRICT

13801 E. Benson Hwy, Suite B
P.O. Box 800
Vail, Arizona 85641
(520) 879-2000

Calvin Baker, Superintendent
John Carruth, Assistant Superintendent
Debbie Hedgepeth, Assistant Superintendent

GOVERNING BOARD

Randy Kinkade, President

Margaret Burkholder, Clerk

Debbie King

Claudia Anderson

Jim Coulter

SITE COUNCIL

Parents:

~~C. G. Greasy~~

~~Kathy Gately~~

TBD JOHN ROBERTS

TBD JIM THOMAS

Teachers:

TBD JOY CARLITH

TBD AMY WILSON ?

TBD LORRELY LINDLEY ?

Staff:

TBD ~~Wendy~~ ?

Student:

TBD

Daily Bell Schedules

High School (M, T, Th, F)

7:40-8:40	Period 1
8:44-9:49	Period 2
9:53-10:53	Period 3
10:57-11:57	Period 4
11:57-12:32	Lunch
12:36-1:36	Period 5
1:40-2:40	Period 6

6th-8th (M, T, Th, F)

7:40-8:40	Period 1
8:44-9:49	Period 2
9:53-10:53	Period 3
10:53-11:28	Lunch
11:32-12:32	Period 4
12:36-1:36	Period 5
1:40-2:40	Period 6

*As of now
No changes*

High School (W)

7:40-8:34	Period 1
8:38-9:32	Period 2
9:36-10:13	Advisor Base
10:17-11:11	Period 3
11:15-12:09	Period 4
12:09-12:44	Lunch
12:48-1:42	Period 5
1:46-2:40	Period 6

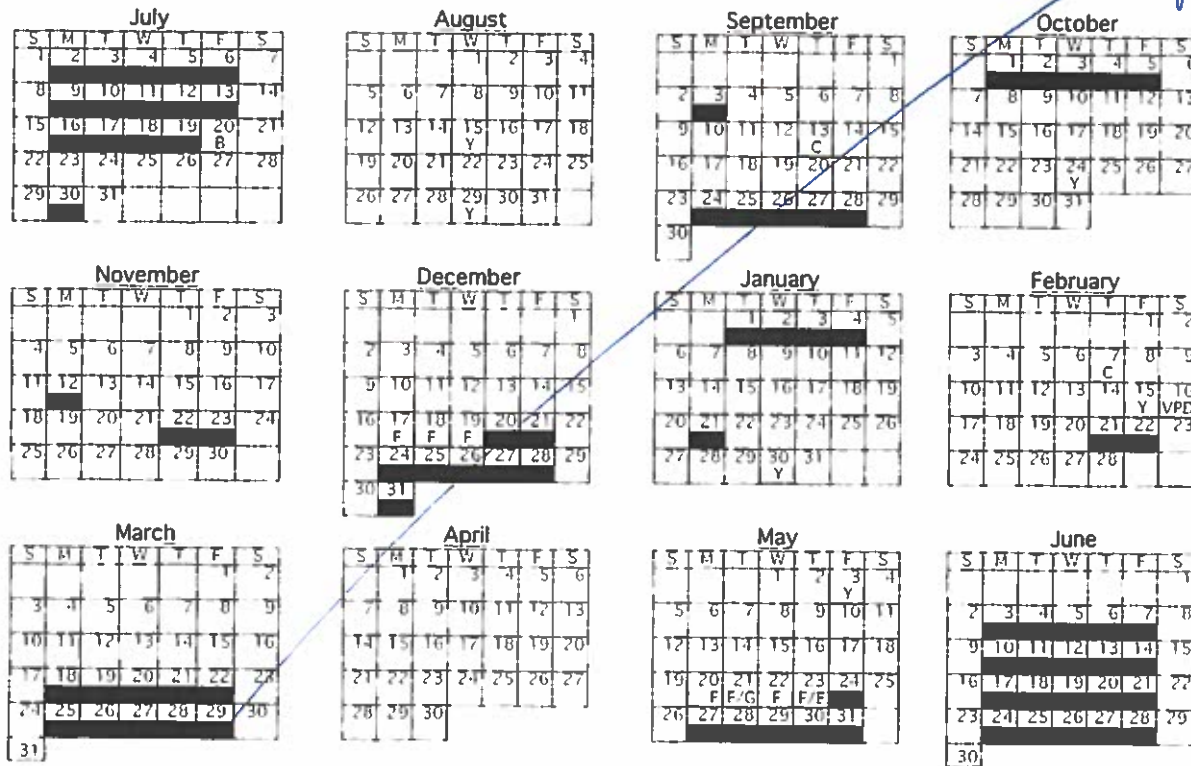
6th-8th (W)

7:40-8:34	Period 1
8:38-9:32	Period 2
9:36-10:13	Advisor Base
10:17-11:11	Period 3
11:11-11:46	Lunch
11:50-12:44	Period 4
12:48-1:42	Period 5
1:46-2:40	Period 6

Vail School District No. 20

Approved 12/6/11

VAIL ACADEMY AND HIGH SCHOOL STUDENT 2012-2013 CALENDAR



*Replace
w/13/14*

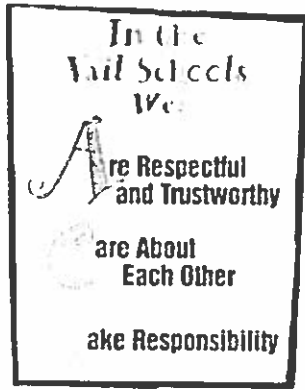
- B/E Business Day (End of School)
- C Conference (Parent - via bus) 12:30-1:30
- Y Vail Academy (via bus) 12:30-1:30
- G Graduation @ 6:30 p.m.
- F Finals Week
- VPD Vail Pride Day

Vail Academy & High School Mission Statement

“VAHS LEARNS”

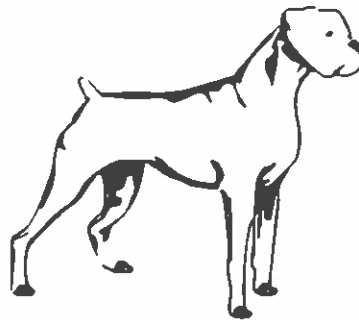
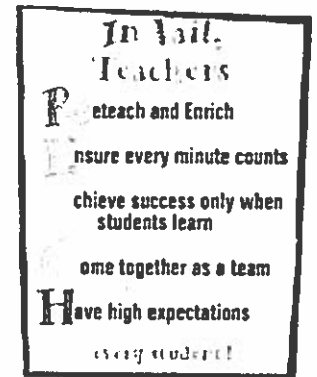
Vail Academy and High School is a small Learning community that Encourages high academic and social Achievement.

We foster Responsibility through Nurturing individual relationships for life long Success.



VAIL ACADEMY AND HIGH SCHOOL BOXERS DO THEIR PART

Participate
Accept everyone
Be Responsible and
Take initiative



Notice of Nondiscrimination

Vail Unified School District #20 does not discriminate on the basis of race, color, national origin, sex, age, religion, genetic information, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Title VII, Title IX, Section 504, and Americans With Disabilities Act may be referred to the Superintendent, Calvin Baker, Assistant Superintendent, John Carruth, 13801 E. Benson Hwy. Vail, AZ 85641, 520.879.2000.

Aviso de No Discrimination

El Distrito Escolar Unificado de Vail # 20 no discrimina a base de raza, color, origen de nacionalidad, sexo, edad, religion, información genética, o inhabilidad en admisión o acceso a, o tratamiento de personas o empleo en, sus programas educacionales o actividades. Si usted tiene preguntas o algun otra cuestión sobre Titulo VI, Titulo VII, Titulo IX, Sección 504 ud puede digerirse con al Superintendente Sr Calvin Baker, Superintendente Sr. John Carruth, 13801 E. Benson Hwy., Vail, AZ 85641 520 879 2000.

VAIL SCHOOL DISTRICT MISSION STATEMENT

It is the mission of the Vail School District to provide parents with safe and nurturing school communities, where their children can obtain a quality education.

GUIDING PRINCIPALS

OUR SCHOOLS ARE COMMUNITIES OF LEARNERS. We define a community as a place where each individual is important and has something valuable to contribute to others in the community. We believe that learning is a lifelong activity. We are all learners. We expect parents, staff members and volunteers to model this belief for students.

WE CARE ABOUT STUDENTS. We believe that each student should be given the opportunity to be educated in a physically and emotionally safe, personalized, and caring environment.

ONE OF OUR HIGHEST PRIORITIES IS KEEPING CLASS SIZES SMALL. Working with students in smaller groups increases opportunities for learning, personal attention, a sense of belonging and the development of a supportive classroom community.

WE ARE COMMITTED TO FISCAL RESPONSIBILITY. We are entrusted with using public resources to provide a quality education for our students. We carefully develop priorities based on student needs, legal responsibilities and cost-effective methods.

WE ARE RESPONSIBLE TO OUR LOCAL COMMUNITY. Our schools are the centers of the community. We actively seek community involvement. And, we respond to community needs.

WE RESPECT PARENTS AND THEIR VALUES. We operate on the behalf of parents. It is our responsibility to assist parents in the education of their children. We value parental involvement, and make every reasonable effort to address and respond to parental concerns.

SMALL SCHOOLS ARE THE BEST PLACES TO DEVELOP CARING COMMUNITIES OF LEARNERS. We like the atmosphere of a small school that has been developed into a positive, healthy community. We prefer small schools. We seek to create that small school atmosphere in all of our schools, regardless of the size that growth and economics may force them to become.

WE BELIEVE LEARNING EXTENDS WELL BEYOND THE CLASSROOM. Our educational program is enriched and extended with opportunities such as: field trips, recreational activities, academic competitions, and club activities.

WE UPHOLD TRADITIONAL VALUES SUCH AS RESPECT, PERSONAL AND SOCIAL RESPONSIBILITY, HONESTY, AND HARD WORK. We model socially responsible behavior, expect it from each student and make it part of our curriculum. We believe these traditional values have served our society well in the past, are cherished by our community, and are important to our future.

WE ARE CONTINUALLY IMPROVING. We are never content with the status quo in our operations or in our curriculum methods. We recognize that we live in a changing world and we respond to those changes. And, we are constantly looking for better and more efficient ways to accomplish our mission.

WE VALUE OUR EMPLOYEES. We specifically and carefully select our staff on the basis of their ability to carry out the mission and guiding principles described above. We hire the best people suited for the task. We respect their expertise and depend on them to work with parents to make our vision for a community of learners a reality.

VAIL SCHOOL DISTRICT NO. 20

"Where Education is a Community Effort"

RAISING EXPECTATIONS

The following policies were enacted to focus attention on the value of academic achievement and to increase accountability.

HIGH SCHOOL

RECOGNITIONS

- Tenth Grade Students who, on their first attempt, exceed the standards on all three sections of the high school AIMS tests will receive a plaque from the Governing Board.
- High school seniors who receive 29 or higher on their ACT College Entrance Exam will receive a plaque from the Governing Board.

RECOMMENDED INTERVENTIONS

- A District assessment will be given to all students taking Algebra, Geometry, and 9th and 10th grade English prior to the end of each quarter. Any student who "Falls Far Below" the district assessment standard will be expected to complete remediation until proficient.

REQUIRED INTERVENTIONS

- Any student who falls far below the district assessment standard may be required to complete 12 hours of remediation for each deficient content area.
- Any assigned remediation hours will be completed prior to earning course credit.

Remediation may include one or more of the following:

- Tutoring
- Intersession courses
- Summer school
- Saturday school
- Private or Commercial Tutoring (with documentation)
- Re-teach

Note: Individual schools may choose to implement variations for required interventions. Please refer to your school handbook

CONSEQUENCES

In high school, students must pass a class in order to receive the credit necessary for graduation and must pass the reading, writing and math AIMS test. A student assigned remediation hours must complete those hours to receive course credit.

ATTENDANCE POLICY

Regular school attendance promotes learning and achievement. As defined in AZ Education Code 15-803, "Absences may be considered excessive when the number of absent days exceeds ten percent of the number of required attendance days."

Students who reach non-school related absences in any one semester may fail or lose graduation credit in that class.

- Cienega High School - 7 absences
- Vail High School - 9 absences
- Pantano High School - 9 absences
- Empire High School - 12 absences

NOTES

- Individual schools may choose to implement complementary positive and negative consequences for all testing programs
- Special Education students requiring interventions will be referred to the IEP team
- Students will be treated as individuals and principals will have the authority to make exceptions

VAIL SCHOOL DISTRICT NO. 20
"Where Education is a Community Effort"

RAISING EXPECTATIONS

The following policies were enacted to focus attention on the value of academic achievement and to increase accountability.

GRADES 3 THROUGH 8

REWARDS

1. Students who "meet" the reading, writing or math sections of the AIMS test will receive a ribbon.
2. Students who pass all sections of the AIMS tests, reading, math, and writing (when the writing section is required*) and "exceed" the standard on one or more tests will receive a plaque.
3. Students who "exceed" all sections of the AIMS tests, reading, math, and writing (when the writing section is required*) will receive a trophy.

REQUIRED INTERVENTIONS

1. A District Assessment will be given to all students for math and reading prior to the end of the first three quarters.
 - Any 3rd - 5th grade student who does not meet the district assessment standard will be required to complete 12 hours of remediation for each deficient area.
 - Any 6th - 8th grade student who falls far below the district assessment standard will be required to complete 12 hours of remediation for each deficient area.
2. If at the end of the 1st, 2nd, or the 3rd grading period a student has an F in a core course (math, language arts, reading, science or social studies), the student will be required to successfully complete a minimum of 12 hours of remediation for each failing grade.
3. If at the end of the 4th grading period a student has an F in a core course, the student will be required to successfully complete 12 hours of remediation for each failing grade during the summer break. Eighth grade students who fail a core course in the 4th quarter will not be

*Currently, writing is required in grades five, six and seven.

permitted to participate in promotion ceremonies.

Remediation may include one or more of the following:

1. Tutoring
2. Intersession courses
3. Summer school
4. Saturday school
5. Additional academic courses in lieu of Specials or Electives
6. Private or Commercial Tutoring pre-approved by the principal

EXCESSIVE ABSENCES

Regular school attendance promotes learning and achievement; therefore, students who have nine or more days of excused or unexcused absences in a semester will be required to complete 12 hours of remediation.

CONSEQUENCES

Students who fail to successfully complete required remediation will be retained.

NOTES

- Individual schools may choose to implement complementary positive and negative consequences for all testing programs
- Special Education students requiring interventions will be referred to the IEP team
- Students will be treated as individuals and principals will have the authority to make exceptions
- Any retention decision may be appealed to the Governing Board, as per board policy

5/11/10

General Rules and Regulations

Hazing

JICFA

There shall be no hazing, solicitation to engage in hazing, or aiding and abetting another who is engaged in hazing of any person enrolled, accepted for or promoted to enrollment, or intending to enroll or be promoted to District schools within twelve (12) calendar months. For purposes of this policy, a person as specified above shall be considered a "student" until graduation, transfer, promotion, or withdrawal from the District school.

"Hazing" means any intentional, knowing, or reckless act committed by a student, whether individually or in concert with other persons, against another student, and in which both of the following apply:

- The act was committed in connection with an initiation into, an affiliation with, or the maintenance of membership in any organization that is affiliated with an educational institution.
- The act contributes to a substantial risk of potential physical injury, mental harm or degradation, or causes physical injury, mental harm, or personal degradation.

"Organization" means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.

It is no defense to a violation of this policy if the victim consented or acquiesced to hazing.

In accord with statute, violations of this policy do not include either of the following:

- Customary athletic events, contests, or competitions that are sponsored by an educational institution.
- Any activity or conduct that furthers the goals of a legitimate educational curriculum, a legitimate extracurricular program, or a legitimate military training program.

All students, teachers, and staff shall take reasonable measures within the scope of their individual authority to prevent violations of this policy.

Students and others may report hazing to any professional staff member. Professional staff members must report the incident to the school administrator or next higher administrative supervisor, in writing, with such details as may have been provided. A failure by a staff member to inform the school in a timely matter an administrator or next higher administrative supervisor of a hazing allegation or their observation of an incident of hazing may subject the staff member to disciplinary action in accord with District policies. The staff member shall preserve the confidentiality of those involved, disclosing the incident only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law. Any instance of reported or observed hazing, which includes possible child abuse, or violations of statutes known to the staff member shall be treated in accord with statutory requirements and be reported to a law enforcement agency.

To assure that students and staff are aware of its content and intent, a notice of this policy and procedure shall be posted conspicuously in each school building and shall be made a part of the rights and responsibilities section of the student handbook. Forms for submitting complaints are to be available to students and staff in school offices.

Disposition of all reports/complaints shall be reported to the Superintendent. The Superintendent will determine if the policies of the District have been appropriately implemented and will make such reports and/or referrals to the Board as may be necessary.

All violations of this policy shall be treated in accord with the appropriate procedures and penalties provided for in District policies related to the conduct and discipline of students, staff, and others.

Conflict is a natural part of dev, it may be defined as a struggle or contest between 2 people w/ opposing needs, ideas, beliefs, values or goals.

Bullying is aggressive behavior that is intentional, repetitive, over time, and involves an imbalance of power or strength.

Student concerns, complaints, and grievances

JII-EB

Students may present a complaint or grievance regarding one (1) or more of the following

- Violation of the student's constitutional rights,
- Denial of an equal opportunity to participate in any program or activity for which the student qualifies not related to the student's individual capabilities,
- Discriminatory treatment on the basis of race, color, religion, sex, age, national origin, or disability,
- Harassment of the student by another person,
- Intimidation by another student
- Bullying by another student
- Concern for the student's personal safety,

Provided that:

- The topic is not the subject of disciplinary or other proceedings under other policies and regulations of this District, and
- The procedure shall not apply to any matter for which the method of review is prescribed by law, or the Governing Board is without authority to act. The guidelines to be followed are:
- The accusation must be made within thirty (30) calendar days of the time the student knew or should have known that there were grounds for the complaint/grievance.
- The complaint/grievance shall be made only to a school administrator or professional staff member.
- The person receiving the complaint will gather information for the complaint form.
- All allegations shall be reported on forms with the necessary particulars as determined by the Superintendent. Forms are available in the school office.
- The person receiving the complaint shall preserve the confidentiality of the subject, disclosing it only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law.

Any question concerning whether the complaint/grievance falls within this policy shall be determined by the Superintendent

Complaints by middle or high school students may be made only by the students on their own behalf. A parent or guardian may initiate the complaint process on behalf of an elementary school student. A parent or guardian who wishes to complain should do so by completing the forms following Policy KE on Public Concerns and Complaints.

A complaint/grievance may be withdrawn at any time. Once withdrawn, the process cannot be reopened if the resubmission is longer than thirty (30) calendar days from the date of the occurrence of the alleged incident. False or unproven complaint documentation shall not be maintained.

Retaliatory or intimidating acts against any student who has made a complaint under this policy and its corresponding regulations, or against a student who has testified, assisted or participated in any manner in an investigation relating to a complaint or grievance, are specifically prohibited and constitute grounds for a separate complaint.

Knowingly submitting a false report under this policy shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of this policy, relevant District policies shall be followed.

When district officials have a reasonable belief or an investigation reveals that a reported incident may constitute an unlawful act, law enforcement authorities will be informed.

Sexual Harassment

Sexual harassment is unwanted, unwelcome behavior of a sexual nature. Sexual harassment is any act or comment (of a sexual nature) that makes another person feel uncomfortable. Schools are required by law to maintain an environment free from sexual harassment.

Sexual harassment takes many forms. Here are a few examples:

- Displaying gender-offensive items, photos, posters, etc
- Inappropriate gestures, touching, or groping.
- Sexual remarks, suggestions, or spreading rumors.
- Pressure for unwanted activities or encounters.
- Offensive jokes, language, teasing, whistles, or catcalls.

STUDENT ATTENDANCE POLICY

Student absences must be reported to the front office by a parent. The attendance number is 879-1903.

Philosophy Students, parents, and educators recognize the importance of attendance and punctuality at school.

Policy

Arizona law charges the **parent or guardian** with responsibility for the student's consistent school attendance. The Superintendent will enforce the laws regarding attendance with consideration for the variables that affect children and families. The superintendent will place emphasis on prevention and correction of the course of absenteeism.

Compulsory Attendance Ages

It is unlawful for any child who is at least six but not yet sixteen years of age to fail to attend school during the hours that school is in session, unless such child is excused pursuant to:

- A.R.S. 15-802 verifiable records are kept for the reason for excuse from the duties prescribed.
- A.R.S. 15-901 for children with disabilities.
- The child being provided instruction at home.
- The child being accompanied by a parent or a person authorized by a parent.

Attendance Records

Teachers will take attendance at the beginning of each class. The name of any absent student will be entered in PowerSchool.

Procedure

1. Student shall be in physical attendance in the classroom in which they have been assigned. Students will be counted absent on a period-by-period basis whenever they are not physically in attendance.
2. Students will be considered absent from class if they are not in attendance within the first 10 minutes of a 60-minute class.
3. Students may not leave during the school day without first checking out through the attendance office. **Leaving campus without permission may result in a 3 day Out of School Suspension.** It is the responsibility of the parents/guardians to give permission by note or phone call, prior to a student leaving campus.
4. Parents/guardians need to contact the front office in the event the student is going to miss class. When a student returns to school after an absence, a note of explanation from the parent must be submitted or a phone call received within 2 days following any absence. A doctor's statement regarding student illness will be accepted in place of a parent/guardian note. If verification is not received within the 2-day period, the absence remains recorded as unexcused.
5. In order to return to school after a three-day absence, a doctor's note may be required stating that the child is well enough to return.

Absences

Attendance is essential in order to earn credit in a class. **Students are responsible to see teachers for work missed during any absence.** Students may be in danger of losing credit if they do not make up missed work.

Loss of Graduation Credit (This also applies to middle school students taking HS courses)

According to Board Policy and Raising Expectations, students who reach **9 non-school related absences** in any one class **may** fail or lose graduation credit in that class. Loss of credit or failure of a class is at the discretion of the teacher and administration.

Students who reach **13 non-school related absences** in any one class will lose graduation credit in that class automatically.

TARDY POLICY

Students are expected to be in the classroom, ready to learn, when the bell rings to begin class at 7:40 am. and according to the bell schedule throughout the day. Students who arrive late to class during the day will receive a lunch detention. Students who arrive late to school (after 7:40 am) are subject to administrative consequences.

SCHEDULE CHANGE POLICY

1. Student will see the counselor in order to initiate a schedule change. The counselor will review the student's request and design a course of action.
 - a) A request by a senior to have fewer than six classes will require a "Petition to Take Less Than Six Classes" form be completed first.
 - b) A request to change teachers (the same class but different teacher) will not be honored unless there has been communication between the parent and both teachers, such as a parent/student/teacher conference or a phone conversation. At the option of the parent, teacher, or student, they may request an administrator or counselor to be present for the conference.
 - c) A student may not initiate a schedule change that includes adding a course beyond the required cut-off dates. Semester classes may be added to a student's schedule after the first 15 days of that semester. Exceptions to these cut-off dates will be made for classroom changes.
2. The student will be responsible for contacting teachers and a parent for signatures on the schedule change form.
 - a) The schedule change form is given to all teachers for purposes of notification. All teachers must sign the form before it is returned to the counselor. A teacher may refuse to sign if he/she believes the student will cause the teacher to exceed the class/student load.
 - b) An administrator's signature is required whenever class size is over the cap, a teacher change is made without a conference, or a class is to be added after the 15 day rule.
3. The completed schedule form is returned by the student to the counselor.
4. The counselor will instruct the student to follow their new schedule the following school day.
5. The registrar will make the schedule change in the computer and put a copy of the official drop and add forms in the teachers' mailboxes within 48 hours.

Revising

VAIL ACADEMY AND HIGH SCHOOL STUDENT CONDUCT AND DRESS CODE

Vail Academy & High School is located on the property of the University of Arizona Tech Park in a stand alone building. One goal of the school is to develop positive relationships with the business community in the park in order to provide unique opportunities for our students to interact with business professionals. To foster these relationships, it is important that students present an image that is appropriate to a business environment. This includes behavior, clothing, hairstyles, accessories, and an overall appearance that is acceptable to such an environment.

Student Conduct

Student conduct will be within the guidelines of district policy and the Vail Academy and High School Code of Conduct. Any violation of these policies or the Code of Conduct will be submitted to the school administration for review and/or disciplinary action if necessary. Once again, the goal of the school is to foster responsibility through relationships with our local community. Student behavior, in and out of school, can dramatically affect the success of these relationships. Appropriate conduct also applies to student behavior within the school and classroom so that the educational experience is not disruptive but maximized.

Public Display of Affection

Public displays of affection will be addressed by the administration.

Electronic Devices and Cell Phones

Cell phones are to be turned off or placed on silent mode (NOT VIBRATE) while on campus. All other electronic devices such as iPods, cameras, games, etc. are not allowed to be used on campus during the school day. Individual teachers may enforce policies regarding electronics in their classrooms as they deem appropriate. If used inappropriately, devices may be secured by the school staff and held until the student retrieves the device after school from the school administration (disciplinary action may be taken). The second time a student has an electronic device confiscated a parent will need to pick it up from the school. If a student has a 3rd violation, the student will receive disciplinary consequences and the device may be held by the school until the end of the semester. *Students are not allowed to photograph or video record other students with personal devices or for personal use without administrative permission.*

Electronic device and cell phone usage is allowed before and after school. High school students may be allowed to use these devices at lunch as long as doing so is not disruptive to those around them. All use of electronic devices should be consistent with the district's ACT Statement.

If a student needs to call home, calls must be made from a school phone.

Food and Drink

Only bottled water will be allowed in classrooms. No other food or drink is permitted. No outside "fast food" can be dropped off for students. Parents are welcome to bring food and eat lunch with their child in the cafeteria. No cupcakes, cookies, cake, or other foods that do not comply with the AZ Wellness Policy guidelines are permitted for birthdays or other celebrations. You can, however, order such snacks through our cafeteria provider which will meet these guidelines.

Student Arrival & Departure Time

No student may arrive on site before 7:15 am. Gates will not be opened until 7:15 and there will be no adult supervision. Any student who remains after school must be under the supervision of the school staff member sponsoring the activity or tutoring.

Parking Policy

Students who drive to school must obtain a parking permit in the front office. They will be assigned a designated numbered parking spot. ~~Visitor are welcomed to park in any spot marked "visitor" or not numbered.~~ *(tutoring sign-up)*

Dress Code and Grooming

Students are expected to dress appropriately while on campus and during all school-sponsored activities as they are a direct reflection of Vail Academy and High School. The parameters for appropriate dress and grooming are set forth below. Students who violate the dress code will be sent to the school administration to correct any deficiencies by calling a parent to bring appropriate attire and/or receiving an unexcused absence until the student complies with the dress code. **The school administration shall be the interpreters of proper attire.**

All clothing must be neat, clean, and in good repair. Clothing and accessories may not display language/logos of a sexual nature, depict graphic images of physical violence, or weapons. At no time can clothing display profanity, profane/obscene gestures, or promote alcohol, drugs, or tobacco. Gang-related clothing, accessories, or personalization are not permitted. **All clothing must conceal undergarments at all times including boxer shorts and bra straps.**

- Pants must be worn at the natural waist. No sagging. Shorts and skirts must reach mid-thigh or have a 4 inch inseam. Shorts and skirts worn over leggings or tights must still reach mid-thigh or have a 4 inch inseam.
- Cut-offs are not allowed. However, shorts/skirts purchases with a seam and a frayed edge are permitted. Ripped denim that allows skin to show is not allowed.
- Shirts may not expose the midriff or reveal any cleavage. Tank tops must be at least one inch wide over the shoulder. Halter tops and spaghetti straps are not permitted.
- Hats must be worn facing forward at all times. Hats and hoods are not permitted indoors.
- Footwear must be appropriate for a school environment. Slippers and flip flops are not allowed.
- All clothing must be appropriately sized. Students are not allowed to wear pajamas.
- Hair cannot be dyed unnatural colors such as blue, pink, green, purple, etc. It cannot be cut in an ornamental style so as to cause a distraction to the learning environment.
- Jewelry should be worn in moderation. Piercings may only be worn in the ears. Gauges (tunnels or spikes) may not be visible on campus.
- Tattoos must be covered.

We understand that styles change. As they do, administration will have the final say on what is deemed appropriate for our school environment.

Spirit days may allow for a different set of standards when approved by administration. Dress will be according to the themes dictated by the special days.

Lost and Found

The front office maintains lost and found articles. ^{Re: 11/10/11} Students may inquire there for lost items. Items found by students should be turned in to the front office. At the end of each quarter, items will be donated to charity.

Saturday School

Vail Academy and High School reserves the right to implement Saturday School from 7:30 am to 11:30 am as a consequence for poor academic performance, violations of the code of conduct, or students with tardy and absence counts that exceed the acceptable limit.

Summer School

Vail School District's Summer School Program supports the mission to develop all students' qualities necessary to fulfill their roles as life long learners in a democratic society. The Summer School Program supplements the regular school program classes for enrichment as well as remedial purposes. Summer School information is available in the Counseling Office. **It is difficult to acquire and refine necessary skills in such a short, condensed three-week per semester summer school session. Therefore, core area subjects such as English, Math, Social Studies, and Science may only be taken for remedial purposes. Students who take on-line courses outside of the Vail district may be required to take a VUSD exam to ensure the necessary content has been acquired.**

PowerSchool® Grade and Attendance Management

With PowerSchool®, a student or parent can easily and quickly check on grades, missed assignments, attendance, and graduation progress any time from any Internet-connected computer. Parents and students keep closer tabs on progress using PowerSchool®, and communication with individual teachers via e-mail improves the home and school connection.

Technology Expectations?

High school students are not allowed on the playground equipment.

Require acceptance of ACP each time just didn't.

BASIC REQUIREMENT FOR GRADUATION AND ENTRANCE TO ARIZONA UNIVERSITIES

To be eligible for **unconditional** admission, Arizona residents must meet one of the following qualifications:

1. Top 25% class rank
2. 3.0 unweighted GPA in the required courses (on a 4.0 scale)
3. 1040 SAT score (11m)
4. 22 composite ACT score

(You must also complete the course-work requirements listed below).

You may be admitted **conditionally** if you have:

1. No more than one deficiency in any two subjects listed in course work and
2. Top 50% class rank or
3. 2.5 minimum unweighted GPA in the 16 required courses

Conditional students may be required to participate in an academic assistance program.

VAHS GRADUATION REQUIREMENT

CLASS OF 2013	CLASS OF 2014	CLASS OF 2015	CLASS OF 2016/2017 MUST PASS 2 HONORS OR AP CLASSES IN ANY CORE SUBJECTS.
English: 4 credits	English: 4 credits	English: 4 credits	English: 4 credits
Math: 4 credits	Math: 4 credits	Math: 4 credits	Math: 4 credits
Science: 3 credits	Science: 3 credits	Science: 3 credits	Science: 3 credits
Social Stud: 3.5 credits	Social Stud: 3.5 credits	Social Stud: 3.5 credits	Social Stud: 3.5 credits
CTE/Fine Arts: 1 credit	CTE/Fine Arts: 1 credit	CTE/Fine Arts: 1 credit	CTE/Fine Arts: 1 credit
Electives: 3.5 credits	Electives: 3.5 credits	Electives: 3.5 credits	Electives: 3.5 credits
CTE: 2	CTE: 2	CTE: 2	CTE: 2
Health: .5	Health: .5	Health: .5	Health: .5
SEP: .5	SEP: .5	SEP: .5	SEP: .5
TOTAL: 22	TOTAL: 22	TOTAL: 22	TOTAL: 22

SENIOR PROJECT GRADUATION REQUIREMENT

The purpose of the Senior Project at Vail Academy & High School is to serve as a comprehensive, culminating project that helps seniors prepare for life after high school. Student presentations are made to members of the local business community and may serve as an opportunity for students to network and build useful presentations skills needed in today's marketplace. It is a graduation requirement for the Vail School District. Our standards are high: students must initiate an actual project (i.e., building or producing something) or serving in a leadership role in the community. Job shadowing and reporting on what someone else is doing is not considered a valid project. The entire project consists of three (3) main parts:

The Research Paper

The research paper portion of the Senior Project is a seven to ten page paper with a variety of reference types including an interview with an expert in their field. The paper is graded by graduate students at the University of Arizona.

The Portfolio

The portfolio is a comprehensive documentation of the actual project completed by the student. It is graded by the faculty and staff of VAHS.

The Presentation

Finally, students have the opportunity to explain to others what their project was and what they learned from doing it. It is graded by teachers, parents and community members.

POST HIGH SCHOOL PLANNING

The Vail High School Education Advisor assists in providing up-to-date materials and information so that students are kept informed about dates, procedures, materials, and activities related to career and educational planning. References, resource materials, and other services are available in the VAHS counselor's office.

National Merit Scholarship

The National Merit Scholarship program, a prestigious award, is based on scores achieved on two tests. The PSAT (Preliminary SAT) is used as a pre-qualifier: selection is then made based on SAT scores and a competitive application process. Sophomores are strongly encouraged to take the PSAT, offered in early fall, as a practice for the test in their junior year. Juniors are strongly encouraged to take the SAT.

College Readiness

College-bound student will need to take either the ACT or the SAT. Students are advised to take these tests in the spring of their junior year and to meet with a counselor for a college-planning appointment. During the senior year, students should apply for admission to colleges, college scholarships, and/or financial assistance. Students interested in military academics and/or ROTC scholarships should begin applying during the second semester of their junior year. Student should see their counselor for specific information on testing dates, application forms, deadlines, and admission requirements.

Counselor's Website here

DISTINCTION POINTS

For the purpose of determining the grade point average of students attending VAHS, the following scale will be issued: A=4, B=3, C=2, D=1, and F=0.

Vail High School recognizes that some courses are designed to be more challenging; however, we will not have a traditional weighted grade formula. Through Honors, Advanced Placement, and Dual Enrollment, students can have accelerated opportunities with a chance to benefit their GPA. Students enrolled in accelerated courses will have their GPAs calculated as all students' grades are done. However, students who are enrolled in these courses will be given "Distinction Points" if they earned an A, B, or C in the class. The 'Distinction Points' are as follows:

Honors/Dual Enrollment	.03
Advanced Placement	.05

Below find two sample students enrolled in the same courses. Student #1 has weighted grades and student #2 has regular grades with distinction points.

Student # 1	Student # 2
Math (H) 4.03	Math (H) 4.0 + .03
English (H) 4.03	English (H) 4.0 + .03
PE 4.00	PE 4.0
Art 4.00	Art 4.0
History (AP) 4.05	History (AP) 4.0 + .05
Biology (AP) 4.05	Biology (AP) 4.0 + .05
$24.16 / 6 = 4.026$	$24 / 6 + .16 = 4.16$

Students who transfer from another school will have their GPA determined using VAHS guidelines. The sending school also must list on the transcript, in the course name, designations such as Advanced Placement or Honors to receive consideration for distinction points.

Distinction Points will be used to determine the Valedictorian and Salutatorian, as well as the determination of the Standard of Excellence, High Honors and Honors distinction. This will be determined at the end of the eighth semester. **Beginning with the class of 2013, students are expected to have completed at least 4 semesters (including their final 2) of high school credits while enrolled at Vail Academy and High School to be considered for Valedictorian and/or Salutatorian. Full-time means that students are taking a minimum of 4 classes at VAHS, not including on-line courses.**

See D.L.C. 2-12
5 C January 2012

All requests for class rankings will be determined using distinction points unless a college specifically asks for an un-weighted ranking. Official transcripts will display both un-weighted and distinction GPAs and rankings.

STUDENTS 18 YEAR OLD STATEMENT

The Vail School District's Mission Statement is to provide parents with safe and nurturing environments for their children. This does not end when a student reaches the age of 18. The school will continue to communicate with parents until such time as an adult student provides evidence that they are living independently on their own. At such time the school will notify parents of its intent to work solely with the student, if the student has made such a request in writing.

ACADEMIC HONESTY

Academic dishonesty occurs when students obtain or assist others in obtaining credit for work that is not their own.

Common examples of academic dishonesty include, but are not limited to, the following:

- Using hidden notes, copying from another student, or helping another student during a test.
- Receiving or giving test questions or answers to a member of another class.
- Submitting another student's work** as one's own.
- Copying or stealing another student's work and submitting it as one's own or permitting another student to copy one's work.
- Stealing or accepting stolen copies of tests or answers.
- Changing answers and seeking credit on a test after the test has been graded and returned.
- Changing the results on performance examinations, e.g. a physical fitness test.
- Falsifying information for applications, e.g. college, scholarships, National Honor Society, etc.
- Using computers, electronic devices and programmable calculators in violation of guidelines established by the teacher.
- Using help such as notes, books, experts or purchased services in violation of guidelines that are established by the teacher.
- Resubmitting the same or a similar research paper, project, essay or assignment in two or more different courses without the permission of the teacher.
- Soliciting answers.
- PLAGIARIZING:** Presenting material taken from another source without adequate documentation:
- Presenting another person's creative work or ideas as one's own in essays, poems, music, art, computer programs, or other projects.
- Failing to cite with quotation marks the written words or symbols of a source or author.
- Copying or paraphrasing words with ideas from any source, including literary criticism or study aids, without acknowledgment.
- Failing to cite the source of words, ideas, etc., which is quoted, paraphrased, or summarized in a student's oral or written work.

The following acts are considered Academic Dishonesty:

- CHEATING** – Cheating includes the actual giving or receiving of an unauthorized aid or assistance or the actual giving or receiving of unfair advantage on any form of academic work.
- PLAGIARISM** – Plagiarism includes the copying of the language, structure, idea and/or thought of another and representing it as one's own original work.
- FALSIFICATION** – Falsification includes the verbal or written statement of any untruth. (Violations in this category may result in additional disciplinary action beyond the steps outlined for honor code violations.)
- STEALING** – Stealing includes acquiring another's possessions without right or permission. (Violations in this category may result in additional disciplinary action beyond the steps outlined for honor code violations.)
- FORGERY** – Forgery includes the illegal copying of another's name or signature. (Violations in this category may result in additional disciplinary action beyond the steps outlined for honor code violations.)
- ATTEMPTS** – Attempts toward completion of any act described above would constitute a violation and may be punishable to the same extent as if the attempted act has been completed.

Note: Studying with other students to prepare for class assignments or examinations is not academic dishonesty unless such actions are prohibited or limited by the teacher.

* A test is any examination, ranging from a quiz to a final.

** Work is defined as a homework assignment, paper, project, report, take-home test, or any other work that the teacher has intended the student to complete independently.

Code of Conduct

(Rev. 5/11)

Level I: 1 point

Dress code infractions
Excessive tardiness
Inappropriate behavior
Using profane or vulgar language
Misuse of cell phones or other electronic devices
Excessive public display of affection
Ditching – 1st offense
Possession of matches/lighter
Unauthorized fundraising
Inappropriate grade level interaction

Level II: 2 points

Disrupting the educational environment/Disorderly Conduct
Accessing inappropriate Internet sites/Violating Acceptable Use Policy
Possessing obscene materials
Gambling, Vandalism or Intimidation
Offensive language with reference to race, religion or gender (1st offense)
Bullying/Cyber bullying (1st offense)
Sexual harassment (1st offense)
Defiance/uncooperative behavior
Ditching – (repeated)
Cheating/plagiarism
Leaving school without permission
Attempting to instigate a fight
Inappropriate grade level interaction (Documented/Repeated)

Level III: 3 points

Inappropriate or vulgar language directed at a staff member
Creating a physically hazardous condition
Destruction of property
Stealing
Gang activity (Gang unit may be notified)
Hazing/Initiation
Bullying/Cyber Bullying (Documented/Repeated)
Sexual harassment (Documented/Repeated)
Offensive language with reference to race, religion or gender (Documented/Repeated)
Fighting
Selling, using, or possessing tobacco or nicotine products
Attempt to commit a crime
Threats/Intimidation toward staff members

Level IV: 5 points

Creating a danger to the educational environment (ex. pulling a fire alarm)
Selling, using, possessing, or distributing alcohol, drugs,
or other controlled substances, paraphernalia, or other "mind altering"
products
Selling, using, or possessing weapons, simulated weapons, fireworks,
or other dangerous instruments

Minimum Consequences

- Administration negotiated consequence
- Teachers negotiate consequence with student or parent
- Detention
- 1 day of suspension

Discretion
Administrator negotiated consequence
3 days of Suspension

5 days of Suspension
Law Enforcement may be notified

10 day out-of-school suspension
pending long-term hearing
Law Enforcement will be notified

- Each infraction will result in a point value based upon the category. If a student accumulates **more than a total of 5 points** during any one school year the student may be suspended for 10 days pending a hearing. the administration may recommend a long-term suspension